

**TOWN OF CASTLETON  
SELECT BOARD MEETING  
MINUTES OF SEPTEMBER 25, 2017  
TOWN OFFICES**

**MEMBERS PRESENT:** J. Bruno, Z. Holzworth, R. Combs, J. Leamy, R. Spaulding

**OTHERS ABSENT:** M. Shea- Town Manager- see attached list

Meeting called to order at 7:00PM by Chairman J. Bruno.

**APPROVAL OF AGENDA**

**MOTION:** Z. Holzworth made a motion to approve the agenda. Seconded by R. Spaulding. All in favor. Motion Carried.

**MINUTES FOR APPROVAL- SEPTEMBER 11, 2017**

**MOTION:** Z. Holzworth made a motion to approve the minutes of September 11, 2017. Seconded by J. Leamy. All in favor. Motion Carried.

**BID AWARD- MAIN STREET STORM DRAIN REPLACEMENT**

P. Eagan stated that the culvert on the North side of Rte 4A will be replaced (Cresci).

P. Eagan stated that he does not know the exact amount of flow overfill that is needed, he Has added \$5,000.00 for the cost of the overfill.

R. Combs asked if the \$5,000.00 was in addition to the BID amount of \$53,268.00.

P. Eagan replied that it was an addition to the BID amount.

**MOTION:** J. Leamy made a motion to award the for the Main Street Culver Project (Cresci) in that to exceed \$58,668.00 to Belden Company. Seconded by R. Spaulding. All in favor. Motion Carried.

J. Leamy stated that the State portion is \$26,951.00, the balance of \$31,317.00 will be divided up between the Town of Castleton and Castleton University at an amount of \$15,658.00 each.

P. Eagan stated that M. Shea did confirm that the University is going to share the local cost.

**POLICE DEPARTMENT UPDATE- CHIEF MANTELLO**

Chief Mantello asked if there were any questions regarding the monthly report.

R. Spaulding asked about the sex offender registry.

Chief replied it is something the State requires to be done quarterly.

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Chief Mantello stated that the new vehicle should be here in a couple weeks.

The State will be fixing the railroad crossing on North Road, the road will be closed on Friday, October 6, 2017.

### **PURCHASE ORDER FOR APPROVAL- HIGHWAY DEPT. WINTER SALT**

**MOTION:** R. Spaulding made a motion to approve P.O. # 040399 to Cargill for \$55,631.00 for Deicer salt and clear lane. Seconded by Z. Holzworth. All in favor. Motion Carried.

J. Bruno asked what clear lane was.

P. Eagan replied that it was a "green salt", with an additive. It is more active when it is colder, it has sodium chloride in it and is user friendly. The company is offering a 100 ton at a discount. This is a good time to try it.

H. Goyette noted that the State has been using this for awhile now.

### **ACCEPTABLE PAYMENT METHODS DISCUSSIONS**

J. Pintello noted that only accepting checks or credit/debit cards at the transfer station and Crystal Beach is only adding another burden on the tax payers. There is a 3% charge to use a credit/debt card that is added to each transaction. He asked why it was decided that cash was not acceptable.

M. Combs stated that it is a safety issue due to the large amounts of cash the employees had to move from point A to point B. It was not made due to the lack of trust of the employees. There are also issues with the auditors regarding large volumes of cash. A clear audit helps when the Town is applying for grants.

J. Pintello suggested the purchasing of a cash register so that the money coming in can be tracked.

M. Combs, Town Accountant, that the cash register the town has is very basic. It does put charges into certain categories, it does put out a receipt for each transaction but the information can be manipulated.

**MOTION:** Z. Holzworth made a motion to accept all forms of payments at Town locations, at all times, effective today. Seconded by J. Leamy.

**VOTE:** In Favor: J. Leamy, Z. Holzworth, J. Bruno - Opposed: R. Spaulding, R. Combs

**MOTION PASSED**

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#### **CREEK ROAD SITE VISIT DISCUSSION**

The Board meet for a Site Review at 6:00pm before the Select Board Meeting.

J. Bruno stated that after the site visit he felt that all the Board members understand the suggestions that were made at the previous meeting. The suggestions were to remove the curve at the end of the Buck's driveway, to slant the driveway toward the DI.

P. Eagan stated that the ditches have been cleaned out. The ditch on the North side of the road still needs to be cleaned out more. The grate needs to be replaced on top of the DI. The town will pay for the work done in the right of way.

**MOTION:** Z. Holzworth made a motion to allow the Town to remove the driveway in the right of way on at 1513 & 1515 Creek Rd. Seconded by R. Spaulding. All in favor. Motion Carried.

J. Bruno stated that there is still the issue of the \$30,000.00 that the town has paid for previous improvement, the \$168.00 pipe cost and the lien on the Buck's property.

Mr. Buck stated that he would pay the cost of the pipe at \$168.00.

**MOTION:** Z. Holzworth made a motion to remove the lien on the Buck's property. Seconded by R. Spaulding. In favor: R. Spaulding, R. Combs, J. Bruno, Z. Holzworth - Opposed – J. Leamy.  
**MOTION CARRIED.**

#### **CITIZEN'S COMMENTS ---- NONE**

#### **SELECT BOARD CONCERNS**

Z. Holzworth questioned the dues for REDIC and what the town is getting for their money.

J. Leamy suggested that they ask someone from REDIC to come to a meeting or ask them for documentation.

Z. Holzworth asked if there was any discussion on the dissolution of the fire districts. The issue has to do with lights on East Creek Rd that do not work, but citizens are paying for them.

J. Bruno told Z. Holzworth to talk to J. Provost or Gary Munnett.

J. Leamy commented that the end of the year report as of 6/30/2017 that the budget was overspent by almost \$51,000.00.

#### **WARRANTS FOR APPROVAL**

**MOTION:** R. Combs made a motion to approve warrants #0925 for \$261,189.78, # 0921 for

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\$1,652,305.23, #0914 for \$6,471.67, #0812 for \$30,139.18, #0921P for \$13,125.26, #0914P for \$15,365.03 . Seconded by Z. Holzworth. All in favor. Motion Carried.

J. Leamy asked about warrant # 0921 for over 1 million dollars.

R. Combs explained it included the quarterly education payment.

**MOTION:** Z. Holzworth made a motion to approve warrants #0920P for \$547.16 and #0913P for \$547.16. Seconded by J. Leamy. R. Combs- Abstain. All in favor. Motion Carried.

**EXECUTIVE SESSION**

**MOTION:** R. Combs made a motion to go into Executive Session at 8:20pm for Personnel 1 VSA 313(3)(A)(3) with the Board. Seconded by J. Leamy. All in favor. Motion Carried.

**MOTION:** Z. Holzworth made a motion to exit Executive Session at 8:50pm with no action taken. Seconded by R. Spaulding. All in favor. Motion Carried.

**ADJOURN**

**MOTION:** Z. Holzworth made a motion to adjourn. Seconded by R. Spaulding. All in favor. Motion Carried.

Respectfully

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Date of Approval

V. Waldron