

**TOWN OF CASTLETON
SELECT BOARD MEETING
Minutes of May 22, 2017
Town Offices**

MEMBERS PRESENT: J. Bruno, Z. Holzworth, R. Combs, J. Leamy

MEMBERS ABSENT: R. Spaulding

OTHERS PRESENT: M. Shea- Town Manager- see attached list

Meeting called to order at 7:00pm by Chairman J. Bruno.

APPROVAL OF AGENDA

MOTION: R. Combs made a motion to approve the agenda. Seconded by Z. Holzworth

J. Leamy asked that an Executive Session for Union negotiations be added.

AMENDED MOTION: R. Combs amended the motion to include an Executive Session for Union negotiations. Seconded by Z. Holzworth. All in favor. Motion Carried.

MINUTES FOR APPROVAL- May 8, 2017

MOTION: J. Leamy made a motion to approve the minutes to May 8, 2017 with one correction on Page 1, line 10, motion seconded by J. Leamy. Seconded by Z. Holzworth. All in favor. Motion Carried.

HISTORIC CEMETERY OVERSEERS- R. LADD & J. PINTELLO

J. Pintello asked the Board for an increase in the allotment in the amount of \$5,000.00 or if the remaining balance can be carried over into the next year. He stated that it is very hard to get repairs done to headstones, brush cleanup and fence repairs with only \$2,000.00.

J. Bruno replied that this will need to be discussed next fall when the budget is being set. He stated they can discuss creating a reserve fund, so the monies could be carried from one fiscal year to the next.

M. Combs suggested that they could schedule the work in the last part of one fiscal year and the beginning of another fiscal year (May, June & July, Aug.).

J. Pintello explained that is not always possible as they are relying on the contractors' schedule.

R.Ladd also replied that the weather plays an important part too.

PAGE 2 - Select Board Meeting Minutes of May 22, 2017

REQUEST FOR GRAND LIST ABSTRACT EXTENSION- LISA WRIGHT/JAKE DORMAN

M. Shea stated that L. Wright has written a letter for a 30 day continuance, which needs to be signed by the Chairman.

J. Bruno asked M. Shea if they were also asking for more hours.

M. Shea replied, Yes.

J. Bruno asked where the monies for the increase in hours would be coming from.

M. Shea stated it would come from the General Fund.

J. Leamy asked M. Shea where in the General fund the monies were.

M. Shea stated he would have to "find it".

MOTION: J. Leamy made a motion to request the State Grant to the Town of Castleton extension of 30 days for filing preliminary abstract for 2017 Grand List. Seconded by Z. Holzworth. All in favor. Motion Carried.

J. Bruno asked if there was any money in any line item in the Assessor's budget.

M. Shea stated he didn't know right now, but it was tight.

R. Combs suggested the Board authorize M. Shea to oversee the next two weeks and look into the budget and see if the extra hours can be extended. The Board agreed.

BID AWARD- LAWN MOWING

J. Bruno stated that there was one bid that was the lowest, from someone who has never worked for the town.

J. Leamy asked M. Shea how much money was in the budget for mowing.

M. Shea replied he did not have that number in front of him.

J. Bruno stated that B. Orzell did the job last year and did quality work.

MOTION: Z. Holzworth made a motion to approve the B. Orzell Bid for mowing the Historic Cemeteries and town lands. Seconded by J. Leamy. All in favor. Motion Carried.

POLICE DEPT. UPDATE- CHIEF MANTELLO

Chief Mantello stated that the Friday and Saturday nights before Graduation were busy, but

Page 3 - Select Board Meeting Minutes of May 22, 2017

overall the students were respectful and there were no complaints from the Village. Chief stated that "Click it or Tick it" will be happening during the Memorial Day weekend. There will be more enforcement present by multiple agencies. It is paid for by Grants.

J. Bruno asked who the multiple agencies were.

Chief replied that it was Fair Haven, Castleton, Killington, Brandon, Rutland Town and Rutland City and presented the Board with a picture of the new patch for the Dept.

The Board members liked the patch.

