

**Town of Castleton
Board of Sewer Commissioners
Minutes of February 12, 2018
Town Offices**

Members Present: R. Combs, J. Bruno, J. Leamy, Z. Holzworth, R. Spaulding

Others Present: Town Manager, Michael Jones, see listing.

Meeting called to order at 6:30 pm Chairman J. Bruno.

AGENDA FOR APPROVAL

MOTION: Z. Holzworth made a motion to approve the agenda. Seconded by J. Leamy. All in favor. Motion Carried.

APPOINTMENT AUTHORIZED REPRESENTATIVE CWSRF LOANS

MOTION: R. Combs made a motion to appoint M. Jones, Town Manager as an authorized representative. Seconded by J. Leamy. All in favor. Motion Carried.

RESOLUTION APPROVAL- INCREASE INDEBTEDNESS

MOTION: R. Combs made a motion to approve the resolution to increase the authorized amount of indebtedness by \$75,000.00 and the resolution will take effect upon its adoption. Seconded by J. Leamy. All in favor. Motion Carried.

APPROVAL VERMONT REVOLVING FUND LOAN #RF1-201-3.0

MOTION: R. Combs made a motion to approve the loan agreement for the State revolving fund loan RF1-201-3.0 in the loan amount of \$540,000.00. Seconded by Z. Holzworth. All in favor. Motion Carried.

J. Bruno asked J. Krupa what was left to do in the process for the Rte. 30 Sewer Project.

J. Krupa stated there were a few more forms that needed signatures and two things to concur with to submit.

J. Krupa detailed the forms for the members.

J. Bruno stated that he had a meeting with VTRANS regarding the proposed signage during the road closures for the sewer line project. There will be continued discussions with VTRANS about the possibility of only a 5 day road closure as opposed to 4 weeks.

MOTION: R. Spaulding made a motion to approve Town Manager, M. Jones to sign DBE Effort Concurrence by Belden Company and the BID analysis and recommendation for contract award not to exceed \$494,725.00. Seconded by J. Leamy. All in favor. Motion Carried.

PAGE 2 - BOARD OF SEWER COMMISSIONERS MEETING OF FEBRUARY 12, 2018

MOTION: R. Combs made a motion to authorize, M. Jones to sign the necessary contracts documentation toward the BID to Belden. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: R. Combs made a motion to concur the Priority List Application, SFY 2019 as generated by A & E. Seconded by R. Spaulding. All in favor. Motion Carried.

PURCHASE ORDER FOR APPROVAL-LILLY INSTRUMENTATION

MOTION: R. Combs made a motion to approve P.O. #041157 for Lilly's Instrumentation & Tech Svc. for \$2,500.00 for electronic controls service contract. Seconded by Z. Holzworth. All in favor. Motion Carried.

MINUTES FOR APPROVAL- JANUARY 22, 2018

MOTION: R. Combs made a motion to approve the minutes of January 22, 2018. Seconded by R. Spaulding. All in favor. Motion Carried.

ADJOURN:

MOTION: Z. Holzworth made a motion to adjourn. Seconded by J. Leamy. All in favor. Motion Carried.

Respectfully,

V. Waldron

Recording Secretary