

**TOWN OF CASTLETON  
SELECT BOARD MEETING  
MINUTES OF SEPTEMBER 12, 2016  
CASTLETON TOWN OFFICES**

**MEMBERS PRESENT:** R. Combs, J. Leamy, J. Bruno, R. Spaulding

**MEMBERS ABSENT:** W. Potter

**OTHERS PRESENT:** M. Shea, see attached listing

Meeting called to order at 7:05 by Chairman, J. Bruno with the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**MOTION:** R. Combs made a motion to approve the agenda. Seconded by J. Leamy  
All in favor. Motion Carried.

**MINUTES FOR APPROVAL- August 22 & 26, 2016**

**MOTION:** J. Leamy made a motion to approve the minutes of August 22 & 26, 2016. Seconded  
by R. Spaulding. All in favor. Motion Carried.

**APPOINTMENT – RUTLAND REGIONAL TRANSPORTATION COUNSEL**

M. Shea stated that this is annual appointment. Being a part of this Board helps the town get transportation grants, like the sidewalk grant.

**MOTION:** R. Spaulding made a motion to appoint M. Shea and P. Eagan (alternate) as representatives to the Rutland Regional Transportation Counsel. Seconded by J. Leamy.  
All in favor. Motion Carried.

**TOWN CLERK- UNLICENSED DOG REPORT & CATERING PERMIT DISCUSSION**

N. Boutwell reported that there are only 3 unlicensed dogs out of 425 licensed dogs. She has tried to contact the owners to see if the dogs are still alive. They have received 2-3 late notices and there have been many phone attempts.

M. Shea will ask the Dog warden to visit these people and get an updated status on the dogs.

N. Boutwell asked the Board if she needed to get the Board's permission to allow a Special Event Permit.

J. Bruno replied that if she runs the permit by the Police Chief and there are no issues than she may make the decision.

R. Combs asked that if it was an unusual request to let the Board know.

**POLICE DEPT UPDATE**

Chief Mantello introduced Damon Angelo, the new full time police officer. Officer Angelo has lived in Castleton of 2 years now.

Chief Mantello stated that the summer was busy. There were directed patrols on Creek Rd. He is having a meeting with all involved parties regarding the boat parking at Indian Point sand bar.

J. Leamy asked the Chief to request the days and hours of the patrolling on Lake Bomoseen by the State and to find out what happened to the radar gun that was donated to them.

Chief reported that he has spoken to the Coaches and members of the fall sports.

J. Leamy asked about the extra weekend coverage for the college.

Chief replied that the extra patrols are covered by RAPS. Last year they spent about 2/3 to 3/4 of the \$7,000.00 grant.

J. Bruno asked about the new cruiser.

Chief replied that it was actually built today and he should have more information in about 2-3 weeks.

**PURCHASE ORDERS FOR APPROVAL-(PD)DECATUR ELECTRONICS, (HW) ALL STATE ASPHALT, (SEWER) LILLY INSTRUMENTATION**

**MOTION:** R. Combs made a motion to approve P.O. # 038928 to Decatur Electronics for Radar trailer and equipment for \$7,469.00. Seconded by J. Leamy. All in favor. Motion Carried. M.

Shea stated this cost is 100% covered by a Grant.

**MOTION:** R. Combs made a motion to approve P.O. # 039004 to All State Asphalt, Inc for calcium chloride for \$2,759.00. Seconded by R. Spaulding. All in favor. Motion Carried.

**MOTION:** R. Combs made a motion to approve P.O. 038382 to Lilly's Instrumentation for annual service at Sewer plant for \$2,500.00. Seconded b R. Spaulding. All in favor. Motion Carried.

**DISCUSSION AND ACTION ON UNCOLLECTED ACCOUNTS RECEIVABLE**

M. Shea stated that there is an independent audit happening soon and action needs to be taken on these 5 uncollected acct's. M. Shea stated that he is still looking into #2 & #3 and will be ready to discuss these at the next meeting.

