

TOWN OF CASTLETON
BOARD OF CIVIL AUTHORITY MEETING
Town Clerks Office
July 9, 2018 6:00PM

MEMBERS PRESENT: Lilian Sheren, Jim Leamy, Frank Giannini, Robert Grace, Nedra Boutwell, Mary Beth Hadeka, Scott Lobdell, Debbie Rosmus, Gerry Ashton, Nancy Mark.

Meeting was called to order at 6:00pm by Scott Lobdell.

Minutes from the February 26, 2018 Board of Civil Authority meeting were reviewed. Debbie R made a motion to accept the minutes as written, Jim L seconded. All in favor, Motion passed.

Nedra explained that NEMC, New England Municipal Consultants, have agreed to represent the town at our BCA hearings as our Assessors office is vacant. They are on vacation and the first date available is July 30th. July 30th was agreed on for the date and 4:00pm was chosen for a time. We have three grievances and they will be given 20 minutes each.

There was discussion about adopting the VLCT Model Rules of Procedure for Board of Civil Authority Property Tax Assessment Appeal Hearings. Debbie asked that we cross out the word lister and replace it with assessor. Debbie made a motion to adopt the VLTC Model Rules of Procedure for Board of Civil Authority Property Tax Assessment Appeal Hearings. Seconded by Jim L. All in favor, Motion passed.

Discussion followed in regard to workers for the August 14th election. Gerry, Debbie, Frank, Scott, Mary Beth, Mike, Pat and Nancy are signed up to work so far. We also need help Monday, August 13th to set up the polls, the highway department will deliver the booths, etc. in the morning.

Nancy M made a motion to adjourn, Debbie R seconded. All in favor. Motion passed. Meeting adjourned at 6:44pm

Respectfully submitted:

Nedra Boutwell, Town Clerk

Approved:

Date: