

**TOWN OF CASTLETON SELECT BOARD MINUTES**

**Monday, February 12, 2024 7:00 p.m.  
Castleton Fire Station Community Room  
273 Route 30N, Bomoseen  
In-Person & Zoom Virtual Public Meeting**

**Zoom Meeting Recording Link:**

**[https://us02web.zoom.us/rec/share/zpEpwGBEwqaAli0a2P9\\_BiA23Ri4kve7nzhRH3l1zy47syWTFXuB1eqXIOCeFLjr.0xMe8HUzdPHpgrVs](https://us02web.zoom.us/rec/share/zpEpwGBEwqaAli0a2P9_BiA23Ri4kve7nzhRH3l1zy47syWTFXuB1eqXIOCeFLjr.0xMe8HUzdPHpgrVs)**

**PRESENT:** James Leamy, Richard Combs, Mary Lee Harris, Helen Steele, Rob Steele, Heath Goyette, Mark Brown, John Alexander Allison Harvey

**PRESENT VIA ZOOM:** Mary Droege, Jeff Davidson, Dept Public Works, Joseph Mark, Parliamentarian

**CALL MEETING TO ORDER**

The meeting was called to order by Select Board Chair James Leamy at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair James Leamy.

**APPROVAL OF AGENDA**

**R. Combs made a motion to approve the agenda as presented. ML Harris seconded. All voted in favor. Motion carried 3-0.**

**APPROVAL OF MINUTES – January 22, 2024**

**R. Combs made a motion to approve the minutes of January 22, 2024 as presented. ML Harris seconded.**

Page 2 - beginning of the second line of the first paragraph, *increase in surcharge on municipal solid waste* should be added after *per ton*, sixth line of the same paragraph, *stated that* should be inserted after *T. Gilbert*

Page 2 – second line of Police Update, *were* should be changed to *was*.

Page 2 – first line of Sale of Airpacks, *aged* should be deleted, *of date* should be inserted after *out*, third line of same paragraph, *and* should be deleted.

Page 3 – third line from the bottom of the page, *operate* should be replaced with *output*.

Page 3 – last line on the page, *for* should be deleted.

Page 4 – second motion of Warrants for Approval, *check warrant* should be inserted before #0122.

**All voted in favor. Motion carried 3-0.**

**CITIZENS COMMENTS & CONCERNS - ITEMS NOT ON THE AGENDA:**

M. Droege asked if there was an update on the CVS Building. It was stated there was no update.

**RECREATION UPDATE**

J. Alexander reviewed his report and stated the only event paying fees is pickle ball and there was a slight increase in fees. They have started pick-up basketball on Sundays and there is discussion about starting a league. They are getting ready for little league and spring softball. The fence is being installed at Crystal Beach this afternoon. They have started an exploratory meeting with Matt Brown and the bike shop owner in Poultney to explore mountain biking trails on Town property near Crystal Heights.

**ANNUAL CERTIFICATION OF COMPLIANCE FOR TOWN ROAD AND BRIDGE STANDARDS**

This is the annual approval that needs to be signed off. **R. Combs made a motion to sign the certificate of compliance for the Town road and bridge standards and network inventory. ML Harris seconded. All voted in favor. Motion carried 3-0.**

#### **TANDEM DUMP TRUCK PURCHASE**

Due to no audio available on Zoom and not being able to hear those that are attending on line, R. Combs suggested that they have an emergency meeting with the Town Manager and Public Works Director as he feels their input is important. J. Leamy suggested Friday at 2 pm for a meeting to discuss and address this issue.

This agenda item will be tabled until the special meeting on Friday afternoon. J. Mark joined the meeting at 7:25 via phone call to R. Combs to participate in the meeting due to audio problems on Zoom.

#### **APPROVAL OF NECESSARY REPAIRS TO NEW HOLLAND MOWER**

This will be tabled until Friday's Special Meeting.

#### **SALE OF TOWN PROPERTY REVISION AND ACCEPTANCE**

J. Mark made a motion to adopt the new sale of town property policy that is presented. R. Combs seconded. All voted in favor. Motion carried 4-0.

#### **SALE OF THE FORD TAURUS TO FAIR HAVEN POLICE DEPARTMENT**

R. Combs made a motion to proceed with the sale of the 2013 ford Taurus to the Town of Fair Haven for \$3,000 as is. ML Harris seconded. All voted in favor. Motion carried 4-0.

#### **SALE OF EXPIRED/OUT OF SERVICE SELF CONTAINED BREATH APPARATUS AND AIR BOTTLES**

R. Combs made a motion to authorize the Town Manager to sell the out dated air pack equip to Bunker Fire and Safety for \$1,500. ML Harris seconded. All voted in favor. Motion carried 4-0.

