

**TOWN OF CASTLETON
CASTLETON DEVELOPMENT REVIEW BOARD
MEETING MINUTES
TUESDAY, November 17th 2020 - 7:00 PM
CASTLETON TOWN OFFICE - 263 VT ROUTE 30**

PRESENT: Bruce Longtin Chairman (VIA Zoom), Don Wood (VIA Zoom), Pat Keller (VIA Zoom), Danial Forcier (VIA Zoom), Jonas Rosenthal Zoning Administrator, and Laura Sargent Recording Secretary Sean Steves (Alternet)

OTHERS: Wenger Rehlen

CALL MEETING TO ORDER:

Mr. Longtin called the Meeting to order at 7:05pm.

APPROVE THE AGENDA:

Mr. Wood made a motion to approve the agenda as Modified for November 17th, 2020. Mr. Keller seconded the motion. All were in favor and the motion passed.

APPROVAL OF MINUTES:FOR OCTOBER 20TH, 2020

Mr. Wood made a motion to approve the Minutes for October 20, 2020 with corrections as followed. Mr. Keller seconded the motion. All were in favor and the motion passed.

- 1. Page 2 under applications Mr. Longtin's name was misspelled.**
- 2. Page 4 under deliberative session number 2 should have stated adhere to page 66, section 1021: Exemptions for zoning permits, Part B. for an uncovered porch. And 3 should be Covered porch shall be no longer than 32 square feet.**

APPLICATIONS:

Application # 8131: Conditional use permit to add an additional apartment located at 75 Elm Street and reducing one bedroom from an existing apartment: Applicant Pamela Rehlen
Effective section of the Zoning Ordinance: Article 111 Table of Uses.

Mr. Longtin swore in Mr. Rosenthal and Mr. Rehlen.

Mr. Rosenthal explained the existing structure and what is currently on the lister card and what paperwork was provided to the board.

Mr. Rehlen addressed the board on how the plan is to take an existing apartment and divide it into two apartments. Making a 3 apartment building into a 4 apartment building with no additional bedrooms being added. There is current ample parking to sustain an additional unit.

Mr. Keller made a motion to close the hearing. Mr. Wood seconded the motion. All were in favor and the motion passed.

OLD BUSINESS:

Gary Bowen wishes to hold his application until April as he will be unavailable. Therefore, we are removing from Old Business the Gary Bowen project at this time. A site Visit still is pending by the Board and will be done at a future date.

NEW BUSINESS:

None for December scheduled at this time requiring a hearing.

DELIBERATIVE SESSION:

Mr. Wood made a motion to go into Deliberative Session at 7:20. Mr. Forcier seconded the motion. All were in favor and the motion passed.

Mr. Keller made a motion to come out of Deliberative session at 7:23 pm. Mr. Forcier seconded the motion. All were in favor and the motion passed.

Mr. Wood made a motion to approve application #8131 as presented without any additional conditions. Mr. Keller seconded the motion. All were in favor and the motion passed.

ADJOURN MEETING :

Mrs. Sargent made a motion to adjourn at 7:28 pm. Mr. Keller seconded the motion. All were in favor and the meeting was adjourned.

Recording Secretary:

Laura Sargent