

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF JANUARY 9, 2017
TOWN OFFICES**

MEMBERS PRESENT: J. Bruno, R. Combs, J. Leamy, R. Spaulding, W. Potter

OTHERS PRESENT: M. Shea, Town Manager, see list attached

Meeting called to order at 7:10pm by Chairman Bruno with the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: J. Leamy made a motion to approve the agenda. Seconded by R. Spaulding. An Executive Session for Personnel with the Board members only was added. All in favor. Motion Carried.

MINUTES FOR APPROVAL - DECEMBER 12, 2016

MOTION: R. Combs made a motion to approve the minutes of December 12, 2016. Seconded by R. Spaulding. All in favor. Motion Carried

RUTLAND ECONOMIC DEVELOPMENT CORP- LYLE JEPSON & SARAH GILBERT

L. Jepson informed that REDC and the Chamber of Commerce are working on a marketing strategy to increase the population in the Rutland and surrounding towns. They showed a preview of a commercial that they have been working on.

L. Jepson asked if Castleton would like to have a representative and/or if we could supply them with a list of our attributes.

L. Jepson stated the surrounding towns have given money to help with this project and that although he is not asking for money now, there will be a time they will ask for it.

PURCHASE ORDER FOR APPROVAL- POLICE DEPARTMENT

MOTION: R. Combs made a motion to approve P.O. # 039321 to Vt. Dept. Public Safety for \$2,223.07. Seconded by J. Leamy. All in favor. Motion Carried.

CRYSTAL BEACH USE FOR REQUEST- LION'S CLUB ANNUAL FISHING DERBY

MOTION: J. Leamy made a motion to approve Lion's Club Annual Fishing Derby as presented. Seconded by W.Potter. All in favor. Motion Carried.

CAPITAL BUDGET PLAN REVIEW

M. Shea stated that the Capital Budget Plan aligns with the Board's goals. It will be paid for thru fund balance, with the 2 year deferment until the Town Office is paid off.

P. Eagan introduced S. Johnson from VTRANS, and stated that he goes to S. Johnson when he has any questions regarding road issues and has talked to him regarding the grader.

J. Bruno asked what towns have graders.

P. Eagan stated that all the towns around have a grader. We use the grader approximately 500 hours a year. R. Hall stated the cost of using a grader is \$100.00/hour.

S. Johnson stated that it was well worth fixing the engine now, before it breaks down. It will cost less to fix and bring more money down the road with a trade-in.

J. Leamy asked M. Shea to find 12,000.00 in the Highway budget to fix the grader before it breaks and costs us \$17,000.00.

J. Bruno authorized the Foreman to purchase an engine if the monies are found in the budget.

Continued Review of FY2017-18 Budgets

J. Bruno asked to have a Special Meeting to review the budget on Thursday, January 12 @ 7:00 pm.

CITIZEN'S COMMENTS

M. Combs asked about the status of the Town Office.

J. Bruno suggested that she or anyone else can stop in during the day to see the progress.

J. Bruno stated that they will be putting in a system that will control the heat and AC better in each room for the same amount of money that has been allocated.

MANAGER'S UPDATE

Staffing Update: In recent months we have had a transition in staff via retirements or advancements. Our new employees include Ethan Barnes, Transfer Station Operator; Evan Chalmers, Transfer Station Roustabout and Mark Shaw, WWTP Assistant Operator.

Discussion on Act 69, "Paid Sick Leave Law": In your packets you will find detail on the Act and a newspaper clipping from the Rutland Herald. To comply with this and other laws, in the near future you will be seeing a revised Personnel Policy. This current document is very old, I will keep you up to date as it progresses.

Annual Town Meeting Warning: Currently we will have the usual budget request. Etc.

School Articles:

Article ?. To elect two School Directors for terms of three years; and two School Directors for the remaining two years of a three year term to the Castleton-Hubbardton Union School Board.

Article ? To elect one School Director for the term of three years; and one School Director for the remaining two years of three year term to the Fair Haven Union High School Board.