SIDEWALKS UPDATE

M. Shea stated the phase 1 of the sidewalk project is from the Medical Center to Drake Road and phase two is from Drake Road to the Hydeville Post Office, continuing he stated that the "right of way" paperwork for phase 2 is sitting somewhere at the State level and is waiting for approval and that he has met with residents on both phases and there is only one issue.

M. Shea stated that if they can get both phases done at the same time with 1 company they will save money and he would like the sidewalk project to begin after the Sewer project in springtime of 2018.

J. Bruno asked if there are any "right of way" issues.

M. Shea replied that there is only 1 person who is not happy about loosing a curb cut in phase 1 and no disputes in phase II.

J. Leamy asked about the status of the design work on the sewer project.

M. Shea replied that he would be getting an update tomorrow (Tuesday, 5/23/17).

PURCHASE ORDERS FOR APPROVAL- VFIS FIRE DEPT., BLIND SPOT, TARRANT GILLIES & RICHARDSON

VFIS FIRE DEPT.

J. Leamy asked if the money was in the budget.

M. Shea stated that there is an increase of \$4,000.00

J. Bruno asked how did we end up with an increase of \$4,000.00.

M. Shea replied it was due to more staff.

Page 4 - Select Board Meeting Minutes of May 22, 2017

J. Leamy asked for the total number of firefighters.

R. Combs replied around 31, since the new firehouse the membership has increased.

J. Bruno asked if there were funds in the budget to cover the increase.

M. Shea replied no.

M. Combs stated that there are more members that are eligible for the benefit, which is why it is under budgeted. H. Goyette felt that the budget could handle the increase.

MOTION: J. Leamy made a motion to approve P.O. 040175 for \$20,505.98 be approved contingent upon funding being found in the firehouse budget. Seconded by Z. Holzworth.

J. Leamy withdrew the motion. Z. Holzworth withdrew the second of motion.

BLIND SPOT

MOTION: Z. Holzworth made a motion to approve P.O. #039966 for \$ 3,964.00 for blinds. Seconded by J. Leamy. All in favor. Motion Carried.

J. Leamy asked if the money was coming out of the contingency.

J. Bruno replied yes.

TARRANT, GILLIES & RICHARSON

MOTION: Z. Holzworth made a motion to approve invoice #10107 for \$225.00 for legal counsel. Seconded by J. Leamy. All in favor. Motion Carried.

J. Leamy asked if the monies were coming out of zoning.

J. Bruno replied that it would be paid out of legal.

M. Combs informed the Board members that the benefit package for the firefighters is pre-paid, 11/12ths of the amount is reflected in next year's budget.

J. Bruno noted that the amount needed from this budget was \$1,708.83.

VFIS

MOTION: J. Leamy made a motion to approve P.O. # 040175 for \$20,505.98 contingent upon finding being found in the firehouse budget. Seconded by Z. Holzworth. All in favor. Motion Carried. R. Combs- Abstain

Page 5 - Select Board Meeting Minutes of May22, 2017

MCCLURE P.O.

MOTION: R. Combs made a motion to approve P.O. 039896 to McClure for \$8,525.64 to fix the fascia on the firehouse. Seconded by Z. Holzworth. All in favor. Motion Carried.

R. Combs stated that two other local contractors contacted refused to bid on it.

CITIZEN'S COMMENTS

W. Potter stated that he was proud of the new town office and asked the statues of the clock.

J. Bruno replied that it will be here Wednesday, 5/24/17.

R. Ladd asked about the tree on the corner of the historic cemetery and the Federated Church.

M. Shea stated he will talk to P. Eagan.

J. Bruno asked who would be taking the tree down.

M. Shea forgot the name.

J. Bruno stated that he would call P. Eagan and see if he had been notified about the removal of the tree.

E. Smigielski of Rutland Regional Planning Commission informed the Board that there is an opportunity for a Grant with the Castleton River Water shed. The Grant would cover education outreach for the Bomoseen area and educational material for residents regarding run off etc. This would have a positive effect on our town plan. She asked for a letter of support which is needed by 6/1/2017.

