

TOWN OF CASTLETON
SELECT BOARD MEETING
Minutes of August 13, 2018
TOWN OFFICE

MEMBERS PRESENT: J. Bruno, Z. Holzworth, R. Combs, J. Leamy

MEMBERS ABSENT: R. Spaulding

OTHERS PRESENT: See attached listing

MEETING CALLED TO ORDER by J. Bruno at 7:00pm.

APPROVAL OF AGENDA

MOTION: R. Combs made a motion to amend the minutes to add approval of a Purchase Order for the Transfer Station after the Sand Bid. Z. Holzworth seconded. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to approve the agenda including the amendment. R Combs seconded. All in favor. Motion Carried.

MINUTES FOR APPROVAL – JULY 26, 2018

MOTION: Z. Holzworth made a motion to approve the minutes from the July 26, 2018 Select Board meeting. J. Leamy seconded. All in favor. Motion Carried.

SAND BID: FINDINGS AND DECISION

Paul Eagan was present and stated he had taken samples from Martell and Markowski's of the sand they had available. He recommended Martell's sand because it was riverbank sand so there was not as much silt mixed in. He stated Markowski's sand was OK, and that both samples passed the seven-ounce test.

MOTION: J. Leamy made a motion to award the winter sand bid for the FY 18-19 to Martell's for an amount not to exceed \$53,375. Z. Holzworth seconded. All in favor. Motion carried.

TRANSFER STATION PURCHASE ORDER FOR APPROVAL

J. Franklin gathered three quotes for a new container for the compactor. Wastequip was his recommendation.

MOTION: Z. Holzworth made a motion to approve PO # 04208 to Wastequip for a 40-yard container for \$7420.00. R. Combs seconded. All in favor. Motion Carried.

FIRE STATION GRANT ACCEPTANCE

Heath Goyette stated the grant was awarded to the Fire Department, it just needs to be accepted by the Select Board. The grant is to purchase the extraction equipment the Fire Department has been seeking funding for.

MOTION: J. Leamy made a motion to accept the grant awarded under the FEMA Assistance to Firefighters Grant for \$34,464 for the purchase of extrication tools and to approve the 5% match of \$1723.20 that would be required by the town. Z. Holzworth seconded. All in favor. Motion Carried.

ZONING AUTHORIZATION: TOWN MANAGER

J. Bruno stated Jonas Rosenthal stepped forward and offered to fill the position as interim Zoning Administrator.

MOTION: Z. Holzworth made a motion to appoint Jonas Rosenthal as interim Zoning Administrator. J. Leamy seconded. All in favor. Motion Carried.

DRAIN BID TOWN GARAGE: ELLIS

J. Bruno stated there was a pre-bid meeting at the Town Garage and Ellis was the only one to attend. He stated the Town Manager recommended the bid be awarded to Ellis as they were the ones to provide the design and the only ones to bid.

MOTION: J. Leamy made a motion to award the bid to Ellis for the drain project at the Town Garage for \$14,500. Z. Holzworth seconded. All in favor. Motion Carried.

CITIZEN'S COMMENTS

Graham Trudo stated he spoke to M. Jones on Thursday regarding the possibility of being added to the agenda for an Executive Session and was disappointed to find he had not been put on and had not been notified he would not be on the agenda. J. Bruno stated he had met with M. Jones regarding their discussion and stated that under advisement from the Town's Attorney, any correspondence regarding the Fire Station and Land issue needs to go through the attorney as it is pending litigation.

Ray Ladd asked if someone could pick up the garbage from the container behind the Federated Church before Colonial Day on Saturday as it is overflowing. P. Eagan said he would let someone know and it would be done.

SELECT BOARD COMMENTS

R. Combs asked about the extra 500 yards in the sand bid. P. Eagan stated he would like to be able to purchase the extra 500 yards at the same time as the initial 3500 yards like he did last year. He stated he had spoken to M. Jones and he assured him there would be enough money in the budget to do it. P. Eagan stated he would like to buy the extra because the trend is that the price increases every year so it makes more sense to buy it cheaper this year. He said they used all 4000 yards they purchased last year plus some leftover undesirable sand from previous years they mixed in. He estimated there is 1500 yards left right now. He said it's hard to get sand delivered in the winter because most sand places shut down in the winter so it's better to buy enough in the beginning.

MOTION: R. Combs made a motion to authorize the Town Manager and Paul Eagan to purchase the additional 500 yards at the same time as the initial 3500 yards of winter sand from Martell's per the awarded bid. J. Leamy seconded. All in favor. Motion Carried.

WARRANTS FOR APPROVAL

MOTION: R. Combs made a motion to approve warrants #0813 for \$67,961.73; #0809 for \$37,484.12; #0802 for \$5,263.97; #0731 for \$39.00; #0809P for \$15,011.81; #0802 for \$15,029.57; and #0814 for \$72.00. J. Leamy seconded. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to approve warrants #0808P for \$548.19 and #0801P for \$548.19. J. Leamy seconded. All in favor. Motion Carried. R. Combs abstained.

ERRORS & OMISSIONS

J. Bruno tabled this until the next meeting as there was nothing in the packets to review.

ADJOURN

MOTION: J. Leamy made a motion to adjourn the meeting. Z. Holzworth seconded. All in favor. Motion Carried.