

**TOWN OF CASTLETON  
PLANNING COMMISSION  
MEETING OF SEPTEMBER 10TH, 2013  
CASTLETON COMMUNITY CENTER**

**MEMBERS PRESENT:** Joe Bruno, Jack Master, Frank Giannini, Joe Pintello, Sean Seguin

**MEMBERS NOT PRESENT:**

**OTHERS PRESENT:** Cristine Smith, John Hale; see attached list

The meeting was called to order at 7:00 P.M by Chairman J. Bruno.

**Subdiviosn Regulations and Boundary Line Adjustments**

J. Thomas stated that in Article III, there is no definition as to how boundary adjustments should be handled. He suggested handling them administratively like simple parceling, but not trigger a minor subdivision. He suggested adding a separate article to address this issue. He also noted that in several places in the subdivision regulation, it refers to the "duty of the Planning Commission," which should now read "Development Review Board."

**Other Business-Planning Grant**

Chairman J. Bruno asked what a consortia application is. He also stated that the application is ready to be reviewed. Town Manager Jacien informed him that every time the Planning Commission uses the Rutland Regional Planning Commission, it is \$94.50/hour. He also stated that after speaking with E. Bove, E. Bove feels that \$18,500 is needed for the project.

**MOTION**

Motion to move forward with the \$15,000 grant with a \$3,500 local match by F. Giannini. Seconded by S. Seguin. All in favor. So voted.

**Other Business-Ex-Officio Members**

Chairman J. Bruno stated that he is not convinced a Select Board member can sit on the Planning Commission as an ex-officio member without appointment from the legislative body. J. Hale disagreed, stating that the regulations indicate that in a rural town, the Select Board members are automatically ex-officio members of the Planning Commission.

F. Giannini stated that he feels J. Hale is here to help. Chairman J. Bruno stated that he feels J. Hale is abusing his authority. J. Hale stated that he will come to the meetings regardless of his ex-officio status and will leave for executive sessions.

**Minutes for Approval- August 27<sup>th</sup>, 2013**

**MOTION**

J. Master made a motion to approve the minutes of August 27<sup>th</sup>, 2013. Seconded by S. Seguin.

Correction: References to "J. Thomas" should read "J. Master."

All in favor. So voted.

**MOTION**

Motion to readvertise the Zoning Administrator position by S. Seguin. Seconded by F. Giannini. All in favor. So voted.

**Executive Session:**

**MOTION**

Motion to enter executive session with the board and J. Thomas by S. Seguin. Seconded by F. Giannini. The board entered executive session at 7:50 P.M.

**MOTION**

Motion to exit executive session and adjourn the meeting with no action taken by S. Seguin. Seconded by J. Master.

The meeting was adjourned at 8:30 P.M.

Submitted by Brittany Gilman

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Frank Giannini, Clerk

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Date of Approval