Town of
CASTLETON, VERMONT
152nd ANNUAL REPORT

Positive progress for our next generations

For Fiscal Year
July 01, 2012 – June 30, 2013

IMPORTANT TELEPHONE NUMBERS

FIRE - POLICE - RESCUE EMERGENCIES --- dial 9-1-1

Municipal Offices:	(802) 468-5319	Town Garage	468-2459
Town Manager	x 201	Transfer Station	468-3005
Tax Dept.	x 216	Wastewater Treatment Facility	468-5315
Lister's	x 217	Elementary School	468-5624
Health Officer	x 215	Village School	468-2203
Accounting	x 211	Castleton Free Library	468-5574
Police (non-emergency)	x 219	Town Clerk	468-2212
Zoning Administrator	x 225		

BUSINESS HOURS

TOWN OFFICE HOURS
8:00 A.M. – 4:00 P.M.
Monday – Friday

ZONING ADMINISTRATOR HOURS
Tuesdays 8:30 A.M – 4:30 P.M..
Thursdays 12:30 A.M – 4:30 P.M.

TRANSFER STATION HOURS
8:00 A.M. - 4:00 P.M.
Tuesday – Thursday - Saturday
Closed Holidays
Summer Hours – as posted

We Recycle.

TOWN CLERK'S HOURS
8:30 A.M. - 12:30 P.M.
1:30 P.M. - 5:00 P.M.
Monday -Tuesday - Thursday
8:30 A.M. - 12:30 P.M.
1:30 P.M. - 6:00 P.M.
Wednesday
Closed on Fridays

LIBRARY HOURS

Monday	3:00 P.M. – 8:00 P.M.
Tuesday	2:00 P.M. – 6:00 P.M.
Wednesday	2:00 P.M. – 6:00 P.M.
Thursday	3:00 P.M. – 8:00 P.M.
Friday	10:00 A.M. – 6:00 P.M.
Saturday	10:00 A.M. - NOON

TOWN OFFICE TEMPORARY LOCATION AT 1655 MAIN STREET
TOWN CLERK TEMPORARY LOCATION AT 1653 MAIN STREET

COVER CREDIT

Our colorful Annual Report Cover was created by six year old MAKAYLAH REYN JACIEN. Maykaylah is the daughter of our Town Manager Charles Jacien and his wife Phyllis McCoy-Jacien.

Maykayah, artist of this uplifting painting, is a Kindergarten Student at Roots and Wings Academy in Fair Haven.

OUR FRONT COVER PRODUCES A POSITIVE ATTITUDE FOR THE FUTURE OF OUR BEAUTIFUL TOWN

DEDICATION

This 2012/2013 Annual Report is dedicated to loyal town employees who have retired.

Robert "HAWK" Kent
<u>21 Years of Service</u>

Thomas "TOM" Pritchard
<u>19 Years of Service</u>

IN MEMORY OF

BEAYON, CLARENCE WILLARD, SR.
BEAYON, DELLA A.
BROWN, JANET H.
BRUCE, MERRILL ANTHONY
BRUNO, RALPH A.
BRUTKOSKI, THOMAS JOSEPH
BURDO, NEKIA RENEE
BUSHEE, VICTOR E.
CARLETON, KENNETH JAMES
CHRISTIE, WILFORD B.
CORYELL, VINCENT HOOPER, JR.
COUTERMARSH, JEAN ARLENE
DIMICK, TODD MICHAEL
DUMOND, MARY A.
EMERY, ANNE L.
FISKE, THERESA IDA
GRAHAM, FRANCIS X.
GRAY, WINONA EFFIE
HOWES, BEATRICE ALICE
HUGHES, ARTHUR RAYMOND
KOTUBY, MARY ANN
LANTHIER, FRANCIS
LUMSDEN, LENNOX E.
MORRIS, MARJORIE JOAN
NORTON, FAYE ELAINE
OLDFORD, CALVIN P.
PELLETIER, ELSIE
PERRY, HAZEL A.
PITTS, OSCAR R.
PRICE, EDWARD WILLIAM
PRUNIER, BARBARA JEAN
ROONEY, DANIEL L.
SCHICKLER, PETER A.
STICKNEY, JULIA SOPHIE
TAGGART, PATRICIA J.
WADE, FREDERICK MYRON JR.

POSITIVE PROGRESS

The Castleton Select Board has accomplished numerous feats over the past few years to improve the quality of life for town residents. The Board has worked together to create better facilities, keep residents safe and improve locally used areas all while cutting costs for taxpayers.

After having issues with storage for road salt, the town implemented a lease arrangement with a local property owner allowing for adequate storage space. This step has allowed the town to make a bulk purchase of its salt at a reduced cost. Previously, there was only room to store salt for about one snowstorm and officials were posed with the issue of running out. The newly leased storage shed eliminates this worry and keeps roads safe.

The town was awarded a $36,000 grant to improve the Park and Ride facility along Main Street and East Hubbardton Road near exit 5. This improvement is now complete and residents are able to utilize a newly paved area with clearly designated parking spots. Just recently, we were awarded another $31,000 to install solar power lights at the Park and Ride.

In 2010, the town received a federal grant for $194,000 to hire an additional police officer for a three-year term. The addition of a new officer has allowed for better police coverage in the area and diminished some of the worry brought on by being a college town.

Another cost saver a few years ago was the conversion to a High Deductible Health Care Plan for town employees. This change saved the town tens of thousands of dollars per year. Additional savings are once again recognized through the new Affordable Care Act and the Vermont Health Exchange.

The Town Garage has begun to use wood fuel which has proven to be an immense savings. A steady supply of wood is available for the many winters to come.

Select Board members have made vast improvements for the good of town residents and employees in recent years due to their proactive diligence. The Castleton Select Board has worked diligently to improve the town's appearance in recent years. Despite shrinking budgets, they have not compromised on quality. Recent efforts to improve Crystal Beach, a public swimming area located on Route 30 North in Bomoseen, and Dewey Field on North Road have been completed and residents are able to enjoy the updated facilities. At the two locations, over $24,000 was spent to make necessary improvements.

