

VERMONT Application for Addition to the Checklist (VOTER REGISTRATION FORM)

17 V.S.A. § 2145

(Please print clearly, use ballpoint pen, and bear down hard.)

I, _____ apply to have my name
(Last Name) (First Name) (Middle Initial)

added to the checklist of the Town/City of _____.

By checking the boxes below, I swear or affirm that these are true statements:

- Yes No Are you a citizen of the United States?
- Yes No Will you be eighteen years of age or older on or before the day of election?
- Yes No Are you a resident of Vermont?

If you cannot check "Yes" in response to all three questions above, DO NOT complete this form. You are not qualified to vote in Vermont. Contact the Office of the Secretary of State, Elections Division, for more information at (800) 439-8683.

I was born on _____ at _____,
(Date) (Town or City) (State)

My principal dwelling place is located at: _____
(E911 street address including number or exact physical location, if no E911 address)

Mailing Address: _____ **Tel. #:** _____

Email: _____ (optional - for contact purposes only).

By registering to vote in the above named town in Vermont, I authorize my name to be removed from the list of registered voters in any previous place where I was registered to vote.

The last address I was registered to vote at: _____
(Physical location – include number, street, town, state and zip code)

I was previously registered with a **different last name of:** _____.

My VT Driver's License or Personal I.D. # (PID#) issued by VT DMV is _____ **This # is REQUIRED.**

IF you do not have a VT Driver's License or PID# issued by VT DMV enter the last 4 digits of your Social Security Number: _____. If you do not have a VT PID#, or SSN, please contact the Office of the Secretary of State, Elections Division, (800)439-8683.

First time Registrants in VT must take the voter's oath. The oath may be self-administered. You must be 18 to take the oath:

VOTER'S OATH (Vermont Constitution, Chapter II, Section 42): "You solemnly swear or affirm that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it so as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person."

By checking this box I swear or affirm that: **I have taken the Voter's Oath**

I meet all of the eligibility requirements to vote in this municipality. I hereby swear, or affirm, under penalty of perjury and other potential federal or state criminal penalties of up to a \$10,000 fine, or imprisonment for not more than fifteen years, or both, that the statements made by me in this application are true. (17 V.S.A. § 2145(f); 17 V.S.A. § 2011; 42 U.S.C. § 1973gg-10).

Today's Date

Applicant's Signature

ONLY if you are registering to vote for the 1st time in Vermont, AND you are mailing this application to your town clerk individually, you must submit a photocopy of one of the following: current & valid photo identification OR bank statement, utility bill, or government document with your name and current address. (Do not submit I.D. if you have been previously registered in VT, if this form is submitted as part of a voter registration drive, or if you return this form to the clerk's office in person.)

FOR OFFICIAL USE: The Town Clerk OR the BCA has reviewed the application AND the applicant was added to the checklist. The applicant's usual polling place is: _____. OR the applicant was rejected and NOT added to the checklist. The reason(s) for rejection are: _____.

Signature of town clerk: _____
Date Entered on Checklist: _____ Date Notification Sent to Voter: _____ Date Approved: _____

KEEP THE PINK COPY OF THIS APPLICATION FORM. Contact your Town Clerk to make sure your application has been received. **Bring pink copy to the polls when you go to vote.** This is proof you have submitted an application before the deadline for registration.



Vermont Office of the Secretary of State Guide to Registering Voters

Registration Deadline

Eligible residents may register on any day up to and including the day of the election.
17 V.S.A. §2144

Who Can Register in Vermont?

In order to register in Vermont, by Election Day, a person must:

- Be a United States citizen
(not just have a Green Card)
- Be a Vermont resident
- Be 18 years of age or older
- Take the Voter's Oath

Vermonters Can Now Register Online at <https://olvr.sec.state.vt.us/>

6 Easy Steps to Help Register Voters

1. The applicant must carefully complete the Vermont Application for Addition to the Checklist!

The Application for Addition to the Checklist must be completed in full before anyone can be added to the Voter Registration Checklist. Registration is now also available online at <https://olvr.sec.state.vt.us/>. The same information is required to register online as is required to register using the paper application. If a person will be 18 on or before the day of the General Election, they may register and vote in the Primary.

Please carefully read the instructions!

Failure to include required information on a voter application could result in delays that might negatively impact the voter.

2. Vermont Driver's License # or non-driver ID # or, IF NONE, then the last four digits of social security number.

Federal law requires new registrants to provide a Vermont driver's license number or non-driver personal ID number issued by VT DMV. If a person does not have a VT driver's license or a VT non-driver state identification number, then the last four digits of the applicant's social security number (SSN) must be used. To use the last four digits of the SSN, the applicant must swear on the Application, under penalty of perjury, that he or she does not have a VT driver's license. (An applicant cannot use the last 4 digits of the SSN just because it is easy to remember and the driver's license must be looked up in his or her wallet.) The law is clear that the VT driver's license number or non-driver personal ID number MUST be used if the applicant has one. Do not write in an out-of-state driver's license number.

If a person does not have a Vermont driver's license, non-driver state identification, or SSN, please contact the Elections Division of the Office of the Secretary of State at (800) 439-VOTE (8683).

3. Take oath.

In order to register to vote in Vermont for the first time, a person must take the voter's oath. The oath appears on the voter registration form. The voter's oath can now be administered by any person over 18 or by the voter. If an applicant is 17 years old they cannot take the oath until they reach the age of 18.

If a person is already registered to vote in Vermont, but is registering in a new town, the voter does not have to take the oath again!

4. Applicant keeps pink copy for proof of submission.

The person registering to vote should keep the pink copy of the Application. The applicant should bring this copy to the polls. This can be used as proof that an application was submitted.

5. Submit completed form to town clerk.

The form may be submitted in person or by mail. If you are registering people to vote as part of a voter registration drive, you can either give the entire multi-part form to the voter to submit to the town clerk or you can submit the application on behalf of the voter to the town clerk where the voter resides. (If you are submitting the forms to the town clerks, please give the pink copy of the multi-part application to the person registering to vote.) **Mail does NOT reach all towns in one day in Vermont. If mailing forms to clerks, allow at least 10 days for delivery (better safe than sorry).** The application must be received by the town clerk by the day before the election or the applicant will be required to register at the polling place.

If you are submitting applications following a voter registration drive, as a courtesy to our town and city clerks, please submit the forms as soon as possible after they are completed by the voters – it is extremely helpful to the clerks to get all applicants added to the checklist as far in advance of the election as possible.

If you would like to use the online registration system as part of a voter registration drive, please contact the Elections Division at (802) 828-2363 for a url that is unique to voter registration drives.

6. Notice to voter.

The town or city clerk will notify the applicant in writing if the person has been added to the checklist, or if not, the reason for denying the application. An applicant for addition to the checklist may appeal this decision to the local Board of Civil Authority. To find out whether an application has been received, contact the Town or City Clerk. For a list of clerks and contact information, go to: <https://sec.state.vt.us/elections/voters.aspx>

THANK YOU for giving your time to register new voters in Vermont. Please follow the above instructions so that voter registration is a positive experience for all citizens. We sincerely appreciate your efforts.

**Vermonters Can Now Register Online at <https://olvr.sec.state.vt.us/>
Or To Check Voter Status Go To <https://mvp.sec.state.vt.us/>**

Elections Division Staff can provide additional voter application forms or answer questions for you. Please call for additional forms, or questions about voter registration procedures or residency requirements. Our toll free number from 7:45 to 4:30 is (800) 439-8683.