

**TOWN OF CASTLETON
PLANNING COMMISSION MEETING
MINUTES OF MAY 14, 2013
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: John Hale, Joe Bruno, Bob Day, Frank Giannini, Sean Seguin

MEMBERS NOT PRESENT: None

OTHERS PRESENT: Brittany Gilman; see attached list

Meeting called to order at 7:05 P.M by Chairman J. Hale.

NEW BUSINESS

Recommend Re-Appointment-Zoning Administrator

Chairman J. Hale stated that the Planning Commission needs to discuss recommending D. Skidmore for another three year term as zoning administrator.

D. Skidmore summarized a letter he wrote. He stated that there is only 1 town in Vermont—Northfield—that is larger than Castleton and has a part-time zoning administrator. In Northfield, the Zoning Administrator is paid \$22.22/hour. He stated the average wage for a part time zoning administrator is \$18.35/hour in the state of Vermont.

MOTION

F. Giannini made a motion to recommend D. Skidmore to the Select Board for another 3 year term as Zoning Administrator at \$18.35/hour.

Proposed Technical Changes to Zoning Ordinance Discussion

D. Skidmore reviewed the proposed changes he had presented to the Planning Commission at a previous meeting.

MOTION

F. Giannini made a motion to resolve that the attached amendments to the Zoning Ordinance are approved for Public Hearing, posting, publishing, and mailing. Seconded by B. Day. All in favor. So voted.

OLD BUSINESS

**Zoning Ordinance Change Discussion-Seminary Lane
Residential change to College Campus**

J. Bruno stated that the college knew that the parcel was zoned R20 when it was purchased, and he can't find any positive in changing it to college campus.

B. Day stated that after visiting the properties, he saw that they were bound on 3 sides by college campus, and now feels it is better to change the zoning to college campus.

F. Giannini stated that the college is an asset to the town, and re-zoning the parcel would be an asset to the college.

J. Bruno stated that he is not in favor of re-zoning, and will urge the Select Board to refuse the proposed change.

P. Graziano stated that the college has grown a great deal, and the town continues to cater to the college. She urged the Planning Commission to think of the effect on the town's people.

MOTION

F. Giannini made a motion to resolve that the attached amendments to the Zoning Ordinance are approved for Public Hearing, posting, publishing, and mailing. Seconded by B. Day.

F. Giannini, B. Day, S. Seguin, and Chairman J. Hale voted in favor. J. Bruno voted against. Motion carries 4 to 1.

Continuing Discussion Route 30 North Corridor

Chairman J. Hale brought up the idea of an informational meeting, and again suggested inviting the landowners between Route 4 and Drake Road. He stated that a list of names and addresses is needed to begin this process.

J. Bruno agreed to obtain the list. Chairman J. Hale stated he would draft a letter of invitation.

Other Business

Chairman J. Hale stated that he, B. Day, and J. Bruno are due for re-appointment July 1st, and need to email a letter of interest to J. Potter.

Chairman J. Hale suggested not meeting on the regularly scheduled May 28th, 2013 meeting day. The next scheduled meeting will be June 11th, 2013.

Minutes for Approval- April 23rd, 2013

MOTION

J. Bruno made a motion to approve the minutes of April 23rd, 2013. Seconded by B. Day. All in favor. So voted.

Adjournment:

MOTION

B. Day made a motion to adjourn. J. Bruno seconded. All in favor. So voted. The meeting was adjourned at 8:05 P.M.

Planning Commission Meeting, May 14th, 2013

The next meeting will take place on Tuesday, June 11th, 2013, at 7:00 P.M

Submitted by Brittany Gilman

Frank Giannini, Clerk

Date of Approval

DRAFT