At Crystal Beach storm water work was done to prevent beach erosion. Included in the budget was the construction of two rain gardens to catch run off from the building at the beach, as well as a new roof and electrical upgrade. A safer playground was also constructed.

A new playground structure was installed at Crystal Beach using General Fund money and a $10,000 gift from the Castleton Lions Club. The Select Board continues to fund the Recreation Reserve Account so that all of its facilities continue to be safe and attractive.

Over the past two years, Dewey Field has revamped its bathhouse, fence, dugouts and all existing structures have been repainted. The abandoned tennis court that was once at the facility has been cleared and removed. The town contracts with the Rutland County Work Release Program throughout the spring, summer and fall months to cut the grass and trim all properties owned by the town.

Developments along the Stone Valley Byway on Route 30 are continuing. An informational kiosk is now located at Crystal Beach and future improvements will include picnic tables and restrooms.

Long overdue Welcome Signs have been installed at the 4 main entrances to the town.

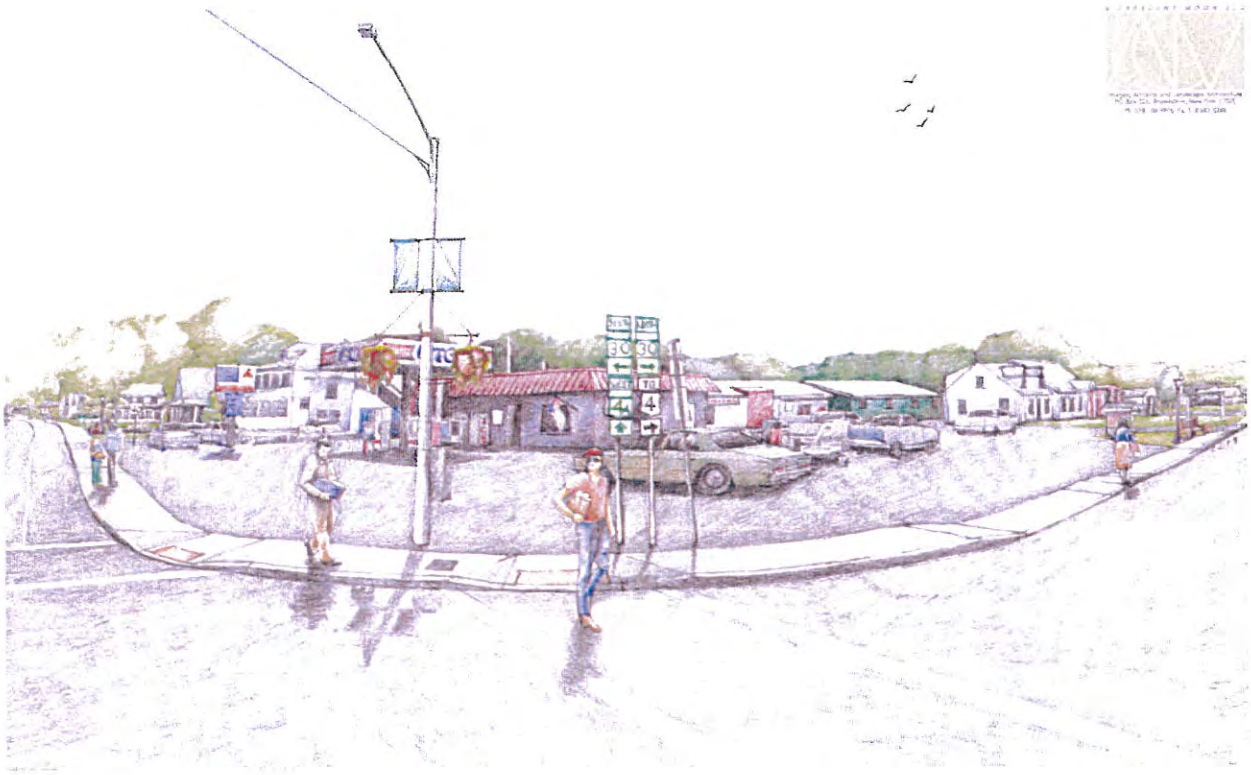
Currently there is over $3,000,000 worth of projects in the pipeline. Included in this work are: Sidewalks at Castleton Corners, the repair of Grady Bridge, Sewer line replacement on Route 30, and an extension of a sewer line at Crystal Heights.

One Million Dollar sidewalk project, along Rte 30 and 4a

Right: 4a looking east, near Drake Road

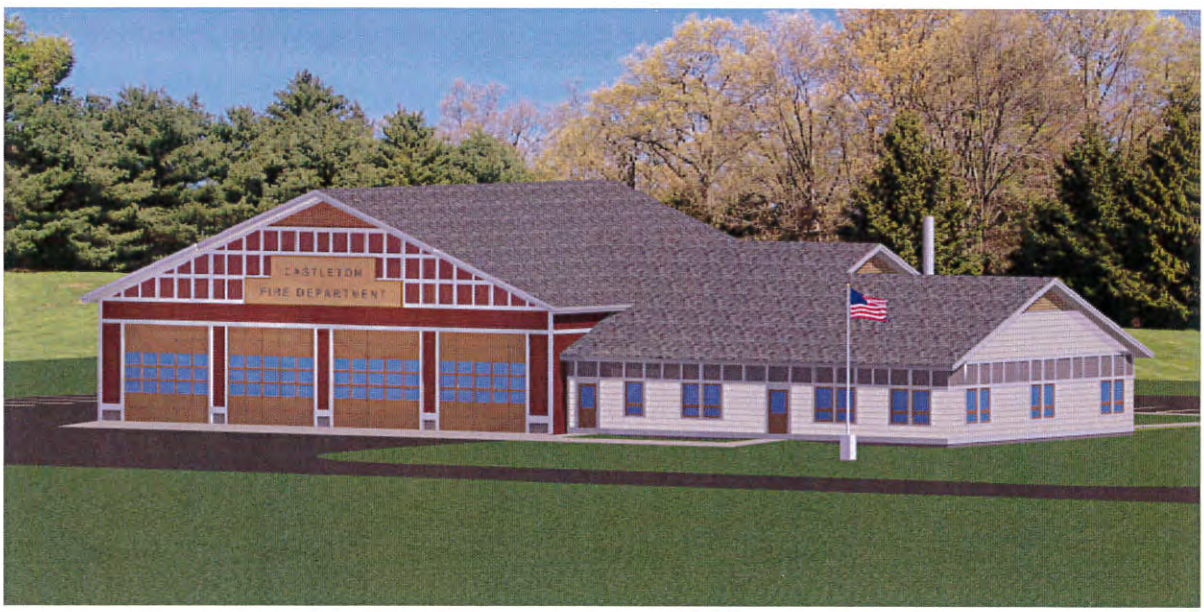
Left: Rte 30 looking south near Castleton Corners