J. Bruno asked her to leave the information for the Board.

Chief Mantello informed the Board and public that there will be a meeting of the Lake Bomoseen Association, Lake residents, Fish & Wildlife and State Police on June 8, 2017 at 5:00pm at the Community Room at the Fire Department.

Z. Hale stated he attended the EDC meeting and noted that the town should approve the \$500.00 to join REDC expecting that REDC will provide equal service to town East and West of Birdseye.

J. Leamy stated that the RECD unanimously supported the \$500.00 cost to join REDC and that the Town Manager had indicated that the money is in the budget.

Page 6 - Select Board Meeting Minutes of May 22, 2017

MOTION: J. Leamy made a motion to approve the \$500.00 donation to. REDC as requested. Seconded by Z. Holzworth. All in favor. Motion Carried.

MANAGER'S UPDATE

The move to the new town office: ... As of Tuesday May 16th the new town office is open for business. I'd like to congratulate each Selectboard member's for their insight, direction, and hard work in moving Castleton forward. I like to congratulate and thank the so many other volunteers and staff for pulling together to make great things happen. Each time I see diverse groups coming together setting common goals for the greater good, I am simply amazed and invigorated. It does work, and needs to continue.

On another note, the town is in receipt of a \$2,000.00 donation from the Rotary Club for the town office clock. Thank you.

J. Bruno stated that all donations for the clock should be recognized: Mr. & Mrs. Lord, Gilmore's and R. Spaulding.

Grants Update: I have been informed that the town WAS awarded \$8,000.00 for Town wide road erosion and culvert inventory. We are approved for \$40,000 for Cedar Mt Road. We are approve for \$40,000.00 for Barker Hill Road We are approved for \$18,000 for the Town Highway Structures Grant, this will be utilized to finalize engineering on the west side of the Float Bridge. We have been awarded extra grant funds to complete a FEMA culvert project on Pond Hill Road.

J. Leamy asked if the \$40,000.00 for Cedar Mt Rd was intended to be used on the public or private part of the road.

M. Shea stated he knows someone has worked on this and he stated if is on the public portion of the road.

J. Leamy asked how far the town owns on the road.

M. Shea stated that we own past the red barn to the area owned by J. Leamy.

R. Combs asked what it is going to take to find out where the public road ends and the private road starts.

J. Bruno suggested they direct the Town Manager to find out before we spend that amount of money on the road.

Revised new town office construction contingency: As requested, I have attached financial details as it relates to the new town office contingency based upon what I know at this time. There is a balance of \$20,354.44.

Page 7 - Select Board Meeting Minutes of May 22, 2017

J. Currie asked if the phone were working at the new town office.

M. Shea stated that they would be working tomorrow.

R. Combs stated we need to find out what we do and do not know.

SELECT BOARD CONCERNS

Z. Holzworth asked about the removal of the dead tree on the corner of Corey Lane and Rt. 4A.

M. Shea will talk to the Highway Supervisor.

J. Leamy conveyed a concern over the budget with the end of the fiscal year coming.

F. Taggart asked about his check, it has been over 2 months since it was approved to be paid.

WARRANTS:

MOTION: R. Combs made a motion to amend warrant #0522R to \$3,964.00 by holding payment to NBF Architects. Seconded by J. Leamy. All in favor. Motion Carried.

R. Combs made a motion to approve warrants # 0522R for \$3,964.00, #0522 for \$50,812.18, #0518 for \$5,730.16, #0511 for \$23,523.53, #0509 for \$10,610.51, #0518P for \$14,457.60, #0511P for \$13,877.79. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: J. Leamy made a motion to approve warrants # 0517P for \$547.61 & #0510P for \$547.62. Seconded by Z. Holzworth. R. Combs- abstain – All in favor. Motion Carried.

EXECUTIVE SESSION

MOTION: Z. Holzworth made a motion to go into Executive Session for Union negotiations at 8:35pm with the Board and Town Manager. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION

J. Leamy motioned to exit Executive Session with no action taken. R. Combs seconded. All in favor. Motion Carried.

ADJOURN

MOTION: J. Leamy motioned to Adjourn at 8:52 pm. R. Combs seconded. All in favor. Motion carried.

Respectfully

Date of Approval

V. Waldron