

**TOWN OF CASTLETON
SELECT BOARD MEETING
Minutes of May 14, 2018
TOWN OFFICES**

MEMBERS PRESENT: R. Combs, Z. Holzworth, J. Leamy, J. Bruno

ABSENT MEMBER: R. Spaulding

OTHERS PRESENT: M. Jones, Town Manager , see attached listing

Meeting called to order at 7:00PM by J. Bruno, Chairman.

APPROVAL OF AGENDA

MOTION: Z. Holzworth made a motion to approve the agenda. Seconded by J. Leamy
All in favor. Motion Carried.

MINUTES FOR APPROVAL: April 23, 2018

MOTION: Z. Holzworth made a motion to approve the minutes of April 23, 2018. Seconded by J. Leamy. All in favor. Motion Carried.

HIGHWAY CAPITAL IMPROVEMENT UPDATE- SUSAN SCHREIBMAN

S. Schreibman addressed the Board about the Capital improvement plan. The Town received a Better Roads grant in March 2017 for road erosion, sediment inventory and update the culvert inventory and develop a capital Improvement plan. Act 64 which passed in 2015 has shifted priorities for State and Town highway departments. Starting in July 2018, A & R will annually issue a general permit which is intended to address storm water related erosion for paved and unpaved roads. This will bring town roads up to basic maintenance standards and including additional corrective measures to reduce erosion and phosphorus run off or other water quality restoration efforts. Towns are required to develop a schedule after they inventoried the roads and prioritize projects and come up with project implementation.

A & R looked at 993 segments of the town's road for slope, erosion and drainage. A segment is 100 meters. Of the 993 segments, 703 segments fully met the standards, 95 partially met the standard, 119 did not meet the standards and 67 were not assessed because they were just trails and/or not able to drive a vehicle thru. The town will look into reclassifying these 67 segments.

H. Goyette noted a few of these that were not included were Hickory Lane, Dynamite Shack, Gill Road, part of Parker Road, Barker Hill, part of Eaton Hill.

J. Leamy asked where the impetus is coming from for these improvements.

S. Schreibman stated it is the State, but it will help each town and the problems of erosion on the roads. It did come from Act 64, the Clean Water Act. Continuing, S. Schreibman noted that this is just a guide for planning the road and culvert improvements and also equipment replacement.

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The table presented shows priority of the segments and the costs with and without grant monies. The priority is based on erosion risk, slope and phosphorus export potential.

M. Jones explained the charts to the Board, if our highway department does the work then the cost of the road crew, dump truck and material would be subtracted from the total cost of the project. These rates are from FEMA if the work is contracted out. The spreadsheet shows the costs with and without grant monies.

S. Schreibman noted that the work took two weeks to complete with P. Eagan and H. Goyette and was paid for by a Better Roads grant. The town will be able to apply for many grants in the future with having this plan in place.

TRANSFER STATION- SET FEES FOR 2018-19

J. Bruno asked M. Jones if he had information to compare revenues to costs. Is the transfer station supported by the user fees.

M. Jones did not have the exact numbers and will bring those to the next meeting.

E. Barnes noted that Ace Carting states they charge \$15.00 per mattress, but he is not able to see that separate charge on their receipts. He has called Ace Carting about this and has not received a call back. He would like to increase the cost per mattress to cover our cost for trucking them in. But, if they are not charging us then we do not need to increase the mattress cost.

J. Bruno stated that the transfer station fees will be held until our next meeting, when we have more information.

RCSWD UPDATE – TIM GILBERT

T. Gilbert noted he had a letter for the Board from J. Facey, Attorney for RCSWD addressing the issues regarding the town withdrawing from the RCSWD.

T. Gilbert addressed the information that R. Spaulding had presented at the Town Meeting from the State on trash removal costs. R. Spaulding took all the cost of the solid waste from the State and subtracted out the recyclables amount divided by the number of the people in the State. He came up with a per person poundage of 3.29lbs per day. In the presentation you had indicated that you took that number and multiplied by the number of people in town and add into it some total amount from commercial pick up. That number is already used to establish the 3.29lbs, you can't take numbers to make an average and then take one of the numbers and add it back in. A & R did verify that all those numbers are in there with the exception of C & D., which we have a clear indication of through our transfer station.

J. Bruno stated the Board had relied on B. Spaulding to provide that information as he has a better handle on it.

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T. Gilbert will work with A & R to write a letter of explanation for the Board.

Z. Holzworth asked T. Gilbert questions on behalf of R. Spaulding (not present).

Have you come up with concrete numbers as to what RCSWD received in total surcharge money for all the taxpayers in town.

T. Gilbert replied that number is not attainable. You cannot accurately go around and do that, as each town has a different number of businesses and towns have different number of citizens at different times of the year. Also, trucks are not weighed in upon arrival at the facility.

R. Spaulding asked (thru Z. Holzworth) T. Gilbert to explain in detail how the weighted voting among the board members works. And how the Rutland's 3 reps can out vote the rest of the Board.