Below: Castleton Corners



A Solid Highway Fleet

New K-9 Unit



PROPOSED FIRE STATION
FOR
TOWN OF CASTLETON

N·B·F
ARCHITECTS
24 1/2 Center St Rutland, Vermont 05701
Phone: 802 775-1168 Fax: 775-6085
e-mail: info@nbfarchitects.com

Planned construction next to the Medical Center on Rte 30.

TABLE OF CONTENTS

Important Telephone Numbers, Business Hours, Cover Credit — Inside Front Cover
Dedication
In Memory Of
Positive Progress
Table of Contents 1
Elected Town Officials 2
Titled Positions 2
Warning – Castleton Town Meeting 4
Comparative Budget Report 7
Financial Comparison – General Fund 8
Minutes – Town Meeting & Elections March 4 & 5, 2013 9
Town Manager's Report 13
Congratulations & Appreciation 14

MUNICIPAL DEPARTMENTS AND ORGANIZATIONS
Animal Control 15
Board of Listers 15
Castleton Cemetery Association 16
Castleton First Responders 16
Castleton Free Library 16
Cemetery Overseers 17
Constables' Report 17
Forest Fire Warden 18
Green Up Committee 19
Highway Department 19
Planning Commission 20
Police Department 20
Recreation Commission 21
Town Clerk's Report & Vital Statistics 20
Transfer Station 26
Tree Warden 26
Volunteer Fire Department 26
Wastewater Treatment Facility 26
Zoning Administrator & Development Review Board 27

FINANCIAL REPORTS AND STATEMENTS
Independent Auditor's Report 28
Combined Balance Sheet 30
Treasurer's Report of Cash Balances 31
Tax Rate Calculation 2013-2014 31
Grand List Form 411 32
Tax & Sewer Collection Summary 33

CASTLETON TOWN SCHOOL DISTRICT
Warning - Castleton Town School District 35
Minutes of Town School District Meeting & Election - March 4 & 5, 2013 37
Castleton Town School Board Report 39
Castleton Town School District – School Directors 40
Castleton Town School District – Personnel Information 40

FINANCIAL REPORTS AND STATEMENTS – CASTLETON TOWN SCHOOL DISTRICT
Auditor Report 41
Fund Balance Report 42
School Indebtedness – Schedule of Maturities 42
Itemized Expenditures 43
Addison-Rutland Supervisory Union Information Referral 44

INFORMATIONAL
Social Service Reports 46
Permits to be Obtained 66
General Information — Inside Back Cover
Dates to Remember & Meetings — Back Cover

ELECTED TOWN OFFICIALS

NAME	TERM	EXPIRATION
TOWN AGENT		
_____	1 Year	2014 *
TOWN CLERK		
Katy Thornblade	3 Years	2015
CONSTABLES		
(1st) Silas Loomis	2 Years	2015
(2nd) Scott Stevens	2 Years	2014 *
GRAND JUROR		
_____	1 Year	2014 *
LIBRARY TRUSTEES (5)		
Mary Waite	5 Years	2018
Richard Diehl	5 Years	2014 *
Thomas Kearns	5 Years	2015
Tina Rampone	5 Years	2016
John Klein	5 Years	2017
LISTERS (3)		
Kim J. Miller	3 Years	2016
Nancy Trudo	3 Years	2014 *
Matthew Miller	3 Years	2015
MODERATOR		
John D. Burke	1 Year	2014 *
SCHOOL MODERATOR		
John D. Burke	1 Year	2014 *
SCHOOL BOARD DIRECTORS		
Castleton Town School Board (5)		
Sharon Ryan (appt)	1 Year	2014 *
Brenda Spafford (appt)	1 Year	2014 *
Tim Smith	3 Years	2016
Cristine Smith	3 Years	2014 *
Daniel Reid (appt)		2015 *
1 yr of unexpired 3 yr term		
Castleton/Hubbardton Union (7)		
Julie Finnegan	3 Years	2016
Brenda Spafford (appt)		2016 *
2 yrs of unexpired 3 yr term		
Tom Kearns	3 Years	2016
Toni J. Lobdell	3 Years	2014 *
Sharon Ryan	3 Years	2014 *
April Morse	3 Years	2015
Tim Smith	3 Years	2015
FAIR HAVEN UNION HIGH SCHOOL (4)		
Z. Fred Lewis	3 Years	2014 *
F. (Pete) DeCarolis	3 Years	2014 *
Jeffrey J. Breslen	3 Years	2015
SELECTMEN (5)		
Wenger Rehlen	1 Year	2014 *
Edward O'Shea	1 Year	2014 *
John Hale	3 Years	2016
Cristine Smith	3 Years	2014 *
Thomas Ettori	3 Years	2015
TREASURER		
Nancy L. Trudo	3 Years	2015

JUSTICES OF THE PEACE (12)

(Elected at General Election 2012)

Judi Forbes	Pat Diercksen
Frank Giannini	Susan Farrow
David Rogers	Robert Grace
David Seguin	Deborah Rosmus
Henry D. Stone, Jr.	Jan Rousse
Frank A. Wilbur	Lilian Sheren

