

TOWN OF CASTLETON SELECT BOARD MINUTES

Monday, June 12, 2023 7:00 p.m.
Castleton Fire Station Community Room
273 Route 30N, Bomoseen
In-Person & Zoom Virtual Public Meeting

Zoom Meeting Recording Link:

<https://us02web.zoom.us/rec/share/uQaCZqlr8iQW3qHptKzhkkGEWmBf9PmfAyIXJcLt4BUjPduXy-Hu2AxkL8Jmr0Pd.ofaBYEC4siBkhSFF>

PRESENT: James Leamy, Joseph Mark, Parliamentarian, Richard Combs, Michael Jones, Town Manager, See Attached List
PRESENT VIA ZOOM: Mary Lee Harris, Robert Spaulding, Bo Elliott Ramos, Melanie Combs, Allison Harvey, Recording Secretary

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair J. Leamy at 7: 02 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by J. Leamy.

APPROVAL OF AGENDA

J. Mark made a motion to approve the agenda as presented. R. Combs seconded. All voted in favor. Motion carried 5-0.

APPROVAL OF MINUTES – May 22, 2023

R. Combs made a motion to approve the minutes of May 22, 2023 as presented. ML Harris seconded.

Page 2 – second to last paragraph on the page, second line, *the* should be changed to *he*. Same paragraph, fourth line (*Uniform Development Regulations*) should be inserted after UDR.

Page 3 – second motion on the page, the space between Comb and s should be removed.

All voted in favor. Motion carried 5-0.

CITIZENS COMMENTS & CONCERNS - ITEMS NOT ON THE AGENDA:

Tom Kearns stated his family has owned property at 193 Crystal Haven West since the 1930's, and its development predates the commission lands and surrounding area. There was a small drainage ditch that ran in the spring sometimes in the fall which took water from the Kelly property next door, from Route 30 to the lake. With more development and sewer lines being added, the Town became interested in improving the ditch. T. Kearns gave a history on the ditch and how it was changed by the Town and the snowplow turn around that is being put in and how it affects the ditch. He feels the town is going forward with paving over pipes that is not a decent pipe and it should be replaced first. Discussion held with the Board and H. Goyette and where the improvements are at. M. Jones stated he is working on getting a design for the issue to be addressed and to resolve the drainage.

M. McIntyre stated she is present as the chair of CDERAC. They will be submitting a letter to the Board of Selectmen asking that the Town hire an economic development professional, which they feel could possibly be combined with another position to create a full-time position. They feel their volunteer board does not have the time to put in the efforts to move forward with development in the town appropriately. Brief review of the proposal and what it would entail. M. Jones stated it was his understanding that M. McIntyre would not be seeking reappointment to the CDERAC, which she confirmed as correct.

RECREATION UPDATE: Bo Elliott Ramos

B. Ramos reviewed programs and what is ongoing, reviewed numbers and how accurate they are as to participants for indoor walking, adult pick-up basketball and pickle ball, as well as yoga and a sewing social, youth recreation and revenues

and expenditures for May and review of summer programs. J. Leamy asked if the residents using the program are Castleton or Hubbardton residents. B. Ramos There have been some from outside of Castleton and Hubbardton as well. J Leamy asked if Castleton subsidizing for out-of-town participants. B Ramos stated they are using the programs as though they were residents.

POLICE CRUISER PURCHASE UPDATE – Chief Mantello

P. Mantello stated since the last meeting, the cost of different cruisers is based on the needs of the cruisers they have left. Officer Szarejko has found a company in Massachusetts that is a total fleet company, and prices are comparable to the Vermont State fleet program. He has talked with Susan, an attorney at VLCT, and has been told there is nothing illegal to purchase from out of state, budget has been voted and they consider that approval. Discussion on the proposal and costs of cruiser replacement and the funds available after July 1 and the timeline of the ordering of a new cruiser and how the funds will pan out. The Board felt the mechanics and details need to be presented. P. Mantello is asking the board to order, and if financing/leasing is best, that's fine, but if the Town Manager had a solution of town funds financing the purchase, that would be ok too. They can propose using internal funds to borrow from reserve funds to purchase the vehicle, but M. Jones is not sure if the legal ramifications are acceptable. **R. Spaulding made a motion to allow the police chief to order the vehicle being proposed for \$59,288.05. ML Harris seconded. All voted in favor of the motion. Motion carried 5-0.**

