

**TOWN OF CASTLETON SPECIAL SELECT BOARD
SEWER COMMISSION
Monday, January 10, 2022 6:30 p.m.
Castleton Fire Station Community Room
273 Route 30N, Bomoseen
In-Person & Zoom Virtual Public Meeting**

**Zoom Recording Link:
<https://us02web.zoom.us/rec/share/ZxyYp-4cRfst3P9AnK8n1CKGpCY4pKmfaAfk>**

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair; Joseph Mark, Parliamentarian and Secretary; Michael Holden, Member; Robert Spaulding, Member, Michael Jones, Town Manager, Chris Fouracre

PRESENT VIA ZOOM: Allison Harvey, Recording Secretary, Jason Booth, WWTF

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair, Jim Leamy at 6:32 p.m.

APPROVAL OF AGENDA

Mr. Holden made motion to approve the agenda. Mr. Combs seconded the motion. All were in favor. Motion carried 5-0.

MINUTES

Mr. Holden made a motion to accept the minutes of 12/13/21 as presented. Mr. Combs seconded. All voted in favor. Motion passes 5-0.

CITIZENS COMMENTS AND CONCERNS

None at this time.

INFORMATIONAL BRIEF ON THE STATUS OF THE 20 YEAR UPGRADE PROCESS – Town Manager

Mr. Jones stated a few things, they need approval of the amendment to the owner agreement, amendment #2, and then the SRF loan, what they are looking for is permission for signature once State information comes back. Mr. Booth stated that no State information is necessary right now, once approved they submit to the State for their processing. One document waiting on state approval and review of is step 3 for the engineering services amendment.

Board has amendment to agreement #2 construction fees of WWTF upgrade. Jason explained what step two entails, bid phase services. Preliminary steps, notification, advertising, etc., preconstruction information. Construction phase includes a lengthy list of requirements and steps to be taken, reviews, payroll, site inspections, submittal review, monthly meetings, etc. and construction administration which extends course of entire project. Pre-bid, owner documents, change overs. There's also a special services as a third phase, record drawing services. It totals \$225,600, the duration is 365 days, bid services through special services, record drawing piece at end. **Mr. Mark made a motion to authorize the Town Manager to sign the amendment agreement #2 in the amount of \$225,600 as presented, contingent on the review and approval by the State of Vermont Water Investment Provision. Mr. Spaulding seconded. All voted in favor. Motion passes 5-0.**

Mr. Jones stated they would need approval for the SRF loan application, which would need to be signed by the board, town clerk and town manager. **Mr. Combs made a motion to approve the SRF Loan process for the upgrade process. Mr. Spaulding seconded. All voted in favor. Motion passes 5-0.**

It was stated that the goal is to get bids out in the spring. There is not a specific date, they are a bit ahead of schedule,

getting plans to the State for final design review, hope to get comments back in next couple weeks, they hope to address is at the January 27 meeting to do full plan review. Should be out to bid in early to mid-February.

Mr. Jones stated they have also gotten the State inspection results, there was nothing surprising or unexpected.

DECISION MAKING PRESENTATION ON REPLACEMENT OF THE STAND-BY EMERGENCY GENERATOR AT THE WWTF MAIN PLANT – Public Works Director and Wastewater Treatment Facility Chief

Chris Fouracre stated he wanted to give the board a quick update on where they stand with the current generator and that he was not here to ask for new generator. It is a standby unit and powers the entire plant if power is out. Has had some operations problems over years, the radiator leaks and needs to be replaced and it is losing oil, but not sure where. He feels there are a few courses of action-they could rebuild it or replace it. It is a 25-year legacy model, and he has reached out to Caterpillar and found it is hard to get parts and it is not recommended to rebuild or retrofit anything. The annual service in April the tech recommended replacement at some point. Bob Ward also looked at it and couldn't put it under a load. They are thinking \$45-46,000 range to replace, or if they can rebuild, they will need to determine if cost effective and availability of parts. It runs and is operable, is tested once a week, but wanted the board to know that a decision is coming soon. He would not count on it being able to be used for an extended outage given the oil and radiator leaks. Probably next month he will be back with options of what to do, also looking into getting a trade in value. It is a mishmash of brands, and he is not sure the hour meter is correct, as it has 533 hours on the propane motor, and running every Tuesday for a half hour, the numbers for the meter don't add up. Brief discussion on oil analysis.

SELECTBOARD COMMENTS AND/OR CONCERNS

None at this time.

ADJOURN

Mr. Holden made a motion to adjourn at 6:58 pm. Mr. Spaulding seconded. All voted in favor. Motion carries 5-0.

Respectfully Submitted

Allison Harvey, Recording Secretary