*Indicates those positions open for election on March 4, 2014

TITLED POSITIONS

NAME	TERM
ANIMAL CONTROL OFFICER	
Kevin Mulholland	
CEMETERY OVERVIEWERS (3)	
Kenneth Flowers	2014
Raymond Ladd	2014
Jon Pintello	2014
DEVELOPMENT REVIEW BOARD (5)	
Gordon Chader	2014
George P. Pritchard	2014
Robert Day	2015
John Hale	2016
Joseph Mark	2015

ECONOMIC DEVELOPMENT COMMITTEE

James Leamy	Ad Hoc
Gerald Hadeka	Charles Jacien
Claude LaPerle	
Brian Starer	
Mark Brown	

EMERGENCY MGMT COORDINATOR
Charles Jacien 2014

FIRE CHIEF
Heath Goyette 2014

FOREST FIRE WARDEN
Heath Goyette 2015

HEALTH OFFICERS
James P. Leamy 01/15
Joseph Bruno (Deputy) 12/14

HIGHWAY SUPERVISOR
Paul Eagan Employee

LIBRARIANS
Megaera Fitch Employee
Janet Jones Employee

PLANNING COMMISSION (5)
Joseph Bruno 2016
Jon Pintello 2016
Frank Giannini 2014
Jack Master 2016
Sean Seguin 2015

POLICE CHIEF
Bruce Sherwin Employee

RCSWD REPRESENTATIVES
Timothy Gilbert 2014
Charles Jacien 2014

RECREATION COMMISSION (9)
Lisa Beayon 2014
Mark Cassidy 2015
Martha Clifford 2016
Christy Coloutti 2014
Sara Stark 2014
Karen Stewart 2016
_____ ____
_____ ____
_____ ____

ROAD COMMISSIONER
Charles Jacien Employee

RUTLAND REGIONAL PLANNINGCOMMISSION - REPRESENTIATVE
Sean Seguin 2014

RUTLAND REGIONAL TRANSPORTATION COUNCIL REPRESENTATIVES
Patrick Eagan 2014
Charles Jacien 2014

TAX COLLECTOR
Charles Jacien Employee

TOWN MANAGER
Charles Jacien Employee

TOWN SERVICE OFFICER
Ellen LaFleche-Christian 2014

NEIGHBORHOOD WORKS OF WESTERN VT
_____ _____

REGIONAL AMBULANCE SERVICE REPRESENTATIVE
Aleda Dutton 2014

TRANSFER STATION SUPERVISOR
Joseph Root Employee

TREE WARDEN
Chris Immel 2014

WASTEWATER TREATMENT FACILITY SUPERVISOR
Edward Tracey Employee

ZONING ADMINISTRATOR
Jeffrey Biasuzzi Employee

CASTLETON
VERMONT

WARNING
Castleton Town Meeting

The legal voters of the Town of Castleton, in the County of Rutland, and the State of Vermont, are hereby warned to meet at the **Jeffords Center for Science & Mathematics Auditorium at Castleton State College** in the Town of Castleton on **Monday, March 3, 2014 at 7:00 pm** to act on Articles 1 through 5 and on the first Tuesday in March, being **March 4, 2014 at 8:00 am** at the **American Legion Crippen Fellows Post 50** in said Town to vote by Australian Ballot on Articles 6 through 49. Polls close at 7:00 pm on March 4, 2014.

Article 1. Shall the Town accept the Town Report as printed?

Article 2. Shall the Town authorize payment of real and personal property taxes to the Town Treasurer in four (4) installments, with the dates for payment being August 31, November 30, February 28 (29 in leap Year) and May 31?

Article 3. Shall the Town authorize the Select Board to borrow money in anticipation of taxes?

Article 4. Shall the Town at this meeting discuss the proposed Select Board's budget for the expenses for the ensuing year?

Article 5. To act upon any business, which may properly come before this meeting?

THE FOLLOWING ARTICLES WILL BE VOTED ON MARCH 4, 2014 BY AUSTRALIAN BALLOT ARTICLES *6 - 49*.

Article 6. To elect Officers for the following terms: a Town Agent for 1 year; a 2nd Constable for 2 years; a Grand Juror for 1 year; a Library Trustee for 5 years; a Lister for 3 years; Town Moderator for 1 year; School Moderator for 1 year; 2 Select Board members for 1 year, 1 Select Board member for 3 years.

Article 7. Shall the Town appropriate the sum of $26,087 for Legislating?

Article 8. Shall the Town appropriate the sum of $1,050 for Ordinances & Proceedings?

Article 9. Shall the Town appropriate the sum of $157,219 for Managing Municipalities? **(Less anticipated revenue of $27,300)**

Article 10. Shall the Town appropriate the sum of $11,500 for Conducting Elections?

Article 11. Shall the Town appropriate the sum of $39,018 for Collection, Custody & Disbursement of Funds? **(Less anticipated revenue of $1000)**

Article 12. Shall the Town appropriate the sum of $73,462 for Accounting?

Article 13. Shall the Town appropriate the sum of $11,000 for Auditing?

Article 14 Shall the Town appropriate the sum of $20,032 for Tax Listing? **(Less anticipated revenue of $2,500)**

Article 15. Shall the Town appropriate the sum of $37,934 for Tax Collecting? **(Less anticipated revenue of $335,000)**

Article 16. Shall the Town appropriate the sum of $65,000 for Document Recording/Issue? **(Less anticipated revenue of $36,100)**

Article 17. Shall the Town appropriate the sum of $10,000 for Legal Services?

Article 18. Shall the Town appropriate the sum of $34,977 for Municipal Planning & Zoning? **(Less anticipated revenue of $21,700)**

Article 19. Shall the Town appropriate the sum of $63,615 for General Government Buildings?

Article 20. Shall the Town appropriate the sum of $16,000 General Government Equipment?

Article 21. Shall the Town appropriate the sum of $418,037 for Police Department? **(Less anticipated revenue of $18,000)**

Article 22. Shall the Town appropriate the sum of $36,350 for Emergency Medical Services? (Includes Regional Ambulance Service, Inc. & RAS/Castleton First Responders)

Article 23. Shall the Town appropriate the sum of $116,908 for Fire Department?