REVIEW & ACCEPT UPDATED COIN DROP POLICY

R. Combs made a motion to approve the revised Town of Castleton Coin Drop Policy on the award and operation of coin drops with revisions of 6/12/23. Discussion on the changes made since the last meeting and what still needs to be changed. **J. Mark seconded motion with recommendation of replacing during with with the purpose of. R. Combs amended motion to include those words.** Discussion on changes and the age of children that are allowed within the roadway. **All voted in favor of the motion. Motion carried 5-0.**

LIGHT POLE FOR PARK & RIDE: GMP

M. Jones asked for approval to move forward with the encumbrance that was in the resolution for last year for this project. The price has gone up from the quote from a year ago. This will put a light at the park and ride at a lower cost than the past. **R. Spaulding made a motion to authorize the Town Manager to proceed with purchasing Green Mountain Power light poles for \$3805.21 with an annual cost of \$387 per year. J. Mark seconded. All voted in favor. Motion carried 5-0.**

MANAGER'S REPORT

M. Jones asked if there were any specific questions. He further stated that applications have been submitted for two different sidewalks, grant proposals and highway equipment and paving grants.

PURCHASE ORDERS FOR APPROVAL

None at this time.

WARRANTS FOR APPROVAL

R. Combs made a motion to approve check warrant #0612R in the amount of \$650.00, check warrant #0519 in the amount of \$58.50, check warrant #0525 in the amount of \$5,707.89, check warrant #0601 in the amount of \$7,018.16, check warrant #0606 in the amount of \$13,110.06, check warrant #0608 in the amount of \$11,357.06, check warrant #0612 in the amount of \$113,151.77, check warrant #0523P in the amount of \$16,098.86, check warrant #0601P in the amount of \$19,964.47 and check warrant #0608P n the amount of \$18,576.56. ML Harris seconded the motion. All voted in favor. Motion carried 5-0.

R. Combs made a motion to approve check warrant #0612A in the amount \$106.90. ML Harris seconded the motion. J. Mark recused himself. All remaining members voted in favor. Motion carried 4-0.

J. Mark made a motion to approve check warrant #0524P in the amount \$612.53, check warrant #0601P in the amount of \$612.53 and #0609P in the amount of \$612.53. ML Harris seconded the motion. R. Combs recused himself. All remaining

members voted in favor. Motion carried 4-0.

SELECTBOARD COMMENTS and/or CONCERNS:

R. Spaulding asked about the RCSW if the Town Representative is aware or has information on the district surcharge being raised again recently. J. Leamy stated he was not aware of it. M. Jones stated at the beginning of year he was aware of a raise in rates, they went from \$19.97 to over 20. R. Spaulding stated it is his understanding that they recently went to \$21 and asked if J. Leamy could find out for the next meeting.

BRIEF RECAP & ITEMS FOR FOLLOW UP:

None at this time.

8:16 PM - ENTER EXECUTIVE SESSION

R. Combs made a motion to enter Executive Session to include the Town Manager to discuss real estate. J. Mark seconded. All voted in favor. Motion carried 5-0.

8:33 PM - EXIT EXECUTIVE SESSION

R. Combs made a motion to exit Executive Session, no action taken. J. Mark seconded. All voted in favor. Motion carried 5-0.

ADJOURN – 8:34 pm

R. Combs made a motion to adjourn at 8:34 p.m. J. Mark seconded. All voted in favor. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted

Allison Harvey

Recording Secretary