

TOWN OF CASTLETON
SPECIAL BOARD OF SEWER COMMISSION MINUTES
Monday, February 24, 2020 at 6:00pm
Castleton Town Hall
263 VT – 30
Bomoseen, VT 05732

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair (via Skype); Zack Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark, Select Board Parliamentarian; Michael Jones, Town Manager; Eliza LeBrun, Recording Secretary; Jeff Jordan, Waste Water Treatment Facility Supervisor; Wayne Elliot, P.E., President Aldrich + Elliot; Kathryn Paynter, Peg TV;

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair, Mr. Leamy at 6:00 p.m. A quorum was present.

MINUTES FOR APPROVAL – August 12, 2019

Mr. Holzworth made a motion to accept the minutes of August 12, 2019 as presented. Mr. Spaulding seconded the motion.

It was noted that on page 1, 7th paragraph. 2nd sentence, third word from the end (that) should be replaced with the word “about.”

All Select Board Members voted in favor, the motion passed.

APPROVAL OF REPAIR TO KUBOTA TRACTOR

Town Manager, Mike Jones presented a quote from Townline Equipment Sales. He noted that Kubota would pick up and deliver the repaired tractor.

Mr. Holzworth made a motion to approve the repair of the Kubota Tractor by Townline Equipment for an amount not to exceed \$6,355.98. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

APPROVAL OF GENERATOR PURCHASE FOR 4A PUMP STATION

The Town Manager noted that the Select Board had approved, in the budget, the purchase of one generator. The Town sent out bid requests to 3 companies, but only received one back from Brook Field Service.

At this time there is no replacement generator. The Town Manager is concerned about the possibility of overflows.

Mr. Holzworth made a motion to approve the purchase of a 30kW Kohler Dealer Pro generator and have it installed by Brook Field Service in an amount not to exceed \$20,596. Mr. Mark seconded the motion. All were in favor and the motion passed.

UPDATE – WWTF RTE. 30 SEWER SYSTEM IMPROVEMENTS

Mr. Jones introduced Wayne Elliott of Aldrich + Elliott and Jeff Jordan the Castleton Wastewater Treatment Facility Supervisor to speak to the Select Board about the possibility of hiring an engineer to help determine the next steps with the Wastewater Treatment Facility.

Mr. Elliott gave an explanation of the requirements the State of Vermont has for towns in selecting an engineer. Once all of the criteria has been met, then the Town would need to apply for the Step 1 Clean Water Loan through the State Revolving Loan Program. This is where the Town of Castleton is right now. The total amount being requested for this loan is \$37,900 of which 50% is subsidized so the Town would only be responsible for paying back half of the original loan amount.

Mr. Holzworth made a motion to approve the signing of the State Revolving Loan Programs Funding Application. Mr. Mark seconded the motion.

Mr. Mark asked where the Town's 50% would come from. Mr. Jones explained that the Town has money in the operating budget or, if the Board chooses to go into reserve accounts this would cover the amount.

All were in favor and the motion passed.

Mr. Holzworth made a motion to approve the signing of the agreement between Owner (Town of Castleton) and and Engineer (Aldrich + Elliott). Mr. Mark seconded the motion. All were in favor and the motion passed.

Mr. Elliott noted that there were concerns about the flows coming into the pump station. Aldrich + Elliott would like to see how much flow is coming in hourly, daily, etc. The Mission System will collect the data and send it digitally, then Mr. Jordan could send out alerts if he needed to. The alternative would be to have staff checking the flow constantly, which is not a realistic idea.

Mr. Elliott presented a quote for the Main Pump Station from Champlain Associates, INC for the annual fee and installation of a Mission Communication Unit in the amount of \$4,200. This includes an annual fee and the installation. Mr. Elliott presented a quote for the of a Mission Communication Unit to be located at the Bomoseen Pump Station from Champlain Associates, INC in the amount of \$4,500. This includes an annual fee and the installation. This unit is more expensive as it will require an enclosure as it will be outside. There may be a cost that could be removed, the VEGAPLUS (monitor Well wet level) but it is not clear if it will be needed yet. Also, if the installations are done on the same day, this could save some money as well.

Mr. Mark asked for clarification on the benefits of the Mission Communication Unit. Mr. Elliott said that there are concerns about how much water is coming into the Pump Station, by collecting this data, it will help determine if there are any problems. Possibly making changes with the collection

Mr. Leamy asked about the status of the line from Lake Bomoseen into the Bomoseen Pump Station. Mr. Jordan was not sure about which line being referred to as there is a high-water flow at this time.

Mr. Leamy then asked about the relationship between the electricity used at the Pump Station and the flow. Mr. Elliott was not sure, but that is something that they hope to gain insight into through the Mission Communication Unit.

Mr. Mark asked where the money would come from for the Mission Communication Unit. The Town Manager responded that it would come out of the Operating Budget.

Mr. Holzworth made a motion to approve the quote from Champlin Associates, INC in the amount of \$8,770.14 for a Mission Communication Unit. Mr. Mark seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENTS

There were no public comments.

SEWER COMISSION COMMENTS AND CONCERNS

There were no comments or concerns from the Sewer Commission.

ADJOURN

Mr. Holzworth made a motion to adjourn the Sewer Commission Meeting at 6:28p.m. Mr. Mark seconded the motion. All were in favor and the motion passed.

Respectfully submitted; Eliza LeBrun, Recording Secretary