

**TOWN OF CASTLETON SELECT BOARD MINUTES**  
**Monday, February 22, 2021 at 7:00 P.M.**  
**Castleton Town Office 263 VT – 30**  
**Bomoseen, VT 05732**

**PRESENT:** Jim Leamy, Robert Spaulding, Zack Holzworth and Michael Jones were present for the meeting at the Town Office. Richard Combs & Joseph Mark attended remotely. Jonas Rosenthal Zoning Administrator, John Rehlen & Laura Jakubowski.

**CALL MEETING TO ORDER**

The meeting was called to order by Select Board Chair, Mr. Leamy at 7:07p.m.

**APPROVAL OF AGENDA:**

**Mr. Holzworth made a motion to approve the agenda. Mr. Spaulding seconded, all were in favor and the motion was passed.**

**MINUTES FOR APPROVAL:**

**Mr. Spaulding made a motion to accept the minutes of 12.28; Mr. Mark seconded the motion.**

Pg. 2, Molnar not a member & Finds “no” reason.

**All in favor and the motion passed. Mr. Holzworth abstained.**

**Mr. Spaulding made a motion to accept the minutes of 2.8; Mr. Holzworth seconded the motion.**

1<sup>st</sup> page, 2<sup>nd</sup> line removes “lake”, stated is miss spelled. Pg. 3, HHW. Remove “and” before Materials.

**All in favor and the motion passed.**

**CITIZENS COMMENTS AND CONCERNS: None**

**CDERAC BROCHURE**

Mark Brown presented the CDERAC’s brochure, which will be available at the Fair Haven Travel Center once complete. The brochure was designed to promote local business and activities in the area. Mark requested that if ad sales exceeded the cost for this brochure, the money will be available and accounted for separately, to fund additional efforts.

Mr. Jones clarified that Mark Brown wants board approval for CDERAC to retain access to any funds generated through the ad sales for future project use.

**Mr. Holzworth made a motion to allow the CDERAC the retain access to any funds generated by the ad sales for this brochure. Mr. Spaulding seconded.** Mr. Spaulding asked if someone in the Town Office would track the funds and it was decided that would be a good idea. **All were in favor and the motion passed.**

**POLICE UPDATE**

Chief Mantello spoke about the month of January. No significant changes. No questions about activity report. Recertification for EMT levels Stevens + Szarjeko. Hayes & Webster finished midterms. All Vaccinated.

**RECREATION COMMISSION APPOINTMENT**

Michael Hall has requested to be appointed to the Recreation Commission for a 3-year term.

**Mr. Holzworth made a motion to appoint Michael Hall to a 3-year term on the Recreation Commission. Mr. Spaulding seconded, all were in favor and the motion passed.** Mr. Combs asked to make the appointment expire on February 28, 2024. Mr. Mark discussed that it is simpler to have one time a year for re-appointments. This has typically been June 30<sup>th</sup>. The Board discussed standardizing the dates for re-appointment. Mr. Jones supported the recommendation.

The board decided to appoint Michael Hall to a 27-month term to expire on June 30<sup>th</sup>, 2023. Mr. Spaulding and Mr. Holzworth rescinded their prior motion and second.

**Mr. Holzworth made a motion to appoint Michael Hall to a 27-month term on the Recreation Commission expiring on June 30<sup>th</sup>, 2023. Mr. Spaulding seconded, all were in favor and the motion passed.**

#### **REQUEST TO CHANGE ROAD NAME**

John Rehlen requested the change from Bell Road to Clements Point as they no longer access their lake home from Bell Road. John agreed to contact Karen about updating the 911 addresses.

Mr. Spaulding asked about the other owners on the road, Mr. Rehlen confirmed that all owners on the road are fine with the proposed change.

**Mr. Combs made a motion to change the name of Bell Road, to Clements Point Road. Mr. Holzworth seconded. All were in favor and the motion passed.**

#### **POSTED ROADS**

**Mr. Holzworth made a motion to authorize the Director of Public Works to post the roads as presented on the annual list. Mr. Spaulding seconded, all were in favor and the motion passed.**

#### **LIQUOR LICENSE**

Jiffy Mart requested 2<sup>nd</sup> class license renewal. Approved by Chief Mantello. **Mr. Holzworth made a motion to approve the license for Global Montello dba Jiffy Mart 2<sup>nd</sup> class license. Mr. Spaulding seconded. All were in favor and the motion passed.**

#### **PROPOSED AMENDMENTS TO THE ZONING ORDINANCE**

**Mr. Mark made a motion to accept the recommendations of the planning commission as presented on February 22<sup>nd</sup>, 2021. Mr. Holzworth seconded. All were in favor and the motion passed.**

The changes proposed are listed below:

The Table of Contents

Section 204

Article 111

Section 417

Article 15

Jonas Rosenthal noted these changes to the Zoning Ordinance and will go into effect 21 days after approval which would be March 15<sup>th</sup>, 2021.