#### **TRADE OF ENGINE 2 TO HAR-ROB FIRE APPARATUS IN EAST SYRACUSE, NY**

R. Combs stated he did not believe the board has received an updated quote. J. Mark stated there was a new one from 3:08 pm this afternoon in his email. They are offering \$6,000. R. Combs made a motion to authorize the Town Manager to sell Engine 2, International E-1 pumper to Har Rob Fire Apparatus in East Syracuse, NY for \$6,000. J. Mark seconded. Motion carried 4-0.

#### **HIGHWAY DEPARTMENT GENERATOR BID AWARD & FUNDING OPTIONS**

It was stated that three quotes were received for the installation of a generator at the Town Garage. R. Combs made a motion to authorize the Town Manager to engage Fowler Services for generator installation for the town garage for \$7,956. ML Harris seconded. M. Brown questioned the need for this when the garage so close to the substation.

Generally properties located so close to a substation are rarely out of power. R. Combs stated they are in process of making the location an emergency command center, and they did lose power there on one of the last storms. All voted in favor. Motion carried 4-0.

#### **APPROVAL OF THE TAX MAP MAINTENANCE PROPOSAL**

R. Combs made a motion to engage with CAI Technologies for tax map maintenance for the Town of Castleton for \$3,500 for the period from 4/1/25 – 3/31/25 plus a \$20 fee for each building added or changed to the tax map. ML Harris seconded. All voted in favor. Motion carried 4-0.

#### **ADOPTION OF THE LOCAL HAZARD MITIGATION PLAN**

R. Combs made a motion that the Town of Castleton resolves to adopt the 2023 Local Hazard Mitigation Plan as presented. J. Mark seconded. All voted in favor. Motion carried 4-0.

#### **1<sup>ST</sup> & 3<sup>RD</sup> CLASS LIQUOR LICENSE FOR APPROVAL: Sodexo Vermont**

J. Leamy stated the police chief indicates there have not been any problems in the past. R. Combs made a motion to approve the 1<sup>st</sup> and 3<sup>rd</sup> class liquor license for Sodexo Vermont. ML Harris seconded. All voted in favor. Motion carried 4-0.

#### **MANAGER'S REPORT**

None at this time.

J. Leamy stated they had bids for removal of trees in their packets, but it was not on the agenda, he wasn't sure if they should act on it. R. Combs stated he would like to talk with the Town Manager or highway foreman considering the date of the bid of 8/29/23 and suggested putting it on the agenda for the special meeting on Friday.

#### **PURCHASE ORDERS FOR APPROVAL**

**R. Combs made a motion to approve Purchase Order #051220 to Motorola Solutions in the amount of \$5,590.40 for a digital camera system for the Police Department, with the town portion of the cost being \$890.00, the rest is covered by a GHSP Equipment Grant. ML Harris seconded. All voted in favor. Motion carried 4-0.**

**R. Combs made a motion to approve Purchase Order #051733 to Pike Industries in the amount of \$6,593.79 for the first installment of winter sand. J. Mark seconded. All voted in favor. Motion carried 4-0.**

#### **WARRANTS FOR APPROVAL**

**R. Combs made a motion to approve check warrant #0212R in the amount of \$44,041.53, check warrant #0125 in the amount of \$12,664.13, check warrant #0208 in the amount of \$42,671.26, check warrant #0212 in the amount of \$75,523.90, check warrant #0125P in the amount of \$17,461.89, check warrant #0201P in the amount of \$18,261.82 and check warrant #0208P in the amount of \$23,000.55. ML Harris seconded. All voted in favor. Motion carried 4-0.**

**ML Harris made a motion to approve check warrant #0126P in the amount \$14,191.04. J. Mark seconded. R. Combs recused himself. All remaining members voted in favor. Motion carried 3-0.**

#### **SELECTBOARD COMMENTS and/or CONCERNS:**

ML Harris asked if they would be talking about the Town Report draft. J. Leamy stated it is his understanding it has gone to the printer. ML Harris stated she is concerned about the write-up about Jonas Rosenthal, it has many accomplishments mentioned for the Town of Poultney, but nothing about Castleton and she doesn't feel like it's enough. J. Mark stated Nancy Mark has expressed she is immensely grateful for the library handicapped access project and J. Rosenthal's efforts were critical to the project and if any modifications are possible, N. Mark would be willing to provide additional language. Other Board members agreed. ML Harris also asked about the Honoree Fleming writing, it doesn't seem to make much sense. R. Combs believed it was authored by her husband and was put in as his writing/request.

#### **BRIEF RECAP & ITEMS FOR FOLLOW UP:**

R. Combs will talk with Karen in the morning about the items they left unfinished and will reach out to the Town Manager as well when he is available.

#### **ADJOURN – 7:54 PM**

**R. Combs made a motion to adjourn at 7:54 p.m. ML Harris seconded. All voted in favor. Motion carried 4-0.**

Respectfully Submitted  
Allison Harvey, Recording Secretary