

**TOWN OF CASTLETON
DEVELOPMENT REVIEW BOARD
MEETING OF JUNE 4TH, 2013
AT THE CASTLETON TOWN OFFICE**

MEMBERS PRESENT: George Pritchard, John Hale, Joe Mark (Alternate), Bob Day, Gordon Chader

MEMBERS NOT PRESENT: Ted Molnar

OTHERS PRESENT: Charles Jacien, Acting Zoning Administrator; see attached listing

Meeting called to order at 7:00 P.M by Chairman G. Prichard

New Business:

Applicant: Vermont State Colleges/Castleton State College, 119 Alumni Drive, Castleton- Request for permit post construction of a 36 x 34 roofed deck and relocation of existing 14 x 28 deck.

C. Jacien stated that a construction of a deck began attached to the President's house without a permit.

S. Dikeman stated that this was a result of miscommunication. He stated that he gave the budget authority to begin the project, and construction began. It is 60-70% complete. He stated that construction was stopped once he realized it had begun without a permit. He also stated there was a smaller deck, which was removed, and a covered deck is proposed in its place, and then the small deck will be added back uncovered.

G. Chader noted that setbacks do not appear to be an issue.

MOTION

Motion to close the hearing by G. Chader. Seconded by B. Day. All in favor. So voted.

Applicant: Martin, William C & Linda, 113 Winnick Road, Castleton- Request for Subdivision to create a 3067 square foot parcel. Required review under the Subdivision Regulations

C. Jacien stated that this is a subdivision of a parcel that was previously subdivided a few years ago, which conveyed 1.1 acres of land. He stated that this needs review since it is a further subdivision within 10 years. He stated that the proposed lot would meet all requirements of a single family lot.

G. Chader asked about the intent for the parcel. W. Martin stated that he would convey it to S. Goetschius, and that no additional structures would be added. He stated there are currently steps and a parking deck on the land.

MOTION

Motion to close the hearing by J. Hale. Seconded by G. Chader. All in favor. So voted.

Minutes for Approval- May 7th, 2013

J. Hale made a motion to approve the minutes of May 7th, 2013. B. Day seconded. All in favor. So voted.

Other Business

J. Hale stated that the Select Board cannot appoint an Acting Zoning Administrator, rather the Planning Commission must recommend and the Select Board would then have the final say. He stated that the Planning Commission is thinking of recommending D. Skidmore as Acting Zoning Administrator.

B. Day stated that he is concerned that the Board will not consent to the appointment.

Chairman G. Prichard asked if D. Skidmore was willing to serve. J. Hale stated that he had spoken to D. Skidmore who indicated that he would be.

Chairman G. Prichard stated he felt that D. Skidmore did his due diligence in his job. B. Day expressed concern that there was no warning or indication that he would not be reappointed. He stated he would like to know why D. Skidmore was not reappointed by the Board. G. Chader agreed.

J. Hale made the following motion:

The Castleton Development Review Board, in recognition of the exemplary service of Mr. David Skidmore over the past three years of his holding the position of zoning Administrative Officer; and in light of the Select Board's recent decision not to re-appoint Mr. Skidmore for an additional three year term; do encourage the Castleton Planning Commission to appoint Mr. Skidmore as the acting Administrative Officer per ARTICLE XI: ADMINISTRATION AND ENFORCEMENT, Section 1101: Administrative Officer of the Castleton Zoning Ordinance.

We feel that Mr. Skidmore has administered the Zoning Ordinance in a balance and practical way, with fairness and impartiality. His service to this Board has been meticulous, thorough, well thought out, and timely. His understanding of the letter and spirit of the Zoning Ordinance is outstanding.

Mr. Skidmore's continued service while the Planning Commission considers all applicants for the Administrative Officer position and makes their appointment will be invaluable for the continuity of zoning efforts in Castleton.

B. Day seconded. All in favor. So voted.

Deliberative Session

MOTION

J. Hale made a motion to enter deliberative session at 7:30 P.M. Seconded by G. Chader. All in favor. So voted.

MOTION

J. Hale made a motion to exist deliberative session and adjourn the meeting at 8:00 P.M. Seconded by G. Chader. All in favor. So voted.

The meeting was adjourned at 8:00P.M.

Submitted by Brittany Gilman

_____ John Hale, Clerk

_____ Date of Approval