#### **MANAGER'S REPORT**

Mr. Jones requested feedback about food composting: Financial considerations, staffing, and mileage. Mr. Combs acknowledged that it does not appear to provide a savings to go with Foster Brothers Farm. Mr. Combs expressed that the hauling, loading, and etc. will take more time. Mr. Jones stated that our

food scraps are increasing and the cost will only go up. Mr. Jones talked about the number of totes required and would need additional totes. Mike Holden asked about the current set up and if it is sustainable with one truck and the current staff, or does the Town need to consider something different? Mr. Jones stated that the current trailer will hold more than the 8 totes. Mr. Spaulding asked if we charge for food scraps. Mr. Jones stated "No" we do not charge for food scraps. Mr. Spaulding asked if other towns charge for food scraps. Mr. Jones answered "yes", other towns charge for food scraps and recycling. Mr. Mark spoke about the use of composting bags for food disposal. Foster Farms doesn't allow compostable bags in their food scraps waste. Since most patrons use the compostable bags, it makes Foster's service undesirable as this aspect of removing the bags would be impossible to manage.

MHG Solar update: Meeting scheduled to discuss the land in question, Mr. Jones stated he is working on get this resolved.

Follow up on the equipment for remote Town Meeting: Mr. Jones has stated that so far all equipment has been tested and works. Mr. Jones expressed concern about the internet as the Town has the lowest level package and it may not have the bandwidth to support the meeting. Mr. Jones signed a contract to update the internet service and it will save the Town \$5.00 per month.

Mr. Jones provided a financial report 1/31/2021 which showed that the Transfer Station revenues reported looked good, which means the Transfer Station is getting closer to being cost neutral.

#### **PURCHASE ORDERS FOR APPROVAL:**

Fire Department replacement of Thermal Imaging Camera.

**Mr. Holzworth made a motion to approve #046560 to Reynolds for a Thermal Imaging Camera not to exceed \$7,362.50. Mr. Spaulding seconded; all were in favor and the motion passed.**

#### **WARRANTS FOR APPROVAL**

**Mr. Combs made a motion to approve the following warrant 0222 \$93,751.15. Mr. Holzworth seconded; Mr. Spaulding recused himself. Remaining 4 members were in favor and the motion passed.**

**Mr. Combs made a motion to approve warrant 0219W \$171,991.00, 0216 \$31,445.81, 0211 \$7,167.63 0209 \$45.13, 0218p \$15,688.98, 0211p \$15,694.37. Mr. Mark seconded; all were in favor and the motion passed.**

**Mr. Holzworth made a motion to approve 0219P \$694.30, 0212P \$694.28; Mr. Spaulding seconded. Mr. Combs recused himself. Remaining 4 members were in favor and the motion passed.**

**Mr. Holzworth made a motion to approve 0205P \$691.30, 0129P \$694.30. Mr. Spaulding seconded; Mr. Combs recused himself. Remaining 4 members were in favor and the motion passed.**

#### **SELECT BOARD COMMENTS AND CONCERNS:**

Mr. Mark stated the VSC Board approved the consolidation plan, which merges all colleges into one separate institution.

Mr. Mark also asked about Windy Hollow Mobile Home Park and expressed concern over emergency

services being able to accurately locate someone in need. Mr. Combs stated that all trucks have a map and lot book of the park. Windy Hollow and Crampton Road will have all 911 addresses updated. This project is on the horizon.

Mr. Combs asked about the consolidation of the university and if the name will change. Laura Jakubowski mentioned they were provided with a timeline and the branding is all a part of the changes. It may be called for example, Vermont University at Castleton.

Mr. Mark asked Laura if there was any discussion about the legislature and the money required to support the plan. Laura reported VSC to go from \$30 million in state funds to \$47.5 million and in addition to that \$20 million over 4 years to transform into the new structure.

Mr. Leamy thanks Mr. Holzworth for his time on the board.

Mr. Holzworth made a motion to adjourn at 8:22pm, Mr. Spaulding seconded; all were in favor and the motion passed.

Respectfully Submitted,

Karen Stewart