

**TOWN OF CASTLETON
PLANNING COMMISSION MEETING
MINUTES OF MARCH 27, 2018
TOWN OFFICES**

MEMBERS PRESENT; J. Bruno, J. Currie, C. Smith, R. Franzoni

MEMBERS ABSENT: J. Pintello

CALL TO ORDER: J. Currie called the meeting to order at 7:00pm.

AGENDA APPROVAL: MOTION: J. Bruno made a motion to approve the agenda, with the addition of an Executive Session for personnel. Seconded by R. Franzoni. All in favor. Motion Carried.

GUEST- CHIEF MANTELLO

J. Currie stated that she has been having discussions with Chief Mantello about drafting ordinances and how to implement tools to help the Police Dept. with municipal tickets.

J. Bruno stated that when he was Deputy Health Officer he was sworn in by then Chief Boutin to write violations.

Chief Mantello stated that when a municipality has an ordinance, about 95% of the fine goes to the town.

J. Bruno stated the administrative assistant is looking for old violation tickets.

Chief Mantello stated the VT Municipal Violation Complaints book would be used for those types of violations, i.e: open containers, littering, etc.

J. Currie stated that she will continue this discussion with the Chief and the Zoning Administrator to develop a fee structure.

Chief Mantello asked J. Currie what time frame she was looking for to implement this.

J. Currie replied she would like to see it implemented by June 1, 2018.

DISCUSSION OF NEW ZONING/ORDINANCES, RRPC RECENT MEETING, ECONOMIC DEVELOPMENT

J. Currie stated that the first public hearing for the new town plan will be April 24, 2018 @6:00 pm and asked if there were any comments from the audience.

K. Lenz asked if any zoning changes were to include adding commercial zoning to North Road.

J. Currie the zoning ordinances will be reviewed and updated.

J. Bruno replied that the intent of the zoning changes was to expand on what can be done in certain areas. The schedule for zoning changes/updates starts with the Planning Commission presenting the changes/updates at a public hearing. Then the Select Board holds 2 public hearings for ideas and suggestions.

M. Jones stated that the study done by the Poultney/Mettowee Natural Resources Conservation District has been completed around Lake Bomoseen and surrounding areas. This study will allow the town to

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apply for monies from the State/Federal Gov't as they become available.

R. Franzoni stated that there are a few projects that are being completed around Lake Bomoseen. He also informed M. Jones that there is grant money available through the Lake Champlain Sea Basin Grant.

J. Currie had a conversation with R. Amore, he is the planning coordinator for Village Designations. The town needs to submit 3 applications, Castleton Village, Castleton Four Corners and the Village of Hydeville.

J. Currie has begun working on the applications.

J. Currie stated that R. Amore has to make a presentation to the Select Board about the advantages of having Village Designations. Then the Planning Commission can begin work on the maps of the designation.

The members began the process of updating the current zoning ordinances. This will continue in future meetings.

J. Currie would like to have the Select Board and or Town Manager began a conversation to continue sidewalks from the Four Corners down thru Main Street Castleton.

B. Franzoni asked who does not want sidewalks on Main Street.

C. Smith replied that the Town wanted them, but people from the Village did not want them, they like their dirt paths.

V. Waldron informed the members that the DRB members asked that the Commission consider re-writing Section 204, H.

J. Bruno agreed that this needed to be done.

EXECUTIVE SESSION

MOTION: C. Smith made a motion to go into Executive Session for Personnel with the Town Manager. Seconded by J. Bruno. All in favor. Motion Carried.

MOTION : J. Bruno made a motion to exit Executive Session at 8:35pm with no action taken. Seconded by C. Smith. All in favor. Motion Carried.

APPROVAL OF MINUTES – MARCH 13, 2018

MOTION: J. Bruno made a motion to approve the minutes of March 13, 2018. Seconded by R. Franzoni. All in favor. Motion Carried.

ADJOURN

MOTION: J. Bruno made a motion to adjourn at 8:35pm. Seconded by R. Franzoni. All in favor. Motion Carried.

Respectfully

V. Waldron

Date of Approval