

**TOWN OF CASTLETON  
BOARD OF SEWER COMMISSIONERS  
MINUTES OF MAY 9, 2016  
CASTLETON TOWN OFFICES**

**MEMBERS PRESENT:** J. Bruno, R. Combs, J. Leamy, W. Potter, R. Spaulding

**OTHERS PRESENT:** M. Shea

The meeting was called to order at 6:45 PM by J. Bruno.

**MINUTES FOR APPROVAL: APRIL 11, 2016**

**MOTION:** J. Leamy made a motion to approve the minutes of April 11, 2016. Seconded by R. Combs. All in favor. Motion Carried.

**DISCUSSION & APPROVAL – PROPOSED QUARTERLY SEWER BILLING FOR FY 2016-2017 & GRACE PERIOD UPDATE**

R. Combs stated that billing is currently semi-annual.

M. Shea stated that there was discussion about increasing our cash flow and it was suggested that quarterly billing will increase cash flow. This would be quarterly paying and a 30 day grace period.

**MOTION:** J. Leamy made a motion to approve the quarterly sewer billing for FY 2016-2017 as and the 30 day grace period as presented. Seconded by R. Combs. All in favor. Motion Carried.

M. Shea stated that he will be presenting the draft sewer budget at the next meeting for their review.

**ADJOURN**

**MOTION:** J. Leamy made a motion to adjourn at 7:10pm. Seconded by R. Spaulding. All in favor. Motion Carried.

Respectfully

V. Waldron

---

Date of Approval