

TOWN OF CASTLETON
SEWER COMMISSION MINUTES
Monday, May 10, 2021
Town Office 263 Route 30N or by Zoom

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair; Joseph Mark, Parliamentarian and Secretary; Robert Spaulding, Member; Michael Holden (joined late), Member; Michael Jones, Town Manager; Eliza LeBrun, Recording Secretary; Wayne Elliott and Jeff Lewis (Aldrich & Elliott).

CALL MEETING TO ORDER: The meeting was called to order by Chairman James Leamy at 6:45p.m.

PLEDGE OF ALLEGIANCE Chairman James Leamy led the Pledge of Allegiance.

APPROVAL OF AGENDA _Mr. Combs made a motion to approve the agenda. Mr. Spaulding seconded the motion. All were in favor. Motion passed 4-0. (Mr. Holden was not present)

APPROVAL OF MINUTES 01/11/21: Mr. Mark made a motion to approve the minutes of 1/11/21. Mr. Spaulding seconded the motion. All were in favor. Motion passed 4-0 (Mr. Holden was not present).

CITIZENS COMMENTS & CONCERNS: No citizens comments or concerns.

APPROVAL OF SRF LOAN PAPERWORK FOR SEWER UPGRADE: Wayne Elliott Mr. Elliott provided recap of information in packet that the board received regarding the engineering agreement for consideration. The total is \$129,900, \$10,000 below the original estimate in the total project costs. They do not want to put the loan in front of the Board until the fees are nailed down. The Selectboard has the document in front them for consideration.

Mr. Elliott addressed the Clean Water SRF planning loan amount request is \$137,400, which includes engineering fees, \$3,000 permit fees, plus \$2,000 for asbestos and lead paid inspection, and \$2,500 for legal fees. As a reminder, (the Town) qualifies for 50% subsidy not just for the engineering, but for step 2 final design. This will get the Town to the point where contract documents and permits will be in hand. and everything is ready to go to bid. There were no questions from the Selectboard members. Mr. Elliott went on again to explain that the total budgeted cost for engineering was \$139,000, \$3,000 permit fees and \$5,000 legal fees. He stated that everything in this loan request was part of the original project cost.

Mr. Combs made a motion to approve the SRF loan paperwork for the sewer upgrade. Mr. Spaulding seconded. No discussion. All were in favor 5-0. Motion passed. Mr. Elliott recommended to the Board to add to the motion to authorize Mike Jones as the authorized representative to sign the engineering services agreement that has been reviewed and approved by the State. Mr. Combs made a motion approve the amendment to the motion. Mr. Spaulding seconded the motion. All in favor. Motion passed 5-0.

Mr. Jones asked Mr. Elliott if it was Amendment number 1 to the original engineering agreement. Mr. Elliott confirmed it was.

BOARD OF COMMISSIONERS COMMENTS & CONCERNS: No comments or concerns.

ADJOURN Mr. Combs made a motion to adjourn the Sewer Commission Meeting at 6:53pm. Mr. Spaulding seconded the motion. All in favor. Motion passed 5-0.

Respectfully submitted; Christine Etori (Recording Secretary)

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