

**TOWN OF CASTLETON
SELECT BOARD MEETING
Minutes of OCTOBER 9, 2017
TOWN OFFICES**

MEMBERS PRESENT: J. Bruno, Z. Holzworth, R. Combs, J. Leamy, R. Spaulding

OTHERS PRESENT: M. Shea, Town Manager- see attached list

Meeting called to order at 7:00PM by Chairman J. Bruno.

APPROVAL OF AGENDA

MOTION: Z. Holzworth made a motion to approve the agenda. Seconded by R. Spaulding. All in favor. Motion Carried.

MINUTES FOR APPROVAL - SEPTEMBER 25 & OCTOBER 4, 2017

MOTION: R. Combs made a motion to approve the minutes of September 25 & October 4, 2017 with spelling correction from J. Provost to J. Provo. Seconded by Z. Holzworth. All in favor. Motion Carried.

RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION PLAN

M. Shea informed the Board members that this is the next step for the VCDP Grant for the Windy Hollow Co-op. This needs to be completed before the closing in November.

J. Bruno has concerns regarding who would be responsible for the relocation if the park is downsized and asked M. Shea to invite the representative from the project and someone from the homeowners group to the next meeting to answer any questions the Board may have.

PENALTY CHARGE FOR LATE FILING OF DECLARATION OF HOMESTEAD

R. Combs asked where the interest rate numbers came from.

M. Combs replied that the State sets the rate. The chart shows the low rate on the left side and the high rate on the right side of the chart. The Select Board has never set a rate. This penalty is strictly for the tax payer who files their Homestead tax after April 15th. If the tax payer has filed an extension for their tax return it does not allow for an extension on their filing of their homestead tax.

R. Combs noted that the reason this is now an issue is that the homestead rate is now higher than the non-residential tax rate which changed the penalty from 3% to 8%.

MOTION: R. Combs made a motion to set Castleton's late filing penalty for HS-122 at a maximum of 3%. Seconded by R. Spaulding. All in favor. Motion Carried.

POULTNEY METTOWEE CONSERVATION STORM WATER MASTER PLAN UPDATE- HILARY SOLOMAN

H. Soloman handed the members some materials and maps with the updated storm water plan.

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There are 26 projects in Castleton and 13 projects at the University that are mapped out. Some of these are easy projects and they could help pay for materials etc. Some are on private properties and they cannot help with those. She would like to set a date to attend another meeting along with the Planning Commission to present a power point presentation and find out which projects the town would like to work on.

J. Bruno agreed that a joint meeting would be a good idea.

H. Soloman also informed the members that she has contacted the 4 surrounding towns about a group purchase of a Hydrovactor truck to be used to vacuum out storm drains. She is willing to write the Grant and work with all the towns to attain the truck.

J. Leamy asked about the matching funds and the cost of the truck.

H. Soloman replied the truck is approximately \$250,000.00. She was not sure about the matching funds, but if it was 20% and there are 4 towns involved, it would be a 5% contribution from each town. There might be 5 towns if Poultney joins.

CITIZEN'S COMMENTS

P. Graziano asked about the work being done on the pump station on North Rd.

J. Bruno replied that is handled by Fire District #1.

P. Graziano also asked about an open house for the new Town Office.

J. Bruno stated they are working on a date.

MANAGER'S UPDATE – NONE

SELECT BOARD CONCERNS

R. Spaulding asked if M. Shea had looked in the \$51,000.00 over run of the past budget.

M. Shea replied that all the information will be in the year end report and he does not have that info with him.

M. Combs noted that the Auditors will be at the Town Office on Tuesday if any members had any questions they could come in and ask them.

J. Bruno informed the Board that he had received another letter from the O'Shea's regarding the return of \$200.00 for a permit for a site visit by the DRB.

MOTION: R. Combs made a motion to return \$200.00 for a site visit permit to E & T O'Shea. Seconded by Z. Holzworth.

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J. Leamy replied that he would vote against this because he disagrees with the process. When the ZA or DRB makes a decision and the applicant is unhappy they come to the Select Board. The State statute requires the applicant to go the Environmental Court. We also have not heard the other side of the issue from the ZA or DRB.

R. Combs also replied that he would vote no and would like to see the issue on the next agenda so all the parties involved can present their sides.

VOTE: In favor—R. Spaulding & J. Bruno. Against—R. Combs, J. Leamy & Z. Holzworth.

MOTION FAILS.

J. Bruno asked to have the put on the next agenda and invite the ZA. He also noted that they have tried to get the ZA to meetings before and he cannot make them. He asked to have the ZA write a letter as to why he made the applicant apply for a site visit permit. Also to include the O'Shea's.

WARRANTS

MOTION; R. Combs made a motion to approve warrants # 1009R for \$650.00, # 1009 for \$ 43,355.60, #1005 for \$ 7,839.12, # 0928 for \$5,616.80, #1005P for \$ 13,641.51, # 0928P for \$ 13,866.20. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to approve warrants # 1004P for \$547.16 and #0927P for \$547.16. Seconded by R. Spaulding. R. Combs – abstain. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrant # 1008 for \$119.84. Seconded by R. Spaulding. J Leamy – Abstain- All in favor. Motion Carried.

EXECUTIVE SESSION

MOTION; R. Combs made a motion to go into Executive Session for Personnel pursuant to 1 VSA §313(3)(a)(3) with Board members only. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to exit Executive Session at 8:20pm with no action taken. Seconded by R. Spaulding. All in favor. Motion Carried.

ADJOURN

MOTION: Z. Holzworth made a motion to adjourn at 8:21pm. Seconded by R. Spaulding. All in favor. Motion Carried.

Respectfully,

V. Waldron

Date of Approval