Article 24. Shall the Town appropriate the sum of $750 for Emergency Management?

Article 25. Shall the Town appropriate the sum of $1,071,592 for Highway Department? (**Less anticipated revenue of $100,000**)

Article 26. Shall the Town appropriate the sum of $3,500 for Town Lands?

Article 27. Shall the Town appropriate the sum of $2,000 for Historical Cemeteries?

Article 28. Shall the Town appropriate the sum of $20,000 for Hillside Cemetery?

Article 29. Shall the Town appropriate the sum of $1,728 for Health Regulating & Inspecting? **(Less anticipated revenue of $400)**

Article 30. Shall the Town appropriate the sum of $1,000 for Animal Control?

Article 31. Shall the Town appropriate the sum of $29,446 for Constables? **(Less anticipated revenue of $250)**

Article 32. Shall the Town appropriate the sum of $296,911 for Transfer Station? **(Less anticipated revenue of $262,474)**

Article 33. Shall the Town appropriate the sum of $79,084 for Recreation? **(Less anticipated revenue of $42,875)**

Article 34. Shall the Town appropriate the sum of $1,200 for Memorial Day Decorations?

Article 35. Shall the Town appropriate the sum of $111,500 for Library Administration?

Article 36. Shall the Town appropriate the sum of $750 for Prevention/Control of Forest Fires?

Article 37. Shall the Town appropriate the sum of $5,000 for Tree Warden?

Article 38. Shall the Town appropriate the sum of $32,000 for Rutland County Tax?

Article 39. Shall the $22,527 surplus (unreserved/undesignated accumulated General Fund balance) as of June 30, 2013, be applied to reduce the amount to be raised by taxes for fiscal year 2014-2015?

Article 40. Shall the voters authorize collection of interest on overdue taxes from the due date of each installment in the amount of 0.75% per month (9% per annum) or fraction thereof in accordance with 32 VSA §4873?

Article 41. Shall the voters of the Town of Castleton deem necessary and appropriate **$3,500** for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources and community for citizens with developmental disabilities and their families? (Not included in the budget)

Article 42. Shall the voters of the Town of Castleton deem necessary and appropriate $**2,725** for the support of BROC – Community Action in Southwestern Vermont, determining that the program serves the residents of the Town with home weatherization, emergency food and small business development? (Not included in the budget)

Article 43. Shall the voters of the Town of Castleton deem necessary and appropriate $**3,600** for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need. (Not included in the budget)

Article 44. Shall the voters of the Town of Castleton deem necessary and appropriate **$25,000** for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of the Castleton Community Center (The Old Homestead)? (Not included in the budget)

Article 45. Shall the voters of the Town of Castleton deem necessary and appropriate **$875** for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget)

Article 46. Shall the voters of the Town of Castleton deem necessary and appropriate **$6,720** to support the Rutland Area Visiting Nurses & Hospice ($550 to support Rutland Area Hospice & $6,170 to support RAVNAH Home and Community Health Services)? (Not included in the budget)

Article 47: Shall the voters of the Town of Castleton deem necessary and appropriate **$4,088** for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget)

Article 48. Shall the voters of the Town of Castleton deem necessary and appropriate **$2,000** for the support of Southwestern Vermont Council on Aging, determining that the program serves residents of the Town with elder services? (Not included in the budget)

Article 49. Shall the voters of the Town of Castleton deem necessary and appropriate **$1,000** for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieve and maintain independence? (Not included in the budget)

Approved by the Select Board at Castleton, Vermont this 27 day of January 2014.

Thomas E. Ettori

John Hale

Edward O'Shea

Wenger Rehlen

Cristine Smith

SELECT BOARD

TOWN OF CASTLETON
COMPARATIVE BUDGET REPORT

EXPENSE CATEGORY/DEPT	FY 12-13 Actual	FY 13-14 Voter Approved Budget	*FY 14-15 Proposed Budget*	+/- (last year)	Revenue associated	Difference Reason	Revenue offset
LEGISLATING	$29,421	$24,129	*$26,087*	$1,958			
ORDINANCES & PROCEEDINGS	$1,424	$1,050	*$1,050*	$0			
MANAGING MUNICIPALITIES	$148,113	$160,437	*$157,219*	-$3,218	$27,300		Swr admin fees,copies,gen misc,refunds&other
CONDUCTING ELECTIONS	$9,713	$5,000	*$11,500*	$6,500		multiple elections	
COLLECT,CUST.,DISB FUNDS	$43,140	$43,594	*$39,018*	-$4,576	$1,000		Gen int, NSF fees
ACCOUNTING	$74,367	$72,963	*$73,462*	$499			
AUDITING	$10,300	$10,390	*$11,000*	$610			
TAX LISTING	$33,384	$21,766	*$20,032*	-$1,734	$2,500	adjustment to correct hours	State of Vermont assist
TAX COLLECTING	$39,274	$36,495	*$37,934*	$1,439	$335,000		Int & Penalty on taxes, Current Use,PILOT
DOCUMENT RECORDING/ISSUE	$58,889	$59,742	*$65,000*	$5,258	$36,100	increase hours for part time clerk	Liquor & dog licenses, Town clerks fees
LEGAL SERVICES	$11,793	$8,000	*$10,000*	$2,000		actual	
MUNICIPAL PLANNING/ZONING	$24,679	$36,318	*$34,977*	-$1,341	$21,700		Zoning fees:permits, compliance, misc
GEN GOVERNMENT BUILDINGS	$50,799	$41,075	*$63,615*	$22,540		utilities, insurance, rent	
GEN. GOVERNMENT EQUIPMENT	$23,009	$16,000	*$16,000*	$0			
POLICE DEPARTMENT	$351,348	$377,741	*$418,037*	$40,296	$18,000	employee census, 20hr/wk detective, 20hr/wk part time	COPS grant ($0), fines & ins reports
EMERGENCY MEDICAL SVCS.	$31,381	$35,218	*$36,350*	$1,132			
VOLUNTEER FIRE DEPARTMENT	$121,651	$138,192	*$116,908*	-$21,284		no contribution to building reserve account	
EMERGENCY MANAGEMENT	$80	$750	*$750*	$0			
HIGHWAY	$1,079,495	$992,923	*$1,071,592*	$78,669	$100,000	Gravel crushing this year (every 2 year)	State Aid, railroad, misc
TOWN LANDS	$7,995	$3,500	*$3,500*	$0			
HISTORICAL CEMETERIES	$2,000	$2,000	*$2,000*	$0			
HILLSIDE CEMETERY	$18,000	$19,000	*$20,000*	$1,000			
HEALTH REG & INSPECTING	$1,758	$1,728	*$1,728*	$0	$400		on-site septic permits
ANIMAL CONTROL	$892	$2,000	*$1,000*	-$1,000			
CONSTABLES	$25,404	$23,202	*$29,446*	$6,244	$250	Increase hours, payment for auto insurance	fines
TRANSFER STATION	$273,194	$291,661	*$296,911*	$5,250	$262,474	operating and equiptment	fees & Hubbardton assmt
RECREATION	$65,979	$72,225	*$79,084*	$6,859	$42,875	Increase for maintenance materials	beach, adult rec,swim, youth sports
MEMORIAL DAY DECORATIONS	$463	$1,200	*$1,200*	$0			
LIBRARY ADMINISTRATION	$106,500	$111,500	*$111,500*	$0			
PREV/CONTROL FOREST FIRES	$655	$750	*$750*	$0			
TREE WARDEN	$3,240	$6,000	*$5,000*	-$1,000			
COUNTY TAX	$31,521	$31,600	*$32,000*	$400			
TOTAL GENERAL FUND	$2,679,861	$2,648,149	*$2,794,649*	$146,500	$847,599		

