

**TOWN OF CASTLETON**  
**SEWER COMMISSION MINUTES**  
**Monday, July 12, 2021**  
**Town Office 263 Route 30N or by Zoom**

**PRESENT:** Jim Leamy, Chair; Richard Combs, Vice Chair; Joseph Mark, Select Board Parliamentarian and Secretary; Robert Spaulding, Member; Michael Holden, Select Board Member; Michael Jones, Town Manager; Eliza LeBrun, Recording Secretary;

**CALL MEETING TO ORDER**

The meeting was called to order by Select Board Chair, Jim Leamy at 6:45p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Leamy led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Mr. Spaulding made a motion to approve the agenda. Mr. Holden seconded the motion. All were in favor and the motion passed.**

**APPROVAL OF MINUTES: 5/10/21**

**Mr. Spaulding made a motion to approve the minutes of 5/10/21. Mr. Holden seconded the motion. All were in favor of the motion as amended. The motion passed.**

**CITIZENS COMMENTS & CONCERNS**

There were no comments or concerns.

**REVIEW & APPROVE CALCULATION FOR UNIVERSITY SEWER CHARGE ALLOCATION**

Mr. Jones shared a letter that he had received from Castleton University. The letter was proposing a new way of billing the University for their wastewater. Castleton University has had between 231 and 259 EU's over the last several years. The University requested that moving forward 240 EU's be used as the calculating figure. If the Select Board agrees, Castleton University would like to see a memorandum from the Town of Castleton using 240 EU's in the calculation for the wastewater billing going forward.

Mr. Jones believes that this calculation is a fair and equitable way to move forward. Previously the University was billed by student population, however, this year the population was low enough to create there is an \$82,000 decrease in the amount billed to the University.

Currently the rate calculation is \$489 per EU. The per EU rate may increase in the next budget year. Discussion was held regarding whether the University requested EU rate of 240 was an accurate figure to use moving forward.

**Mr. Holden made a motion for the Town Manager to renegotiate the EU rate to be used in the wastewater calculation for Castleton University. Mr. Spaulding seconded the motion.**

It was determined that Mr. Jones should clarify the following information when speaking to the University;

- Is the University paying the 240 EU rate for the entire year or only the 9 months they are in session?
- Are Summer Camps included in the calculation?

**All were in favor and the motion passed.**

**BOARD OF COMMISSIONERS COMMENTS & CONCERNS**

There were no comments or concerns.

**ADJOURN**

**Mr. Combs made a motion to adjourn the Sewer Commission Meeting at 7:03pm. Mr. Holden seconded the motion. All were in favor and the motion passed.**

Respectfully submitted; Eliza LeBrun, Recording Secretary