

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF OCTOBER 10, 2016
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: R. Combs, J. Leamy, J. Bruno, R. Spaulding, W. Potter

OTHERS PRESENT: M. Shea, Town Manager, See attached listing

Meeting called to order at 7:00 by Chairman J. Bruno with the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: R. Combs made a motion to approve the agenda. Seconded by J. Leamy
All in favor. Motion Carried.

MINUTES FOR APPROVAL- September 26, 2016

MOTION: R. Combs made a motion to approve the minutes of September 26, 2016 with one change. (Tropical Storm Irene). Seconded by J. Leamy. All in favor. Motion Carried.

EAGLE SCOUT SERVICE PROJECT- DEVON SPAULDING

D. Spaulding presented the Board with plans for park benches and a bulletin board in front of the Castleton Fire Station. They will be placed on a circular pad of stone for the whole community to enjoy. The money for this project is raised through fundraisers and community donations, if you would like to donate, please contact Devon at 468-5245. He will keep the Select Board informed on the progress of the project. He states the benches will be metal frames with plywood slots and they will be anchored into the ground. The sign will be utilized by community groups to highlight events happening in town.

MOTION: R. Combs made a motion to give permission to the Town Manager to sign D. Spaulding's Eagle Scout book. Seconded by J. Leamy. R. Spaulding- Abstain. All in favor. Motion Carried.

PURCHASE ORDERS FOR APPROVAL-POLICE DEPARTMENT

MOTION: R. Combs made a motion to approve P.O. # 039145 FOR \$28,403.00 for a 2017 Ford Interceptor Utility SUV. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve P.O. #039136 Adirondack 2-Way Radio for \$3,976.25. Seconded by R. Spaulding. All in favor. Motion Carried. All costs to be reimbursed by GHSP Grant.

MOTION: R. Combs made a motion to approve P.O. 039135 for \$5,918.10 to Adirondack 2 Way Radio for Radio & Radar equipment for 2017 Police SUV. Seconded by R. Spaulding. All in favor. Motion Carried.

CITIZEN'S CONCERNS: NONE

MANAGER'S UPDATE

FY 2016-2017 Select Board Goals: As in the last two budget seasons, I am looking for the Boards direction and vision to set Budget Goals with Priorities for the upcoming fiscal year. I realize it is a difficult task to project and plan eighteen months out, but it is what we do. I am looking for some discussion or perhaps some brain storming on what this can be. Between this now and your next meeting please reach out to me and indicate your Goals. I will consolidate each and at your next meeting we will prioritize the provided items. This is essential to start a Capital Improvement Plan and General Budget Plan.

Rotary Club Public Safety Building Project: The Rotary Club has completed a wonderful landscaping project in front of this building. This included some well needed tree trimming, and sprucing up the area need the drain inlet. (see enclosed photos) I will be sending the Rotary Club a letter of thanks....

Town Office Water Connection: More will be known on Monday.....

The Board instructed M. Shea to contact Belden regarding the insurance timeline for water connection issue.

Annual Town Report: How time passes. It time that departments and boards will need to submit their annual reports. Please forward this to Donna Fortier. Also discussion on Dedication and Memory pages have also started. Would you have any thoughts on this?

J. Bruno suggested that the time capsule would be better off in the building not buried on property.

SELECT BOARD CONCERNS

R. Combs asked M. Shea about progress on Accounts Receivable issues.

M. Shea said Town Attorney has just gotten back from vacation and he will be talking to her about them.

R. Combs asked about 2nd mowing. M. Shea it will start in a few weeks.

M. Shea informed the Board that E. Tracey will be retiring and his last day of work will be November 30, 2016.

J. Bruno asked if the job has been posted yet. M. Shea stated it has not.

J. Bruno requested that M. Shea post it the next day.

J. Bruno asked for the Board's permission to seek quotes regarding the sprinkler system in the

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new Town Office building. J. Bruno stated that the town could save money with the product and the rough fitting work.

ASSESSOR- ERRORS AND OMISSIONS

MOTION: R. Combs made a motion to accept the recommendation of the Assessor to approve the corrected error on the Grand List for 2016 for Tracy & Christine Sheldrick on parcel at 454 Eaton Hill East from \$223,000.00 to \$218,000.00 assessed value. Seconded by J. Leamy. All in favor. Motion Carried.

WARRANTS:

MOTION: R. Combs made a motion to approve warrants #01010R for \$650.00, #1010 for \$69,980.73, #1006 for \$18,533.30, #0929 for \$5,478.36, #1006P for \$12,705.13, #0929P for \$12,555.69. Seconded by J. Leamy. All in favor. Motion carried.

MOTION: AMENDMENT: R. Combs made a motion to amend the first warrant by removing the first "0" in the warrant #. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrants #1009 for \$9.94, #1005P for \$336.70 and # 0928P for \$336.70. Seconded by J. Leamy. W. Potter abstained. All in favor. Motion Carried.

MOTION: R. Spaulding made a motion to approve warrants # 1004P for \$574.74 and # 0927P for \$547.74. Seconded by J. Leamy. R. Combs abstained. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrant #1011 for \$25,000.00. Seconded by J. Leamy. All in favor. Motion Carried.

ADJOURN

MOTION: J. Leamy made a motion to adjourn 7:55pm. Seconded by W. Potter. All in favor. Motion Carried.