REVENUE	*FY 12-13 actual*	*FY 13-14 anticipated*	*FY 14-15 anticipated*	+/- (last year)
TAXES-CURRENT	$1,755,750	$1,660,058	*$1,924,523*	264,465
CURRENT USE	$27,174	$27,000	*$27,000*	0
INT & PENALTY	$57,496	$58,000	*$38,000*	-20,000
LICENSES/PERMITS	$19,835	$21,800	*$27,000*	5,200
FEDERAL & STATE AID	$493,024	$470,400	*$388,500*	-81,900
COPIES	$516	$300	*$300*	0
TRANSFER STATION	$248,509	$262,474	*$262,474*	0
MISC FEES(HO,PD/Cons,Hwy,TC)	$71,082	$62,900	*$52,650*	-10,250
RECREATION PROGRAMS	$35,816	$42,875	*$42,875*	0
INTEREST (Gen)	$817	$800	*$800*	0
REFUNDS & OTHER	$13,486	$8,000	*$8,000*	0
TOTAL	$2,723,504	$2,614,607	*$2,772,122*	$157,515
Sub-total Nontax Revenue	$967,754	$954,549	*$847,599*	-$106,950

TOWN OF CASTLETON
COMPARATIVE BUDGET REPORT

Town of Castleton
Financial Comparison
General Fund
For Informational Purposes Only

	BUDGET 2010/2011	ACTUAL 2010/2011	BUDGET 2011/2012	ACTUAL 2011/2012	BUDGET 2012/2013	ACTUAL 2012/2013	BUDGET 2013/2014	PROJECTED 2013/2014	PROPOSED BUDGET 2014/2015
Balance July 1 surplus (deficit)	213,938	702,835	191,173	572,928	162,192	487,522	80,959	483,959	22,527
Add: Revenues	2,339,026	2,469,828	2,498,120	2,512,876	2,585,631	2,723,506	2,614,673	2,635,673	2,821,630
Less: Expenditures	-2,552,964	-2,599,735	-2,689,293	-2,598,282	-2,747,823	-2,727,069	-2,695,632	-2,982,242	-2,844,157
Prior year adjustments									
Balance June 30 surplus (deficit)	0	572,928	0	487,522	0	483,959	0	137,390	0
Reserved		384,256		376,881		423,816		150,890	
Designated		26,480		29,682		37,616			
Undesignated		162,192		80,959		22,527		-13,500	
Total		572,928		487,522		483,959		137,390	
Town Budget	2,513,544		2,642,135		2,700,615		2,623,149		2,794,649
CERT Bldg Reserve							25,000		
Social Services	16,420		24,158		24,208		24,483		24,508
Castleton Community Center	23,000		23,000		23,000		23,000		25,000
Total Expenditures	2,552,964		2,689,293		2,747,823		2,695,632		2,844,157
Less: Other Revenues	-762,329		-912,242		-886,316		-896,549		-809,599
Interest & Penalties	-40,000		-40,000		-50,000		-58,000		-38,000
Total Expenditures less Other Revenues, Int & Penalty	1,750,635		1,737,051		1,811,507		1,741,083		1,996,558
Prior yrs' surplus used to reduce amount to be raised by taxes	-213,938		-191,173		-162,192		-80,959		-22,527
Subtotal	1,536,697		1,545,878		1,649,315		1,660,124		1,974,031
Amount to be Raised by Taxes	1,536,697		1,545,878		1,649,315		1,660,124		1,974,031
Municipal Tax Rate	0.3548		0.3550		0.3770		0.3782		0.4453

Note: The FY14-15 tax rate is only a projection, based on the above criteria.
Municipal Grand list figure used = $4,433,356 (+1% 07/24/13 Municipal Grand List)

MINUTES
TOWN MEETING & ELECTIONS
MARCH 4 & 5, 2013

The duly warned Meeting was called to order at 7:00 PM by Moderator John Burke. The assembly stood and said the Pledge of Allegiance. Mr. Burke called State Reps. Bob Helm and Bill Canfield to report on business of the legislature. He then requested a Motion to go out of order to address the business of the Town School Board first. Ken Flowers so moved, seconded by Julie Finnegan. All voted in favor and Motion passed.

Moderator John Burke called for a Motion to Reopen Town Meeting. Motion made by Joe Bruno, seconded by Heath Goyette. So voted. The duly warned Meeting was reopened and called to order at 7:45 PM.