T. Gilbert stated that was not true. Each rep has a certain number of votes (I'm not sure of the numbers). You have to be there to have your votes counted. Castleton has my vote, which could be something like 20 votes. I don't have the exact number of votes I have.

Z. Holzworth replied to T. Gilbert. If a vote is going to be close they look at the weighted average.

T. Gilbert replied yes.

PURCHASE ORDERS FOR APPROVAL: HIGHWAY DEPT- CLARKS TRUCK CTR& RUBY CONSTRUC. FIRE DEPT- VFIS & REYNOLDS & SONS: ACCOUNTING – PACE & HAWLEY; FIRST REPONSE-VFIS

MOTION: R. Combs made a motion to approve P.O. 041386 to Clark's Truck CTR for \$2,669.95 for a 20 ton floor service jack. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. 041572 to Ruby Construction for 2 year lease \$8,000.00. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. #041549 to Castleton FD for VFIS for \$22,762.26. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. 041296 to Reynold's & Son for \$11,548.03. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. 041536 to Pace & Hawley for \$10,200.00. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. 041541 to VFIS annual incentive - First responders. Seconded by Z. Holzworth. All in favor. Motion Carried.

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CITIZEN'S COMMENTS

S. DeCarolis from the Castleton's Women's Club, submitted a request to use the Town Green for the 80th Colonial Day. She invited the Board to join them for the day. The members and their significant others would receive complimentary tickets. The speaker will be W. Hosley at 4:00pm. Castleton University, the Mason's and the Middle school will participate in the day. The Town will be receiving a framed copy of the Resolution, as it is the 80th celebration.

MOTION: R. Combs made a motion to allow the Women's Club to use the Town green on Saturday, Aug. 18, 2018 for the annual Colonial Day. Seconded by Z. Holzworth. All in favor. Motion Carried.

H. Goyette stated that a check had been sent to the town for reimbursement from the two hazmat incidents. He asked the Board to release the money left over after all the costs were covered, for the dept. to purchase new uniforms for parades, etc.

MOTION: J. Leamy made a motion to release the monies to the Fire Dept. for uniforms. Seconded by Z. Holzworth. All in favor. Motion Carried.

MANAGER'S UPDATE

M. Jones informed the Board that he would be finishing up with interviews on Friday.

He has been informed by the Assessor that the Grand List will be complete by June 4th, 2018. There is only one resume for the assessor and no responses for the assistant position.

There is a concern about garbage being dumped at the pull off on Drake Road from the neighbors. The town does pick it up.

There is also an issue for garbage at the Birdseye turn around by the owner. He has said he would put up a fence and close off the turn around.

J. Bruno asked M. Jones to speak to the owner and ask him if he has any ideas about how to handle this problem.

M. Jones and J. Bruno both thanked E. Barnes for his service to the Town and wished him luck in starting his new career. There is another employee who is leaving too.

M. Jones noted that there will be a Celebrate Castleton Mixer sponsored by the 4th of July Committee at the Lake Bomoseen Tap room in the upstairs facility on May 25th from 6pm to 8pm. It is \$20.00, this consists of a \$10.00 donation to the committee, food and one beverage. They will be serving wings and pizza. The 4th of July festivities begin at 9:30am on Main Street with a parade. There will also be a J. Larson Memorial prize awarded.

SELECT BOARD CONCERNS

J. Bruno informed the Board that he wanted to direct the town manager to send this resolution

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to VLTC regarding the education tax.

MOTION; Z. Holzworth made a motion to appoint the town manager to put the resolution on our town letter head and forward this resolution to VLTC, attention to K. Horn. Seconded by R.. Combs. All in favor. Motion Carried.

WARRANTS

MOTION: R. Combs made a motion to approve warrants # 0514R for \$2,653.17, # 0514 for \$59,827.19, # 0510 for \$24,229.42, # 0503 for \$16,916.92, #0426 for \$5,002.59, #0510P for \$12,723.23, #0503P for \$13,004.92. #0426P for \$13,648.38. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to approve warrants #0509P for \$544.01 and # 0502P for \$544.01, #0425P for \$544.01. Seconded by J. Leamy. All in favor. Motion carried. R. Combs - abstain

EXECUTIVE SESSION

MOTION: J. Leamy made a motion to go into Executive Session at 8:30 for Personnel per 1 VSA §313(3)(a)(3) with Town Manager, Board and recording secretary. Seconded by Z. Holzworth. All in favor. Motion carried.

MOTION: J. Leamy made a motion to exit Executive Session at 8:55 with no action taken. Seconded by Z. Holzworth. All in favor. Motion carried.

MOTION: J. Leamy made a motion to go into Executive session for Labor Relations per 1 VSA §313(a)(1) with the Board and Town Manager. Seconded by Z. Holzworth. All in favor. Motion carried.

MOTION: Z. Holzworth made a motion to come out of Executive Session at 9:25pm with no action taken. Seconded by J. Leamy. All in favor. Motion carried.

ADJOURN

MOTION: Z. Holzworth made a motion to adjourn at 9:26pm. Seconded by J. Leamy. All in favor. Motion carried.

Respectfully

V. Waldron

Date of Approval