

**TOWN OF CASTLETON  
BOARD OF SEWER COMMISSIONERS MINUTES  
TOWN OFFICE  
Monday, August 10, 2020 at 6:30pm**

**PRESENT:** Jim Leamy, Chair; Richard Combs(Via Zoom) Vice Chair; Zach Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark(Via Zoom),Parliamentarian; Michael Jones,Town Manager; Laura Sargent, Recording Secretary.

**CALL MEETING TO ORDER:**

The meeting was called to order by Mr. Leamy at 6:30pm

**APPROVAL OF AGENDA:**

**Mr. Holzworth made a motion to approve the agenda as presented for August 10th, 2020.**

**Mr. Spaulding seconded the motion. All were in favor and motion passed.**

**MINUTES FOR APPROVAL:**

**Mr. Holzworth made a motion to approve the minutes for February 24th, 2020 with the following corrections.**

Page 1 line 18 the word Manager was supposed to be Manager. Page 1 line 22 the company name Brook Field should be Brookfield. Bottom of Page 1 a motion was completely cut off and needs to be reprinted properly. Page 2 line 2 There should be a comma after the word accounts.

**Mr. Spaulding seconded the motion. All were in Favor and the motion passed.**

**PAY FOR PUBLIC WORKS DIRECTOR (8 HOURS PER WEEK) FROM THE SEWER BUDGET:**

**Mr. Spaulding made a motion to pay the public works director 8 hours per week out of the sewer budget. Mr. Holzworth seconded the motion. All were in favor and the motion passed.**

**UPDATE ON WWTF UPGRADES:**

Town Manager gave an update that everything is still moving forward and monitoring the run times and flows with the mission units at the Main and Bomoseen pump stations. There should be more of an update in September.

**CARRYOVER MONEY FOR REPLACING DOORS AND WINDOWS:**

**Mr. Holzworth made a motion to carry forward into this fiscal year \$17,000.00 for the purpose of replacing doors and windows at the Wastewater Treatment Facility. Mr. Spaulding Seconded the motion. All were in favor and the motion passed.**

**Mr. Holzworth made a motion to rebid the project to replace doors and windows at the Wastewater Treatment Facility. Mr. Spaulding seconded the motion. All were in favor and the motion passed.**

**REPAIR OF TWO DOOR GARAGE:**

**Mr. Holzworth made a motion to put the project of repairing the two door garage at the Wastewater Treatment Facility out to bid. Mr. Spaulding seconded the motion. All were in favor and the motion passed.**

**UPDATE ON KUBOTA TRACTOR:**

Town Manager gave an update on repairs to the Kubota Tractor. The repairs came in over budget at \$1,169.00 due to the clutch and rot. It is back and at the garage to get the bucket put back on it. The leaf blower will be put on so the culverts can be blown out.

**APPROVE SEWER RATES AND BUDGET:**

**Mr. Holzworth made a motion to set the sewer rates for the 2021 fiscal year to \$489.00 with the total Sewer Plant budget being \$677,600.00 which is a decrease of \$16,982.00 from the previous fiscal year. Mr. Spaulding seconded the motion . All were in favor and the motion passed.**

Mr. Combs questioned rather it was wise to reduce the budget and the sewer rate with all the repairs that will be coming up with the expense of not increasing the capital reserve more than 6% ? The town manager addressed the question by stating: "To get all the repairs done that were known to have to be done, and trying to bring the sewer rate down, about \$6,000.00 still went into the reserves with a savings of about \$17,000.00. The answer was accepted by Mr. Combs.

**BOARD OF COMMISSIONERS COMMENTS/CONCERNS:**

Mr. Spaulding stated he heard the question was coming as to why we charge restaurants by # of seats and not metered. Mr. Mark stated he did not understand how charges were levied and if Mr. Spaulding or Mr. Jones could explain it. Mr. Spaulding stated from his understanding it is based on the number of seating that a restaurant has regardless of whether they are open all year or six months and then seating determines the amount they are charged for water and sewage. There is a particular owner that would like it to be metered. Mr. Jones said the Metering in fire district 3 does not happen, the meters are installed, but they don't read them so there is a huge disparity in fire district 3 on why bills are the way they are, versus the actual metering. Mr. Leamy asked if this particular business person would propose this for property owners that only use their property six months out of a year ? Mr. Spaulding had not heard that.

**Mr. Holzworth made a motion to Adjourn at 6:53pm. Mr. Spaulding seconded the motion all were in favor and the motion passed.**