

CASTLETON PLANNING COMMISSION
Tuesday, November 22, 2022
Castleton Town Office
and ZOOM

Zoom Recording Link: Technical Problem, no recording

Those in attendance included: Elizabeth MacKay, Mike Scovner, Michael Holden, Frank Johnson, Ed Bove, Katy Culp, Meredith Fabian

Others present by Zoom included: James Thomas, Allison Harvey, Recording Secretary

L. MacKay called the meeting to order at 6:00 P.M.

Approve Agenda

M. Scovner made a motion to approve the agenda. M. Holden seconded. All voted in favor. So voted.

Minutes of Meeting – October 11, 2022

M. Holden made a motion to approve the minutes of October 11, 2022 as presented. M. Scovner seconded. All voted in favor. So voted.

Public Comments

K. Culp stated they are attending to observe and stated the minutes they approved are not on the website, so she had not had a chance to review them. L. MacKay explained where they can be found on the website and believes they are done on time.

New Business

Introduce New Board Member Jim Thomas

L. MacKay asked J. Thomas to introduce himself and welcomed him to the Commission. He has been on Planning Commission and the Zoning Board and has been the town Zoning Administrator in the past.

Ed Bove – New Draft of Zoning Ordinance (Unified Development Regulations)

L. MacKay stated E. Bove is present with copies of the new draft of the regulations, and he will review what the Commission should be doing from this point forward. E. Bove stated this is everything they've worked on for 1 ½ - 2yrs. He asked everyone to read the document and make sure all edits are in there and it looks the way they want it to look. Things have changed and there are new people on the board, so there may be some changes needed based on that, as well as typographical errors, etc. The red underline is brand new language, other changes were made to signage, subdivision, and statutory things are some of the larger edits. They have moved some sections around to make it flow better. M. Holden asked if it had to go to the Board of Selectmen, E. Bove stated it can go to them after a public hearing of the Planning Commission, and then the Board of Selectmen can hold a hearing after that. J. Thomas asked if the Town Plan had been adopted by the Board of Selectmen. E. Bove stated he had that same question, and F. Johnson stated that they only did amendments to the energy section, they did not redo the entire plan. J. Thomas asked if there was one public hearing or two. Discussion on final draft and whether would be

ready by the first of the year. It was clarified one public hearing for the Planning Commission and one for the Board of Selectmen. J. Thomas stated signage could be an issue, brief discussion on the signage changes.

Review of Unified Development Regulations

L, MacKay asked Commission members to read the document, pay special attention to new things, signs, subdivision and new statutes, looking for typos, how it flows and the red highlighted items and they will further discuss at the next meeting.

Other Business

L. Mackay has a card to be signed by all for Jonas Rosenthal's family.

L. MacKay asked if 6:30 would be an ok meeting time rather than 6:00pm. **M. Scovner made a motion to set meeting time to 6:30 pm starting with next meeting. M. Holden seconded. All voted in favor.**

Adjourn Meeting – 6:44 pm

F. Johnson made a motion to adjourn at 6:44 pm. J. Thomas seconded. All voted in favor. So voted.

Respectfully Submitted,

Allison Harvey, Recording Secretary