Town Manager, Charles Jacien, presented Commendations from the Town to Chief Bruce Sherwin and Officer Justin Szarejko for facing "immenent peril and danger" in apprehending two bank robbers in Castleton in November 2011.

ARTICLE 1: (TOWN REPORT ACCEPTANCE) Motion made by Julie Finnegan, seconded by Sean Seguin, to accept the Town Report as printed. John Burke spoke on behalf of the Lions Club in thanking the Town for the Dedication in Town Report. All voted in favor. So voted.

ARTICLE 2: (FOUR INSTALLMENTS FOR TAX PAYMENTS) Motion made by Ken Flowers seconded by Sean Seguin, to accept the four installments for tax payments as stated. No discussion. So voted.

ARTICLE 3: (BORROW MONEY) Motion made by Julie Finnegan, seconded by Heath Goyette, to authorize the Selectmen to borrow money in anticipation of taxes. No discussion. So voted.

ARTICLE 4: (DISCUSS BUDGET) Motion made by Ken Flowers, seconded by Sean Seguin, to discuss the Articles of the Budget. No discussion. So voted.

DISCUSSION OF ARTICLES 7 THROUGH 51 CAN BE FOUND ON TAPE IN THE TOWN OFFICE.

THE FOLLOWING ARTICLES WERE VOTED ON MARCH 5, 2013 BY AUSTRALIAN BALLOT (ARTICLES 6 THROUGH 51):

ARTICLE 6: (ELECT OFFICERS) 3,061 voters on Checklist; 1,025 voted.

RESULTS:	Town Agent	(1 yr term)	_____
	First Constable	(2 yr term)	Silas R. Loomis
	Grand Juror	(1 yr term)	_____
	Library Trustee	(5 yr term)	Mary O. Waite
	Town Lister	(3 yr term)	Kim J. Miller
	Town Lister (2 yrs of unexpired	3 yr term)	Matthew Miller

Town & School District

Moderator	(1 yr term)	John D. Burke
Town Selectman	(3 yr term)	John M. Hale
Town Selectmen	(1 yr term)	Edward O'Shea
Town Selectman	(1 yr term)	Wenger Rehlen

ARTICLE 7: ($24,129 for LEGISLATING)
Results: YES 549 NO 406
ARTICLE 8: ($1,050 for ORDINANCES & PROCEEDINGS)
Results: YES 643 NO 315
ARTICLE 9: ($160,437 for MANAGING MUNICIPALITIES)
Results: YES 611 NO 344
ARTICLE 10: ($5,000 for CONDUCTING ELECTIONS)
Results: YES 715 NO 243
ARTICLE 11: ($43,594 for COLLECTION, CUSTODY & DISBURSEMENT OF FUNDS)
Results: YES 564 NO 384
ARTICLE 12: ($72,963 for ACCOUNTING)
Results: YES 597 NO 358
ARTICLE 13: ($10,390 for AUDITING)
Results: YES 660 NO 295
ARTICLE 14: ($21,766 for TAX LISTING)
Results: YES 560 NO 351
ARTICLE 15: ($36,495 for TAX COLLECTING)
Results: YES 580 NO 330
ARTICLE 16: ($59,742 for DOCUMENT RECORDING/ISSUE)
Results: YES 569 NO 340
ARTICLE 17: ($8,000 for LEGAL SERVICES)
Results: YES 640 NO 271
ARTICLE 18: ($36,318 for MUNICIPAL PLANNING & ZONING)
Results: YES 555 NO 351
ARTICLE 19: ($41,075 for GENERAL GOVERNMENT BUILDINGS)
Results: YES 524 NO 377
ARTICLE 20: ($16,000 for GENERAL GOVERNMENT EQUIPMENT)
Results: YES 574 NO 334
ARTICLE 21: ($377,741 for POLICE DEPARTMENT)
Results: YES 599 NO 321
ARTICLE 22: ($35,218 for EMERGENCY MEDICAL SERVICES)
Results: YES 837 NO 94
ARTICLE 23: ($113,192 for FIRE DEPARTMENT)
Results: YES 801 NO 129
ARTICLE 24: ($750 for EMERGENCY MANAGEMENT)
Results: YES 716 NO 194
ARTICLE 25: ($992,923 for HIGHWAY DEPARTMENT)
Results: YES 661 NO 258
ARTICLE 26: ($3,500 for TOWN LANDS)
Results: YES 565 NO 336

ARTICLE 27: ($2,000 for HISTORICAL CEMETERIES)
Results: YES 766 NO 155
ARTICLE 28: ($19,000 for HILLSIDE CEMETERY)
Results: YES 730 NO 187
ARTICLE 29: ($1,728 for HEALTH REGULATING & INSPECTING)
Results: YES 647 NO 260
ARTICLE 30: ($2,000 for ANIMAL CONTROL)
Results: YES 704 NO 219
ARTICLE 31: ($23,202 for CONSTABLES)
Results: YES 710 NO 212
ARTICLE 32: ($291,661 for TRANSFER STATION)
Results: YES 703 NO 222
ARTICLE 33: ($72,225 for RECREATION)
Results: YES 605 NO 315
ARTICLE 34: ($1,200 for MEMORIAL DAY DECORATIONS)
Results: YES 641 NO 272
ARTICLE 35: ($111,500 for LIBRARY ADMINISTRATION)
Results: YES 601 NO 323
ARTICLE 36: ($750 for PREVENTION/CONTROL OF FOREST FIRES)
Results: YES 734 NO 183
ARTICLE 37: (6,000 for TREE WARDEN)
Results: YES 578 NO 332
ARTICLE 38: ($31,600 for RUTLAND COUNTY TAX)
Results: YES 590 NO 306
ARTICLE 39: (DISPOSITION OF $80,959 SURPLUS)
Results: YES 752 NO 162
ARTICLE 40: (EMERGENCY RESPONSE RESERVE FUND)
Results: YES 663 NO 255
ARTICLE 41: ($25,000 TO EMERGENCY RESPONSE RESERVE FUND)
Results: YES 582 NO 332
ARTICLE 42: (MUNICIPAL RECORDS RESERVE FUND - $3/PG)
Results: YES 608 NO 303
ARTICLE 43: ($3,500 for ARC – RUTLAND AREA)
Results: YES 677 NO 291
ARTICLE 44: ($2,725 for BROC – COMMUNITY ACTION IN SW VT)
Results: YES 682 NO 291
ARTICLE 45: ($3,600 for CASTLETON CARES, INC)
Results: YES 743 NO 234
ARTICLE 46: ($23,000 for CASTLETON COMMUNITY SENIORS, INC)
Results: YES 747 NO 233
ARTICLE 47: ($850 for RSVP AND VOLUNTEER CENTER)
Results: YES 673 NO 288
ARTICLE 48: ($6,720 for RUTLAND AREA VISITING NURSES & HOSPICE)
Results: YES 800 NO 177
ARTICLE 49: ($4,088 FOR RUTLAND MENTAL HEALTH SERVICES)
Results: YES 671 NO 301
ARTICLE 50: ($2,000 for SW VERMONT COUNCIL ON AGING)
Results: YES 726 NO 243

