

**TOWN OF CASTLETON**  
**SEWER COMMISSIONERS MEETING**  
**Monday, March 27, 2023 6:30 p.m.**  
**Fire Department Community Room**

**Zoom Meeting Recording Link:**

<https://us02web.zoom.us/rec/share/2A7LMd7twkC74Wnx-ouxFNNGEEH3i2qeWlQc-7Q86CuA0MgHSMekOXXKJce-mqhrMY.pN-ggFChAI7le-gQ>

**ATTENDING:** Mike Jones, Town Manager, James Leamy, Chair, Robert Spaulding, Richard Combs, Mary Lee Harris, Joseph Mark, Parliamentarian, See Attached List

**Attending Via Zoom:** Allison Harvey, Recording Secretary

**CALL MEETING TO ORDER**

The meeting was called to order by Select Board Chair, Jim Leamy at 6:32 p.m.

**APPROVAL OF AGENDA**

**R. Spaulding made a motion to approve the agenda. J. Mark seconded. All voted in favor. Motion carried 5-0.**

**APPROVAL OF MINUTES OF 3/13/23**

**J. Mark made a motion to approve the minutes of 3/13/23 as presented. R. Spaulding seconded.**

Page 1 – Vote on the third motion on the page, the vote should be changed to: J Leamy and J Mark voted in favor. R. Spaulding, R. Combs and ML Harris voted against.

Page 1 – last line, the first *and* should be changed to *with*.

**All voted in favor. Motion carried 5-0.**

**GENERATOR BID AWARD & PAYMENT OPTIONS**

D. Fabricious stated this went out to bid and they got three responses. One is in Massachusetts, one is in California, and the third one is in Vermont. They are pretty much all the same, except a small difference in model with the California one, which was a much higher bid. Has decided to go with single wall fuel tank, they don't need double wall tank. There is about \$1,000 difference between the Massachusetts and Vermont bids. The Vermont one, based in Brookfield will install, wire and give instruction on it, which the Massachusetts company would not do. They have worked with the Brookfield company before and have a working relationship with them. Further discussion on the details of the equipment, and the specifications and that the funds will come from the sewer reserve fund. **J. Mark made a motion to authorize the purchase of a mobile 35kw generator and transfer switch from Brookfield Services not to exceed \$46,145.00 including set up and instruction. R. Combs seconded. All voted in favor. Motion carried 5-0. R. Combs made a motion to authorize the Town Manager to sign the contract with Brookfield for the purchase of the previously mentioned the generator. ML Harris seconded. All voted in favor. Motion carried 5-0.**

**UPDATE ON WWTF UPGRADES**

D. Fabricious stated they need to drain the SBR tanks when the weather gets a little warmer. They are going to have to rent a submersible pump as the Town is responsible for pumping the tanks down to two feet. The pumps are \$50/day to rent, he is estimating \$500 to rent, or there is an option to purchase one for \$900. D. Fabricious further stated they are waiting on the engineering report on the bricks/blocks on the building. The building is not going to fall down on itself, but there has been some corrosion on the blocks, but they are going to wait for the engineering report to discuss correcting it. Further discussion on the next steps of the upgrade, R. Combs asked if they will need a pump down the road. D. Fabricious stated yes, they are supposed to pump once a year once this upgrade is completed. R. Spaulding asked why they would rent a pump for \$500 if

they could buy one for \$900, why can't they find the \$400 to purchase one now rather than throw \$500 away to rent. M. Jones stated the WWTF budget is going to be pretty close, and it may be best to wait until after July 1, 2023 to consider a purchase.

D. Fabricious stated they need to talk about a switch on the Route 4A pump station that is west of Route 30 that needs to be replaced. He has a quote from Champlain Associates for \$2,500 for box and a little over a \$1,200 to install it, which is a whole day process. M. Jones stated the funds can come from the operating budget. If other board members agree, R. Combs felt they should be able to approve the purchase order when it is presented for approval.

#### **PAVING OF WWTF PARKING LOT IN 2023**

M. Jones suggested they include this parking lot that is falling apart in this year's paving budget when the proposals are done this year and use sewer funds to have it done when the time comes. Board members agreed with the suggestion.

#### **CITIZENS COMMENTS AND CONCERNS (Items not on agenda-Wastewater Related)**

None at this time.

#### **SEWER BOARD COMMENTS AND/OR CONCERNS**

None at this time.

#### **6:57 pm-ADJOURN**

**ML Harris made a motion to adjourn at 6:47 p.m. J. Mark seconded. All were in favor. Motion carried 5-0.**

**Meeting adjourned.**

Respectfully Submitted

Allison Harvey  
Recording Secretary