

Castleton Free Library  
Board Meeting Minutes  
February 24, 2020  
APPROVED: March 23, 2020

Present:

Board Members: Pam Arel, Joan Brown, Tom Kearns, Nancy Mark  
Library Staff: Jan Jones, Library Director

The meeting was called to order at 5:35 p.m. by Chair Tom Kearns

Minutes of the January 27, 2020 meeting were reviewed.  
Joan moved to approve the minutes, seconded by Pam.  
Motion passed.

Financial Reports:

Jan distributed the financial statements from Heritage Family Credit Union checking account and the Edward Jones Investments account.  
The balance in the Heritage Union account is \$43,268.95; Edward Jones is \$310,314.17.

Joan moved to approved the financial statements, seconded by Pam.  
Motion passed.

Jan reported that the cost of the Courier Grant program for all participating Vermont libraries will increase for the coming year. The Courier program provides distribution and delivery of Inter Library Loan requests and transfers.

Librarians' Reports:

Jan reported that Mary Kearns has been hired as the cleaning contractor for the Library building. Her rate of pay will remain the same as the previous contractor at \$25.00/hour.

Planned Library Programs include:

Family Dance Night  
Family Math Night  
Library Digital Resources for Adults  
Castleton University International Student Evening "Brown Bag" events

Other Business:

The Library Trustees confirmed its endorsement of the Accessibility Committee which was formed for the purpose of reviewing proposals from architects for handicap access to the Castleton Free Library. The committee will recommend its choice to the Library Trustees.

The committee members are: Jan Jones, Library Director; Library Trustees, Nancy Mark and Pat Schroeder; Friends of the Library Normandie Keller and Elizabeth Mackey.

The motion was moved by Nancy, seconded by Pam.

All approved.

Joan moved to approve expenditures of up to \$2500.00 representing the requirement for local funds as part of a Planning Grant from the Vermont Community Development Program, contingent on matching funds from the Friends of the Castleton Free Library. The motion specified that funds in the Edward Jones account would be used for this purpose.

Pam seconded.

All approved.

Other announcements:

The Friends of the Castleton Free Library will be hosting a Maple Social at the Library on March 14, from 11:30 to 1:30 p.m.

The meeting adjourned at 7:25 p.m.

Next meeting: March 23, 2020 at 530 p.m.

Respectfully submitted,

Nancy Mark

Clerk