

**TOWN OF CASTLETON
SELECT BOARD
MINUTES
TOWN OFFICE
Monday, November 9th,, 2020 at 7:25pm**

PRESENT: Jim Leamy, Chair; Richard Combs(Via Zoom) Vice Chair; Zach Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark(Via Zoom),Parliamentarian; Michael Jones,Town Manager; Laura Sargent, Recording Secretary.

OTHERS: Ed Savage (Via Zoom) , Fire Chief Heath Goyette

CALL MEETING TO ORDER:

Mr. Leamy called the meeting to Order at 7:25pm

APPROVAL OF AGENDA:

Mr. Holzworth made a motion to approve the agenda for November 9th, 2020. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

MINUTES FOR APPROVAL:

Mr. Holzworth made a motion to approve the minutes for October 26, 2020 with the following corrections.

- 1. Under Welcome Mr. Mark and Mr. Leamy gave their congratulations to Professor Blow and the Media students. And the word reward should have been award.**
- 2. The meeting was adjourned at 8:45pm**

Mr. Spaulding seconded the motion . All were in favor and the motion passed.

CITIZENS COMMENTS AND CONCERNS:

Mr. Wood addressed the Select Board about Solar Systems going up and they have not gone through the Development Review Board. The sites for these Solar panels are site plan required so why are they bypassing the DRB.

Mr. Leamy stated from his understanding the ultimate authority is with the public service. Mr. Wood stated the systems were going in residential areas that are not commercial zoned and this is a non conforming use. Mr. Wood stated he felt the Solar Projects going up are not in the good of the public and those that have to live around them.

Mr. Marks stated it was his recollection that there are two types of solar projects one of which is more amenable to local input and one that is not and the systems that Mr. Wood spoke of is the latter. Mr. Wood Believed it maybe the size is a factor as well.

Mr. Wood also had concerns over the Planning Commission appointments and that the Select Board had neglected to make the appointments needed.

Mr. Leamy explained that the research done by the town showed that for whatever reason it was overlooked and the Select Board is making every effort to rectify the issue and was on the current agenda.

Mr. Bruno addressed the Select Board with his concerns over the Planning Commission appointments and the terms that each member was serving and how long the terms should be. Mr. Bruno agreed that

the terms should be staggered so not all Planning Commission seats are up at the same time. Mr. Bruno advocated for Mrs. Currie to hold her prior position, although she has a strong personality he believes she has done a lot of good for the Planning Commission.

DRB APPOINTMENTS:

DRB Appointments were already addressed at the October 26, 2020 meeting of the Select Board.

PLANNING COMMISSION APPOINTMENTS:

Mr. Leamy read the letters of intent (email) to serve on the Planning Commission.

Mr. Spaulding made a motion to reappoint Janet Currie, Valarie Waldren, and John Pintelo to the Planning Commission retroactive to July 1st, 2020.

Mr. Holzworth seconded the motion for discussion.

Mr. Jones stated from his understanding Mr. Pintelo no longer wanted to serve and there has been interested parties that would like to serve but due to certain personalities that were on the planning commission they would not serve at that time.

Mr. Leamy called for a vote. The vote was four to one against. The motion was not passed. Mr. Spaulding was a yes, Mr. Leamy, Mr. Mark, Mr. Combs and Mr. Holzworth were a no.

Mr. Holzworth made a motion to reappoint Mrs. Waldron to the Planning Commission for a 2 year term being retroactive to July 1st, 2020 and ending July 1st, 2022. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Combs asked how many could serve on the Planning Commission. Mr. Mark said three to nine. Mr. Combs asked Mr. Bruno if more then 5 would be good. Mr. Bruno believed you should always have an odd number so they were not stuck in a tie, but having alternates is always a good thing.

