

**TOWN OF CASTLETON
SPECIAL SELECT BOARD MEETING
MINUTES OF AUGUST 31, 2015
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: J. Hale, R. Combs, J. Bruno, J. Leamy, R. Spaulding

OTHERS PRESENT: M. Shea, Town Manager

Meeting called to order at 7:00 by Chairman J. Bruno.

APPROVAL OF AGENDA

MOTION: J. Leamy made a motion to approve the agenda as presented. Seconded by R. Spaulding. All in favor. Motion Carried.

J. Bruno would like to move personnel matter to first position, then the contract, then communications, and add a P.O. to the agenda.

MOTION: R. Combs made a motion to approve the agenda as recommended by the Chairman. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: R. Combs made a motion to go into Executive Session for Personnel. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: J. Leamy made a motion to exit of Executive Session at 7:25pm with no action taken. Seconded by R. Spaulding. All in favor. Motion Carries.

MOTION: R. Spaulding made a motion to enter in Executive Session at 7:25pm for contractual and legal communications. Seconded by R. Combs. All in favor. Motion Carries.

MOTION: R. Combs made a motion to exit Executive Session at 7:56 pm with no action taken. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: J. Hale made a motion to approve the proposed contract agreement as amended in 3 areas: that the town hereby agrees to pay Mr. Mantello the annual base salary of \$59,000.00 for the period of September 8, 2015 to September 7, 2018, that there be an annual cost of living increase of 3% and that there will be 2 weeks of vacation each year for the duration of the contract. Seconded by R. Combs.

R. Combs noted that the increase to \$59,000.00 was the 3 % cost of living and the other 6% was based on his performance and a merit increase.

VOTE ON THE MOTION: All in favor. Motion Carried.

SIDEWALK MANAGER BID AWARD

M. Shea presented the Board with financial and a qualifications analysis of each of the 3 applicants.

After discussion the Board decided that they will make the decision at the September 14, 2015 meeting, so each member can review the proposals.

POLICE STATION CONSTRUCTION BID AWARD

M. Shea handed the Board a list from J. Berryhill with cost reduction items. The Board reviewed J. Bruno suggested that the Board choose a contractor first and then negotiate some cost savings.

After discussion the Board agreed to have M. Shea will ask J. Berryhill to solicit cost reductions from the 2 lowest bidders and to ask for credit references and/or a line of credit and a portfolio of projects of the like.

APPROVAL OF P.O. FOR CHLORIDE

MOTION: R. Combs made a motion to approve the Town Manager to spend up to \$3,000.00 for Chloride. Seconded by R. Spaulding. All in favor. Motion Carried.

AJOURN

MOTION: J. Leamy made a motion to adjourn at 8:45pm. Seconded by R. Combs. All in favor. Motion Carried.

Respectfully

V. Waldron

Date of Approval