

**TOWN OF CASTLETON
SELECT BOARD MEETING
Meeting Minutes of APRIL 23, 2018
TOWN OFFICES**

MEMBERS PRESENT: Z. Holzworth, R. Combs, J. Leamy, J. Bruno

ABSENT MEMBER: R. Spaulding (via phone for Executive Sessions)

OTHERS PRESENT: M. Jones, Town Manager, see attached listing

Meeting called to order at 7:00PM by J. Bruno, Chairman.

APPROVAL OF AGENDA

MOTION: J. Leamy made a motion to approve the agenda. Seconded by Z. Holzworth. All in favor. Motion Carried.

J. Bruno asked to have a request for an outside only liquor license for Castleton Pizza & Deli added to the agenda.

MOTION: R. Combs made a motion to approve the agenda as amended. Seconded by Z. Holzworth. All in favor. Motion Carried.

MINUTES FOR APPROVAL: April 9, 2018

MOTION: Z. Holzworth made a motion to approve the minutes of April 9, 2018. Seconded by J. Leamy. All in favor. Motion Carried.

POLICE DEPARTMENT UPDATE- CHIEF MANTELLO

Chief Mantello handed the members a roster for the Police Dept. which was requested at the last Board meeting.

J. Bruno asked what property watch was.

Chief replied that it is when citizens call the Dept. and complete forms and want their properties periodically checked by the Dept.

The Scorpion Bowl was this past weekend and it was not as big as last year, and the off campus party was shut down at 7:30pm.

REQUEST FOR LIQUOR LICENSES APPROVAL – FIRST CLASS WITH OUTSIDE CONSUMPTION- BRETING, INC.(THIRD PLACE PIZZERIA)

MOTION: R. Combs made a motion to approve the First class liquor license with outside consumption for Breting, LLC, DBA Third Place Pizzeria. Seconded by J. Leamy All in favor. Motion Carried.

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A. Breting stated that the 10:00am start time was only for the few parades that the Town has.

REQUEST FOR OUTSIDE CONSUMPTION ONLY- IRON LANTERN

MOTION: Z. Holzworth made a motion to approve the outside consumption only Liquor license for Iron Lantern, LLC. Seconded by J. Leamy. All in favor. Motion Carried.

REQUEST FOR LIQUOR LICENSE APPROVAL FOR OUTSIDE CONSUMPTION CASTLETON PIZZA & DELI, INC (w/BUE CAT)

J. Bruno noted that this needs to be put on hold until their permit is complete, this should be put on the record.

MOTION: J. Leamy made a motion to hold the liquor license with outside consumption until there is clarification on the permit. Seconded by Z. Holzworth. All in favor. Motion Carried.

BID AWARD- SEASONAL MOWING & TRIMMING

J. Bruno asked for clarification on the BID information.

M. Jones noted that the BID sheet show BID #1 & BID #2. There are BIDS for 23 weeks and 26 weeks. BID #1 includes mowing that is paid for by other Depts. And BID #2 is mowing that is paid for out of the Town's budget.

M. Jones had a concern regarding the special care needed around the stones at the historic cemeteries.

R. Combs clarified that BID #1 includes the historic cemetery at Federated Church, Town Green, Castleton Town Library, Dewey Field and Hydeville School and ball field. BID #2 includes the Park & Ride, South Street/Staso Rd. Triangle, Public Service Bldgs. (Police, Fire), Town Office, Hydeville Green, Crystal Haven Common Area & Pencil Mill/North Rd. triangle.

MOTION: J. Leamy made a motion to approve BID # 2 to Vermont Dept. of Corrections and BID #1 to Hillside Lawn Care for 26 weeks. Seconded by Z. Holzworth. All in favor. Motion Carried.

COIN DROP REQUESTS- CASTLETON FIRE ASSOC., EQUESTRIAN TEAM, FHUHS SPANISH CLUB, CASTLETON SENIORS

M. Jones noted that two of the clubs had requested the same date of May 12, which is CU graduation weekend, so he recommended that neither group utilize that date. Each group did request different dates for coin drops, if you disregard the May 12 date.

R. Combs noted that requests have to be made by April 30th and there are only 4 coin drops allowed in a year.

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MOTION: R. Combs made a motion to have the Town Manager administrate as requested, with the elimination of the May 12th date. Seconded by J. Leamy. All in favor. Motion Carried.

CITIZEN'S COMMENTS

J. Currie informed the Board that the Planning Commission was holding their Public hearing on Tuesday, April 24, at 6:00 at the Town Office.

MANAGER'S UPDATE

M. Jones noted that he had no formal update for the Board.

M. Jones informed the Board that the driveway work at the Town Office had begun, it will still be gravel for the open house. It will be ADA compliant with handicapped parking. The grading of roads will start on April 24. C. Bendig will begin street sweeping tomorrow, weather permitting and cross walk painting will be complete for graduation. The roof at the Sewer plant is 70% complete.

M. Jones has been approached by a local church group to begin a Community garden. The fence at the equestrian park at Dewey Field is falling apart and needs to be taken down.

J. Bruno suggested that M. Jones get in touch with the local 4H group.

J. Bruno also noted that he thought the land behind the Town Office would be an ideal location for a community garden. If it comes to fruition, the group would have to come to the Board each year for approval.

M. Jones informed the Board that at the May 14 meeting there will be a briefing by Susan Schreibman on the Highway Dept. Capital Improvement plan. The town did pay \$8,000.00 for this plan.

SELECT BOARD CONCERNS - NONE

WARRANTS FOR APPROVAL

MOTION: R. Combs made a motion to approve warrants # 0423R for \$1,371.95, # 0423 for \$27,082.05, # 0419 for 5,076.71, # 0412 for \$4,640.62, #0406 for \$10,387.35, #0419P for \$14,707.22, #0412P for \$12,773.65. Seconded by Z. Holzworth. All in favor. Motion Carried.

MOTION: Z. Holzworth made a motion to approve warrants #0420P for \$544.01 and # 0411P for \$544.01. Seconded by J. Leamy. All in favor. Motion carried. R. Combs -abstain

OTHER COMMENTS

T. Gilbert stated he did not understand how S. Carlson's answer addressed M. Jones' question about what happens if array fails.

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J. Bruno replied that he had asked that question and S. Carlson stated that the land owner ends up with the property.

EXECUTIVE SESSION

MOTION: Z. Holzworth made a motion to go into Executive Session for Contracts per VSA §313(a)(1) with Town Manager and Board. Seconded by J. Leamy. All in favor. Motion carried.

MOTION: Z. Holzworth made a motion to exit Executive Session at 8:25pm with no action taken. Seconded by R. Combs. All in favor. Motion carried.

J. Bruno asked the Board and Town Manager to find someone to clean the building according to the directions given to them in the contract.

MOTION: J. Leamy made a motion to go into Executive session for Labor Relations Agreement per VSA §313(a)(1) with the Board and Town Manager. Seconded by Z. Holzworth. All in favor. Motion carried.

MOTION: Z. Holzworth made a motion to come out of Executive Session at 8:40pm with no action taken. Seconded by J. Leamy. All in favor. Motion carried.

J. Bruno noted that the board authorized the Town Manager to purchase a shed for the Tree warden and trash bins.

ADJOURN

MOTION: J. Leamy made a motion to adjourn at 8:47pm. Seconded by Z. Holzworth. All in favor. Motion carried.

Respectfully

V. Waldron

Date of Approval