

**TOWN OF CASTLETON**  
**SEWER COMMISSION MINUTES**  
**Monday, July 26, 2021**  
**Town Office 263 Route 30N or by Zoom**

**PRESENT:** Jim Leamy, Chair; Richard Combs, Vice Chair; Joseph Mark, Select Board Parliamentarian and Secretary (via Zoom); Robert Spaulding, Member; Michael Holden, Select Board Member; Michael Jones, Town Manager; Eliza LeBrun, Recording Secretary;

**CALL MEETING TO ORDER**

The meeting was called to order by Select Board Chair, Jim Leamy at 6:45p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Leamy led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Mr. Holden made a motion to approve the agenda. Mr. Combs seconded the motion. All were in favor and the motion passed.**

**APPROVAL OF MINUTES: 7/12/21**

**Mr. Holden made a motion to approve the minutes of 7/12/21. Mr. Combs seconded the motion. All were in favor of the motion as amended. The motion passed.**

**CITIZENS COMMENTS & CONCERNS**

There were no comments or concerns.

**SET TAX RATE**

Mr. Jones recommended that the Sewer Commission increase the tax rate on Sewer from \$489 to \$504 (an increase of \$15.00). Mr. Jones shared that if the EU rate number of 1375 remains the same then the rate will increase consistently over the next 4 years.

It was clarified that the increase would be \$14-\$15 every year for the next 4 years if all stays the same. This is based on budget costs for the union and benefits. The waste water facility has room to expand the EU's and add more sewer. Currently the Town is below the permitted EU's at the waste water facility. The projected revenue for the Town of Castleton would be  $1375 \times \$504 = 693,000$ .

**Mr. Combs made a motion to approve the Sewer budget for FY 2021-2022 in the amount of \$703,594.00. Mr. Holden seconded the motion. All were in favor and the motion passed.**

**Mr. Combs made a motion to set the Sewer Rate User Fee at \$504 per EU. Mr. Holden seconded the motion. All were in favor and the motion passed.**

**BOARD OF COMMISSIONERS COMMENTS & CONCERNS**

There were no comments or concerns.

**EXECUTIVE SESSION**

**Mr. Holden made a motion to enter Executive Session with the Town Manager at 6:57pm. Mr. Combs seconded the motion. All were in favor and the motion passed.**

**Mr. Mark made a motion to exit Executive Session. Mr. Holden seconded the motion at 7:06pm. All were in favor and the motion passed.**

**ADJOURN**

**Mr. Mark made a motion to Adjourn the Select Board Meeting at 7:07pm. Mr. Holden seconded the motion. All were in favor and the motion passed.**

Respectfully submitted; Eliza LeBrun, Recording Secretary