§ 706d. Vote to establish union school districts

Each school district that is designated in the final report as necessary to the proposed union school district shall vote, and any school district designated in the final report as advisable to be included may vote on the establishment of the proposed union school district. The vote shall be held on the date specified in the final report. The vote shall be warned in each proposed member school district by the school board of that district, and the vote shall be by Australian ballot, at separate school district meetings held on the same day and during the same hours. The polls shall remain open at least eight hours. Early or absentee voting as provided by 17 V.S.A. §§ 2531 to 2550 shall be permitted. The meetings shall be warned as a special meeting of each school district voting on the proposal. The school board of a school district designated as "advisable" in the proposed union school district may choose not to hold a meeting to vote on the question of establishing the union school district; provided, however, it shall warn and conduct the meeting on application of ten percent of the voters in the school district.

Reserve Funds: ADD Rainy Day Stabilization Reserve; **TRANSFER FROM** Weed Harvesting Reserve (\$17,793.96) to Stabilization Reserve; **DISSOLVE** Weed Harvesting Reserve; **DISSOLVE** CERT (\$0.00 balance); **ADD:** Emergency Response Equipment Reserve **ADD** Municipal Buildings Reserve

Vermont State Police Lease Agreement: After some needed work and receiving information from our insurance company and Town Council, this document is completed.

New Town Office: Partial Payment Number #3 (revised) from McClure Construction has been submitted for your review. More will be available at the meeting....

Mobilitie Update: Jennille Smith has indicated to me in an email, "that they have reached out to mobilitie about possibly moving to VTrans. It might be worth looking at alternative location, however, depending on where VTrans they [want to] locate to, and the visual impact there. In other words, moving it to VTrans might not necessarily reduce the visual impact the way that moving it onto preferred Castleton land might. I'm not sure, but it is something to consider in assessing Castleton's control over the aesthetics. I really would like it to go someplace that would be ideal to Castleton and surrounding communities, it's going to be there for a long time and we want it to be in a well thought out place. The more input I have the better the outcome. Let me know if you'd like to talk about "ideal" locations from your perspective".

OTHER BUSINESS – NONE

SELECT BOARD COMMENTS

J. Leamy asked M. Shea if a bill had gone out to citizen on Creek Rd. M. Shea replied he was not sure and would call Town Counsel to check on it.

W. Potter asked M. Shea if he had called W. Bird regarding "for sale" sign on Sand Hill that is down.

WARRANTS FOR APPROVAL

MOTION: R. Combs made a motion to approve warrants #1222R for \$1,889.35, #1222 for \$65,153.06, #1215 for \$22,056.21, #1222P for \$14,273.68, #1215P for \$12,379.35, #0109R for \$117,200 (corrected amount); #0109 for \$41,473.96, #0105 for \$24,756.84, #1229 for \$5,392.91, # 1222 for \$1,604,209.84, #0105P \$24,153.48, #1229P for \$15,335.07. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrants # 1221P for \$336.18, #1214P for \$336.18, #0107 for \$11.18, #0104P for \$336.37, # 1228P for \$336.18. Seconded by J. Leamy. All in favor. Motion Carried- W. Potter- abstained

MOTION: R. Spaulding made a motion to approve warrants #1221 for \$15.23, #1220P for \$547.23, #1213P for \$547.23, #0103P for \$547.62 and #1227P for \$547.24. Seconded by J. Leamy. All in favor. Motion Carried- R. Combs- abstained

MOTION: R. Combs made a motion to approve warrant # 0108 for \$25.00. Seconded by W. Potter. All in favor. Motion Carried. R. Spaulding- abstain.

ANY OTHER COMMENTS- NONE

EXECUTIVE SESSION:

MOTION: J. Leamy motion to find that premature general public knowledge of Collective Bargaining will clearly place the Town at a substantial disadvantage by disclosing its strategy.

MOTION: J. Leamy made a motion to go into Executive Session at 9:00pm to discuss Collective Bargaining to include the Town Manager under the provisions of Title 1, Section 313(1)(1) of Vt. statutes. Seconded by R. Combs. All in favor. Motion Carried.

MOTION: J. Leamy motioned to exit Executive Session with no action taken at 8:58 pm. R. Spaulding seconded. All in favor. Motion Carried.

MOTION: R. Combs motioned to enter Executive Session for Personnel at 8:59 pm with the Board. J. Leamy seconded. All in favor. Motion Carried.

MOTION: W. Potter motioned to exit Executive session at 9:25 pm with no action taken. J. Leamy seconded. All in favor. Motion carried.

ADJOURN

MOTION: J. Leamy motioned to Adjourn at 9:26 pm. R. Combs seconded. All in favor. Motion carried.

Respectfully

V. Waldron

Date of Approval