ARTICLE 51: ($1,000 for VT ASSOCIATION FOR BLIND & VISUALLY IMPAIRED)
Results: YES 738 NO 233

BOND ARTICLE: ($1,050,000 for LAND & NEW TOWN OFFICE)
Results: YES 363 NO 652

Moderator Burke read the BOND ARTICLE WARNING, to be voted on at Town Meeting Elections on March 5, 2013, and opened the floor for discussion.

DISCUSSION ON THE BOND ARTICLE CAN BE FOUND ON TAPE IN THE TOWN OFFICE.

ARTICLE 5: (OTHER BUSINESS): Town Manager commended Jim Leamy for his many years essentially volunteering to serve as Town Health Officer.

Moderator Burke called for a Motion to Adjourn to the Australian Ballot to be held Tuesday, March 5, 2013 at 8:00 AM. Motion made by Silas Loomis, seconded by Frank Taggart.

Meeting adjourned at 9:40 PM.

Respectfully submitted,

Katy Thornblade

Katy Thornblade, Town Clerk

Approved: _____
Selectman

_____
Justice of Peace

Manager's Report

For the Year Ended June 30, 2013

Once again, we complete a year in line with the approved budget. We are still working each day recognizing the austere times that we all live. Precise budgeting and strict fiscal controls are the keystones of our business operation. Because of this type of management, the undesignated rollover amount this year is only $22,527.

The yearly road improvements included the Village side streets and drainage program along with the reclamation and paving of Park, School and Castleton Meadows roads. Peckham Industries passed on the States contract price to the Town for the paving of the side streets in the Village while they were paving Route 4A, the cost of this work was $55,000. The other paving was done by Wilk Paving, of Rutland at a cost of $287,468.

The Town Manager, Accountant, CPA and Select Board members met with the Library Board and its staff to discuss the deficiencies with their financial procedures. To date the Library has taken only minor steps to correct these issues.

New guardrails were installed along East Hubbardton Road and North Road at a cost of $14,368.

An Outdoor Furnace was installed at the Town Garage at a cost of just under $30,000 for the unit and installation; this will be the primary heating source for the garage working alongside the existing oil furnace. The current 20 gallon of oil per day will drastically be reduced. The wood furnace needs about 15 to 20 cords a year. The Town has about 40 cords on site from storms and the Parker Hill work of Fire District #1. Storms and general clearing by the Highway Crew will keep the wood coming.

Two new Highway trucks were purchased through a 5-year lease program. The yearly lease total for these vehicles is $67,666 this will be paid through the established reserve fund. The highway reserve will still be funded yearly however at a lesser amount; this cash strategy reduces the need for additional tax dollars to fund this department.

Repairs were made to the footing at Grady Bridge along Float Bridge Road. The Belden Company of Rutland did this work for $62,550. This project was funded through a grant from FEMA and the State structures program.

The very old water line to the Fire Department building on Elm Street broke. R.F. Hall and Sons of Castleton repaired this at a cost of $15,000. This cost was included in the Fire Department's budget.

The operator and staff of the Wastewater Treatment Facility continued its preventive maintenance and replacement program. The South Street pumps were replaced and at the plant the electrical controls for the decanter were replaced.

The Federal Transportation Agency awarded a $81,920 grant for the development of an app and an interactive map describing the various attractions along the Stone Valley Byway. The Town of Castleton will benefit by highlighting its resources along with the development of parking, picnic areas and restrooms along the Byway.

Four new "Welcome to Castleton" signs were installed at the town entrances along Route 4A and Route 30.

Five bike racks have been installed around town. These were completed and funded through the State Bike and Pedestrian Program.

The Town received the 2013 gold level Governors Worksite Wellness award. This award recognizes employers who have developed comprehensive, result-ordinated health management programs. The Town's program is strategic, connected to tour mission, and demonstrates that planning, resource allocation, and outcome measurement are key to our successful implementation. Thanks go to Melanie Combs and Jill Potter for their efforts in coordinating this program. This is our second year for this award, last year we were at the bronze level.

A liquid calcium product is now being used for dust control on the town's gravel roads. The cost is now $.91/gallon compared with the bags, mixing and tilling the truck with water at a cost of $1.20/gallon, the liquid method takes less time to prepare a truck, is more efficient on the roads and takes less time to prepare.

Charles Jacien

Town Manager

CONGRATULATIONS

30 YEAR ANNIVERSARY

JAN JONES
CASTLETON FREE LIBRARY
LIBRARIAN
CHILDREN'S LIBRARIAN – 30 YEARS
LIBRARY DIRECTOR – 12 YEARS

IN APPRECIATION

Our sincerely appreciation goes out to our loyal volunteers who are always there to answer our call for assistance. They so willingly spend hours of their valuable time assisting our office staff in large projects. This saves our taxpayers tax dollars.

If you wish to be a "volunteer", please call us at (802) 468-5319 ext. 216