

**Town of Castleton
Board of Sewer Commissioners Meeting
Minutes of June 26, 2017
Town Offices**

Members Present: R. Combs, J. Bruno, J. Leamy, Z. Holzworth, R. Spaulding

Others present: M. Shea, Town Manager

Meeting called to order at 6:45pm by Chairmen J. Bruno.

**Rte 30 SEWER LINE PRELIMINARY ENGINEERING REPORT- W. ELLIOT, A & E ASSOC.
AGREEMENT FOR APPROVAL- SIGNATURE AUTHORIZATION
STATE REVOLVING LOAN APPLICATION APPROVAL & SIGNATURE AUTHORIZATION**

W. Elliott informed the Board that they had a meeting on June 7, 2017 with the State and it is 90% complete. There are two parts of the next phase:

The first being the State revolving loan application, which is the same as the first phase. The amount is \$36,100.00 which is within the budget. The legal fees will be reimbursed and there is a 50% loan subsidy, which does not have to be paid back, in phase one it is \$9,000.00 and phase 2 will be \$13,800.00. He is not sure if the permit fees are reimbursable.

J. Bruno asked why L. Witt's name is included.

M. Shea replied that she is N. Trudo's assistant when she is gone.

MOTION: R. Combs made a motion to approve and sign the state revolving loan application. Seconded by J. Leamy. All in favor. Motion Carried.

W. Elliott went on to explain that the 2nd part is bid phase services. The plan is submitted to the state for review. The state reviews the fees and any issues the state had have been addressed. The town qualifies for up to a 50% subsidy. They are hoping it can go out to BID in August.

J. Bruno asked about the previous discussion regarding the damage done in front of the fire house and the fact that A & E was going to split the cost with Belden, and if they had ever received a bill from the town.

W. Elliott that they had not received a bill as of yet.

MOTION: J. Leamy made a motion to accept the Engineering agreement. Seconded by R. Combs. All in favor. Motion Carried.

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MOTION: R. Combs made a motion to have the Town Manager sign the Engineering Agreement. Seconded by J. Leamy. All in favor. Motion Carried.

FY 2017-18 BUDGET REVIEW

M. Shea stated the budget the members had was the 1st phase. It is a balanced budget with no increase. He asked for members to contact him if they had any concerns.

M. Shea stated there was a reduction in both revenues and expenses.

J. Leamy asked for the reason why.

M. Shea replied that Rutland City is now taking in sludge.

CITIZEN'S COMMENTS

F. Taggart asked the Board where his check was for \$8,100.00 that the Board approved a couple months ago.

J. Bruno asked M. Shea what was happening with the check.

M. Shea replied that the check is cut. But then Mr. Taggart withdrew his offer to sell the pipe in question to the town at the last meeting.

J. Leamy explained that the letter from B. Mullholland & E. Tracy stated that the town would pay F. Taggart the difference between the 4" pipe and 8" pipe and then the town would possess and maintain it.

F. Taggart stated he did not remember it that way and would like a copy of the original letter and if that was what it said, he apologizes to everyone.

Mr. Taggart was given a copy of the agreement for his review.

MINUTES FOR APPROVAL- APRIL 24, 2017

MOTION: R. Combs made a motion to approve the minutes of April 24, 2017. Seconded by Z. Holzworth. All in favor. Motion Carried.

ADJOURN

MOTION: J. Leamy motioned to Adjourn at 7:15 pm. R. Combs seconded. All in favor. Motion carried.

Respectfully

V. Waldron

Date of Approval