AVAILABLE GRANT: CORONAVIRUS RELIEF FUND GRANT

Mr. Combs made a motion to elect to participate in the Corona Virus Relief Fund Grant for overdue water and wastewater bills, under the condition that the Town Manager look into it and advise the board, so the Select Board can decide by the next meeting rather or not to continue and what the deadline would be. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

FIRE DEPARTMENT: PRELIMINARY PROPOSAL TO REPLACE ENGINE #6

Mr. Goyette stated the Fire Department is looking into a New truck to replace Fire Engine #6 due to the fact that Engine #6 was approximately coming up on 17 years and and does not have the capacity needed although at this time Mr. Goyette has no numbers to show the Select board he just wanted them to be aware of why and what the Fire Departments current needs are.

Mr. Leamy would like Mr. Goyette to have a proposal that includes what exactly the department is looking into and why and what equipment surrounding towns are currently using.

HIGHWAY DEPARTMENT: Request approval for purchase of plow parts; various vendors

Mr. Savage explained the Bids received and how it would be cost effective to split the bids between two companies each having better prices on different items needed.

Mr. Holzworth made a motion to approve the purchase of various plow parts and blades from Viking Cives and Clarks Truck Center not to exceed \$7,742.00. Mr. Combs seconded the motion. All were in favor and the motion passed.

HIGHWAY DEPARTMENT: Proposal to replace F350 pick-up

Mr. Holzworth made a motion to purchase a Ford F250 SRW (W2B) XL 4wd crew cab 8 ft box not to exceed \$32,408.00. Mr. Spaulding seconded the motion for discussion. Mr. Leamy called the question. All were in favor and the motion passed.

TRANSFER STATION: Consider a modest disposal fee(s) for uncovered electronic waste

Mr. Holzworth made a motion to have a modest disposal fee for uncovered electronic waste as presented to the board. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

MANAGER'S REPORT:

Town Manager gave an update on the Town of Castleton web page. There will be a banner across the top of the page for COVID-19 specific guidance, statistics, and links to Vermont Emergency Management, Agency of Commerce and Community Development, and the Vermont Department of Health. It will be mobile friendly. There is a place that will have Castleton Highlights.

Town Manager at this time does not have an Emergency Operations Center and is looking for the input of the Selectboard on purchasing a stand alone unit rather it be a shipping Container that can be converted or a prefabricated shed. The town Manager will come back to the board with with costs.

Mr. Mark asked for more information on the police dispatching costs. Mr. Jones stated he would have more information for the Next Selectboard meeting.

PURCHASE ORDERS FOR APPROVAL:

Mr. Combs made a motion to approve purchase order #046021 to Bauker and Sons Memorial to straighten and Clean thirteen Headstones and Monuments at the old burial ground for \$9000.00. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Spaulding made a motion to approve purchase order #044032 for Castleton Volunteer Fire Department for their points system for the fiscal year 20/21 in the amount of \$9000.00 per budget approved. Mr. Holzworth seconded the motion. Mr. Combs recused himself. All others were in favor and the motion passed.

WARRANTS FOR APPROVAL:

Mr. Holzworth made a motion to approve Warrants:

#1109R in the amount of \$650.00

#1105 in the amount of \$10,227.24

#1030 in the amount of \$6,650.84

#1105P in the amount of \$16,004.56

#1029P in the amount of \$16,146.22

Mr. Mark seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve Warrants:

#1109 in the amount of \$159,666.46

#1106P in the amount of \$694.76

#1030P in the amount of \$694.76

Mr. Spaulding seconded the motion. Mr. Combs recused himself. All others were in favor and the motion passed.

SELECT BOARD COMMENTS & CONCERNS:

Mr. Spaulding asked what the status of the grant for the sidewalks up to the college on main street. Mr. Jones stated that Ed Bove from the Rutland Regional planning Commission agreed to let Devin Nearly become the municipal project manager and hes working the paper work so we can get it moving forward.

Executive Session:

Mr. Combs made a motion to go into executive session for Realestate with the Select Board and Town Manager at 9:02. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to come out of executive session with no action taked at 9:14. Mr. Mark seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to go into executive session with the Select Board and the Town Manager for potential litigation at 9:14. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to come out of executive session with no action taken at 9:25. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Adjourn.

Mr. Combs made a motion to adjourn at 9:26. Mr. Holzworth seconded the motion. All were in favor and the meeting was adjourned.

Recording Secretary

Laura Sargent