

**TOWN OF CASTLETON
SELECT BOARD MINUTES
Monday, June 28, 2021
Zoom Virtual Public Meeting**

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair; Joseph Mark, Select Board Parliamentarian and Secretary; Robert Spaulding, Member; Michael Holden, Select Board Member; Michael Jones, Town Manager; Jonas Rosenthal, Laura Jakubowski, Castleton University Chief Budget & Finance Officer; Kerry Fowler and Chris Cresci representing Fire District 1; Mike Mullen, Pike Industries;

ABSENT: Robert Spaulding, Member

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair, Jim Leamy at 7:00p.m.

APPROVAL OF AGENDA

Mr. Combs made a motion to approve the agenda. Mr. Holden seconded the motion. All were in favor and the motion passed.

APPROVAL OF MINUTES: 6/14/21

Due to an issue with the recording, it was decided that the Select Board members would participate in a telephone poll to fill in missing information.

Mr. Holden made a motion to table the minutes of 6/14/21. Mr. Combs seconded the motion. All were in favor and the motion passed.

CITIZENS COMMENTS & CONCERNS

Mr. Cresci spoke to the Select Board on behalf of Fire District One. Mr. Cresci shared that there are 2 issues at this time within Fire District One. The first issue is in regard to the water and sewer lines from the Reservoir along Main Street. This line is almost 100 years old and has issues with grit and tuberculation. If this line breaks at night, it could empty the reservoir and cause the pumps to start. Mr. Cresci stated that the line needs to be repaired and the Fire District would like to apply for grants to assist with the cost of this repair however as they are not a municipality, they cannot directly accept federal funds. The Fire District would like to ask the Town of Castleton to assist as a pass through for any potential grants received. At this time, Fire District One has approximately \$600,000 in their reserve. This project is estimated to cost a million two and will require permission from a local family and permits from the State of Vermont as the line runs through wetlands.

The second issue Fire District One is facing is the replacement of the bridge to Well #1 on Mill Street. Tropical Storm Irene damaged some of the supports for this bridge and Mr. Cresci stated that Fire District One did not believe that the State of Vermont will allow the repairs, therefore, Fire District One is looking for an alternate entry from North Road.

Discussion was had on the cost of materials for the issues.

It was also clarified that if the water line was to break, there is an alarm that will alert the members of the Fire District as well as automatic phone calls that will go out.

Mr. Combs made a motion to support Fire District One in their endeavor to acquire federal money and to do any reasonable thing to help them do that such as act as a pass through. Mr. Holden seconded the motion. All were in favor and the motion passed.

PAVING BID AWARD

Mr. Jones shared a spreadsheet breakdown of the differences between the two companies that provided bids for Bid Packet A and Bid Packet B. Discussion was had on the importance of milling the current pavement prior to re-paving.

Mr. Holden made a motion to award Bid Packet A and Option 1 & 2 to Wilk Paving for an amount not to exceed \$339,100.00. Mr. Mark seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to award Bid Packet B without milling to Wilk Paving Inc. for an amount not to exceed \$205,200.00. Mr. Holden seconded the motion. All were in favor and the motion passed.

POLICE UPDATE

Chief Mantello shared the monthly update with the Select Board. Chief Mantello noted that May was quieter than April, however he noted that they are seeing more motor vehicle accidents. This weekend is the fourth of July and is anticipated to be very busy.

A brief discussion was had regarding mutual aid and officer requested assistance crossing state lines.

LION'S CLUB REQUEST FOR USE OF TOWN GREEN: AUSTION 8/4 & 8/5

Mr. Holden made a motion to allow the Lion's Club to use the Castleton Town Green on August 4th and August 5th. Mr. Combs seconded the motion. All were in favor and the motion passed.

TRANSFER STATION: CONSIDERATION OF FEES VS. FINANCIAL REPORT

Mr. Jones shared that the Transfer Station has exceeded anticipated revenues to date. It appears that the MSW bag fees are where we are falling short. No motion is needed as no changes were made at this time.