J. Leamy stated that he felt the names of these people should be kept confidential or discussed in Executive Session.

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M. Shea told the Board that town counsel has informed him the town does not have a case regarding the collection of legal fee/docs fees incurred by the citizen.

**MOTION:** R. Combs made a motion to have the Town Accountant write off the total amount of \$2,277.50 for T. Caggige. Seconded by R. Spaulding.

**Vote:** R. Spaulding, R. Combs, J. Bruno voted YES. J. Leamy voted No. Motion passes 3 to 1.

#4- M. Shea stated that this is regarding lot rentals and goes back to 2001. Persons involved have other property in town and we should look into attaching liens to those properties. J. Bruno instructed M. Shea to have town attorney continue with liens.

#5- M. Shea reports that this outstanding charge is regarding work that the citizen did and that the town then had to fix.

J. Bruno instructed M. Shea to discuss further action regarding this with town attorney.

**BID AWARD- TRANSFER STATION**

F. Taggart asked how the low bid could be refused.

J. Bruno explained that when the original bids were made they were not based on the same requirements. Ellis did present their bid with a computer generated design. The Board decided to use his design. In all fairness, we offered him the first right of refusal to do the job if he would match the low bidder we would offer him the job. If he decided he would not do it, then we would offer him \$1,000.00 for the design. They sent out the detailed plan that they purchased from Ellis and had the companies base their bids on this design.

**MOTION:** J. Leamy made a motion to authorize the Town Manager to contact Ellis and offer him the contract based on designed plans for \$16,450.00 plus \$1,000.00 for purchase of designing plan, if not, offer the contract to Sheldon for \$16,450.00. Seconded by R. Combs. All in favor. Motion Carried.

**CITIZENS CONCERNS**

P. Graziano inquired about the start date for roadside mowing.

M. Shea replied he did not know of a specific date, but he check into it.

F. Taggart inquired about payment for an 8 inch line he placed across North Rd to Crystal Heights. J. Bruno asked if he had submitted an invoice to the town. F. Taggart said he had not submitted a bill yet.

J. Bruno asked F. Taggart to submit a bill and the Board would discuss it another time, when they had more information.

M. Combs asked about the status of the new Town Office.

J. Bruno stated that the concrete was poured and the compacting of backfill had begun.

**MANAGERS UPDATE- NONE**

**OTHER BUSINESS- NONE**

**SELECT BOARD CONCERNS**

**MOTION:** J. Leamy made a motion to have M. Shea send a letter to Mobility Inc. to find an alternative location for a tower that would be acceptable to the town and not near a historical district. All in favor. Motion Carried.

**WARRANTS: MOTION:** R. Combs made a motion to approve warrants # 0912R for \$7,087.00, #0912 for \$149,166.48, #0908 for \$16,631.00, #0901 for \$6,469.01, # 0825 for \$ 105,304.10, #0908P for \$14,040.41, # 0901P for \$15,153.36, # 0825P for \$14,801.42. Seconded by J. Leamy.

M. Combs stated that there needs to be a correction to #0912R for \$3,375.10 to NBF Architects, it should be moved from #0912R to 012R and #0912R changes to \$10,462.10 and #0912 changes to \$45,791.38.

Amendment to motion made by R. Combs. Seconded by J. Leamy. All in favor. Motion carried.

**MOTION:** R. Combs made a motion to approve warrants # 0907P for \$372.32, # 0831P for \$461.34, # 0824P for \$412.39. Seconded by J. Leamy. All in favor. Motion Carried.

**MOTION:** J. Leamy made a motion to approve warrants #0906P for \$547.74, #0830P for \$547.74 and # 0823P for \$547.74. Seconded by R. Spaulding. All in favor. R. Combs abstained. Motion Carried.

**ANY OTHER COMMENTS**

J. Bruno stated the deer head repair completed and he will have it scored.

R. Combs asked about the marble plaque. J. Bruno stated that it was created and in storage.

**ADJOURN MOTION:** R. Combs motioned to Adjourn at 8:30 pm. R. Spaulding seconded. All in favor. Motion carried.

Respectfully,

V. Waldron

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Date of Approval