

**TOWN OF CASTLETON
SELECT BOARD MINUTES
Monday, August 26, 2019 at 7:00pm
Castleton Town Hall
263 VT – 30
Bomoseen, VT 05732**

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair; Zack Holzworth, Secretary; Robert Spaulding, Member; Michael Jones, Town Manager; Peter Mantello, Police Chief; Melanie Combs, Town Accountant; Eliza LeBrun, Recording Secretary; Hope Laughlin, Peg Camera Operator; Joe Bruno.

ABSENT: Joseph Mark, Select Board Parliamentarian

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair, Mr. Leamy at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Leamy led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Combs made a motion to approve the Agenda as presented. Mr. Holzworth seconded the motion.

Mr. Spaulding commented that the agenda was longer than anticipated and did not include Citizen's Comments.

Mr. Combs amended his previous motion to add Citizen's Comments after the approval of the August 12, 2019 minutes. Mr. Spaulding seconded the motion. All were in favor, the motion passed.

MINUTES FOR APPROVAL – August 12, 2019

Mr. Combs made a motion to approve the minutes of August 12, 2019. Mr. Holzworth seconded the motion.

The following changes were noted:

1. Page 2, 3rd paragraph, 1st sentence, change "is" to "if".
2. Page 3, 4th paragraph; "It was determined that RCSW has one of the lowest tipping fees in the state," Mr. Spaulding believes that this statement is false. For reference, in the recording of the minutes at 23:43, Mr. Gilbert made the above statement.
3. Pages 2 and 3, all listings of "RCSW" should be changed to "RCSWD."

All were in favor and the motion passed.

CITIZENS COMMENTS

There were no citizen's comments.

POLICE UPDATE

Castleton Police Chief Peter Mantello shared the July 2019 Monthly Report with the Select Board. Chief Mantello noted that there were more medical calls this month and 18 agency assists to Fair Haven.

Mr. Leamy asked if this was due to the fact that Fair Haven had reduced the number of their shifts. Chief Mantello believed that may be the case. Chief Mantello explained that for non-emergency issues, Dispatch will contact the Fair Haven Police Chief but if it is an emergency and Dispatch calls the Castleton Police Department, the Department responds. At this time, the Castleton Police Department does not charge Fair Haven for these responses.

Mr. Combs stated that if Fair Haven reduced their shifts for budget purposes and has the Castleton Police Department covering, that it was not ok.

Chief Mantello is not aware of the exact changes made to the Fair Haven Police Department coverage, but it appears that patrols are coming on later on weekdays then they used to. Chief Mantello suggested that if the Select Board was not happy with this arrangement, that they may want to contact the Fair Haven Town Manager.

Mr. Leamy responded that the board will review this.

Chief Mantello continued with his explanation of the July Report. Total calls were down in July, arrests were down, there were no calls to Castleton University until today. As the students are returning to the University, Chief anticipates the weekends will be busier.

Chief Mantello reported no complaints with the current towing arrangement.

Two (2) full time and (1) part time Officer have been hired by the Castleton Police Department. It was noted that 2 full time officers had left the department in the past several months and the part time staff was depleted. One full time Officer will start in January and is enrolled in the Police Academy for February, the other is working part time in the office. One new officer is from the corrections system and the other was a teacher in the district.

POLICE CRUISER

Chief Mantello explained that he would like to replace the 2013 Ford Taurus Police Cruiser with a new SUV. Specifically, the Interceptor is a vehicle the Chief was interested in, this vehicle holds all the officer's necessary equipment. Chief Mantello priced vehicles thru the State of Vermont fleet bid and noted that all prices had increased. Chief noted that due to the increased prices and the cost of equipping the chosen vehicle, the Department could not afford to buy the vehicle outright. Rather they may consider leasing. The Ford ½ ton pickup and Chevy Tahoe were also priced out on the State fleet bid. The Dodge Durango is not currently "pursuit rated" and so was not considered.

The Department has received an Equipment Grant which will reimburse 84% of interior vehicle cameras.

The radios, light bar and interior lights will be removed from the 2013 Ford Taurus before it is sold. This vehicle is at approximately 155,000 miles.

Mr. Leamy stated that he had heard that some towns have done better going thru the dealers directly rather than using the State fleet bid. The Chief said he thought that the base price is significantly higher outside the fleet pricing, but he can have someone look into it.

It was noted that there are currently 6 cruisers and one motorcycle in the Police Department. The Chief clarified that 3 vehicles belong to Constables and the Town does not service them. Chief Mantello considers his fleet only 4 vehicles.

There are currently 4 vehicle budgeted including the Ford Taurus that the Chief would like to replace.

The current value of the 2013 Ford Taurus is unknown.

CRACK SEALING BID AWARD

Town Manager Mike Jones acquired 3 bids for the Roadway Cracked Sealing Request for Proposals. Mr. Jones recommends that Select Board award the bid to Nicom Coating Corporation. Nicom's bid is \$50.00 more than the lowest bid, but the Town is still having issues with the low bid company from service provided last year.

Mr. Combs made a motion to award the FY 2019-2020 Roadway Crack Sealing bid to Nicom Coatings Corporation for an amount not to exceed \$4,150.00. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

LINE STRIPING BID AWARD

Town Manager Mike Jones acquired 3 bids for the Roadway Line Striping Request for Proposals. The low bidder is not recommended as the striping that they applied last year did not last. The second lowest bidder is from out of state and very little information is known about this company. The Town Manager recommended the high bidder as they are known and although their price per liner foot of \$0.12 is high, it is still within the budgeted amount.

Mr. Combs made a motion to award the FY 2019-2020 Roadway Line Striping Bid to L&D Safety Marketing Corporation for an amount not to exceed \$0.12 per liner foot. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

CONCRETE FLOOR REPAIR: HIGHWAY GARAGE BID AWARD

Town Manager Mike Jones sent out the bid package for repairing the highway garage floor to 9 companies. There was a bid meeting with Paul and the only person to show up was Jared Ellis. Mr. Jones did not want to read aloud the bid amount if the Select Board would like to rebid the project as only one bid was received. However, the Town Manager pointed out that the consequences of not completing this project before this winter could create further problems and increase the cost to repair.

Mr. Holzworth made a motion to award the Bid for Repairing the Highway Garage Floor to Ellis Concrete for an amount not to exceed \$46,018.97. Mr. Spaulding seconded the motion.

Discussion was held regarding notation on the quote stating; "If existing footer is structurally sound, and in good condition the savings would be \$2,000.00" and "if the Town wants to do the excavation, the savings would be \$3,000.00."

It was confirmed that if the footers were good, this proposal would do what the engineers had recommended. There is also a warranty of 1 year included with this quote.

All were in favor and the motion passed.

ASSIGNMENT OF FISCAL YEAR 2018-2019 BUDGET SURPLUS

Discussion was held regarding the assignment of the fiscal year 2018-2019 budget surplus. The Town Manager and Mrs. Combs, the Town Accountant, went through all budgets to determine how much surplus was in each budget and what the Town Manager had not allowed to be purchased.

Mr. Leamy requested a copy of the end of year budget be given to the Select Board before any decision is made. Mrs. Combs will have this document to the Select Board prior to the next meeting so that they can review prior to the meeting and ask questions.

MANAGER'S UPDATE

Attached

Respectfully submitted; Eliza LeBrun, Recording Secretary