ZONING ORDINANCE UPDATE

Discussion was held to clarify the requested changes to the Zoning Ordinance. As per Mr. Leamy these changes were to allow the DRB flexibility regarding height of buildings.

Mr. Holden made a motion to adopt the changes as presented by the Zoning Ordinance as presented by the Planning Commission. Mr. Mark seconded the motion, all were in favor and the motion passed.

CDERAC CHARTER FOR SIGNING

Mr. Mark made the following recommendations for amendments to the CDERAC Charter:

- 1st line under membership, 4 or more of members shall be Town residents.
- The terms of the residential members shall be 2 year terms, eliminate the rest of that sentence.
- On page 2, referencing the Town's appointment guidelines, end the sentence with the word "vacancy."
- Section 4 change to include the CDERAC Committee shall keep and post publicly minutes.

Mr. Combs made a motion to approve the CDERAC Charter as amended. Mr. Mark seconded the motion. All were in favor and the motion passed.

BOARDS/COMMITTEES APPOINTMENTS: SEE SPREADSHEET ATTACHED

Mr. Holden was added as an alternate on the Planning Commission for a 3year term.

Mr. Combs made a motion to approve the recommendations of the Town government for the appointment for Planning Commission, Development Review Board, and the Community Development and Economic Revitalization Advisory Committee, as presented with the addition of Mike Holden with a 3year term to the Planning Commission. Mr. Mark seconded the motion. Mr. Holden recused himself from the vote. The remaining members voted in favor and the motion passed.

RESOLUTION TO SELECT BOARD FOR OPERATING SURLUS ASSIGNMENT

Mr. Combs made a motion to approve Resolution #21-00 as presented. Mr. Holden seconded the motion.

Mr. Mark pointed out a typo in the date listed in the first section labeled Managing Municipalities. The date listed is September 30, 2020, the year should be 2021.

Mr. Leamy called the question to the motion as amended. All were in favor and the amended motion passed.

MANAGER'S REPORT

Mr. Jones shared information about the upcoming Fourth of July Parade. Mr. Mark volunteered to ride or drive where needed. Mr. Jones noted that the Senators and State Representatives will be participating in the parade.

PURCHASE ORDERS FOR APPROVAL

There were no Purchase Orders for approval.

WARRANTS FOR APPROVAL

Mr. Combs made a motion to approve check warrant #0628R in the amount of \$650.00, check warrant #0628 in the amount of \$56,206.29, check warrant #0625 in the amount of \$984.27, check warrant #0624 in the amount of \$6,219.11, check warrant #0622, in the amount of \$1,716,492.58, check warrant #0617 in the amount of \$5,941.46, check warrant #0624P in the amount of \$17,631.64 and check warrant #0617P in the amount of \$17,392.50. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Holden made a motion to approve check warrant #0625P in the amount of \$694.30 and check warrant #0618P in the amount of \$694.30. Mr. Mark seconded the motion. Mr. Combs recused himself. All remaining Select Board Members voted in favor and the motion passed.

SELECT BOARD COMMENTS & CONCERNS

There were no Select Board comments or concerns this evening.

EXECUTIVE SESSION

Mr. Combs made a motion to enter Executive Session with the Town Manager to discuss Real Estate 1VSA Section 313(a)[2] at 8:11pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to enter Executive Session with the Town Manager to discuss Real Estate 1VSA Section 313[3](a)[2] at 8:11pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to exit Executive Session with no action taken at 8:18pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to enter Executive Session with the Town Manager to discuss Personnel 1VSA Section 313[3](a)[2] at 8:19pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to exit Executive Session with no action taken at 9:11pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to enter Executive Session with the Town Manager to discuss Contracts 1VSA Section 313[3](a)[2] at 9:12pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to exit Executive Session with no action taken at 9:21pm. Mr. Holden seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Holden made a motion to adjourn the Select Board Meeting at 9:22pm. Mr. Combs seconded the motion. All were in favor and the motion passed.

Respectfully submitted; Eliza LeBrun, Recording Secretary