

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF JANUARY 23, 2017
TOWN OFFICES**

MEMBERS PRESENT: J. Bruno, R. Combs, J. Leamy, W. Potter, R. Spaulding

OTHERS PRESENT: M. Shea, Town Manager, see attached list

Meeting called to order at 7:00pm by Chairman Bruno with the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: J. Leamy made a motion to approve the agenda. Seconded by W. Potter.
All in favor. Motion Carried.

MINUTES FOR APPROVAL – JANUARY 9 & 12, 2017

MOTION: J. Leamy made a motion to approve the minutes from January 9 & 12, 2017. Seconded by W. Potter.

Correction: 1/9/17- pg. 2, "P. Eagan stated that" R. Hall reported the cost of a grader is \$100.00/hr." All in favor. Motion Carried.

POLICE DEPARTMENT UPDATE- CHIEF MANTELLO

P. Mantello reported that there was an increase in directed patrols which were due to grant campaigns.

R. Spaulding asked what consisted of traffic hazards.

P. Mantello replied that it was debris in the road like dead carcasses, wood, etc.

J. Leamy asked if we had received the signed agreement from the State Police.

M. Shea replied we have not yet received it, it is on the Director's desk.

J. Bruno asked if any signage was going to be up at Police Station.

M. Shea replied that no signage would be going up.

CONFIRMATION OF 2017 FIRE DEPARTMENT OFFICERS

MOTION; R. Combs made a motion to approve the F. D. Officers as presented. Seconded by R. Combs. All in favor. Motion Carried.

H. Goyette stated that J. Mulholland stepped down. D. Ducharme and J. Alexander moved up.

REQUEST FOR THE USE OF TOWN LAND-CRYSTAL BEACH-FAIR HAVEN ROTARY-GREAT BENSON FISHING DERBY

MOTION: J. Leamy made a motion to approve the use of Crystal Beach for the Great Benson Fishing Derby as presented. Seconded by W. Potter. All in favor. Motion Carried.

PURCHASE ORDER FOR APPROVAL- CASTLETON FIRE DISTRICT #3.

MOTION: R. Combs made a motion to approve P.O. # 039524 for \$4,845.22 to C.F.D. #3 for reimbursement for repairs to water hook up at new town office. Seconded by R. Spaulding.

M. Shea stated that the new building needs water and there are the quotes included in the paperwork the Board had.

J. Bruno stated that the land was purchased with the assumption of water being available. The pipe from the north is a ¾ inch line and the South is a 1 ¼ line with 2 more off shoots. The contractor should have noticed the pipe damage and notified the Town. The damaged water pipe was over the sewer pipe.

J. Leamy noted that C.F.D. #3 has already paid R. Hall for the work. C.F.D #3 is asking to be reimbursed.

J. Bruno stated that C.F.D. #3 should be paid, but the Town of Castleton is not responsible for the cost. The Project Manager should be held responsible.

J. Leamy stated that this is an issue between the Town of Castleton and Belden.

M. Shea informed the Board that there was a meeting between Belden, C.F.D. #3 and M. Shea.

J. Bruno asked why he or W. Potter were not told about the meeting. They are on the building committee and would have attended.

J. Bruno instructed M. Shea to pursue reimbursement for the town from either Belden or A & E.

VOTE: All in favor. Motion Carried.

CITIZEN'S COMMENTS

N. Trudo informed the Board that Citizen's bank branches in Castleton and Poultney were closing as of April 14, 2017.

She was putting BIDS out to People's in Fair Haven, Lake Sunapee in W. Rutland, T.D. Bank in Rutland.

She stated that she was not comfortable driving to Rutland with the deposits and informed the Board that Citizen's bank had given the Town a machine that she uses for the deposits. They will

probably want the machine back. The cost of the machine is around \$350.00 and Citizen's bank also did not charge the time any bank charges.

N. Trudo asked the Board to put \$500.00 in her budget to cover the possible future banking costs. N. Trudo stated that she is also looking to attain another credit card machine for the Town Clerk. She did attain 2 free for the town from the company.

The Board did instruct M. Shea to include \$500.00 into the treasure's budget for the 2017/2018 budget year.

T. Moran, Chairmen for the Lake Bomoseen Assoc., asked the Board to hold on to the monies in the Weed Harvesting budget line item for another year. He continued that they are looking into purchasing another weed harvester. The Association has applied for grants and raised monies to go toward the purchase.

J. Bruno stated that the Board would take their request under advisement.

FINALIZE 2017-18 CAPITAL & GENERAL BUDGETS

W. Potter requested that the \$193,120.00 surplus be put toward the new town office and save the tax payers a year on the bond.

J. Bruno asked the Board if they had any suggestions for the use of the surplus.

R. Combs noted that M. Shea had used \$100,000.00 of the surplus to lower the 2017-18 budget.

R. Combs asked M. Shea where was the \$93,120.00?

M. Shea stated that he was waiting for instructions from the Board.

J. Leamy agreed that it should be used to buy down the Bond on the town office.

J. Bruno stated that the Board had told the Department heads that we were not funding their departments in order to pay for the town office and that we would fund their budgets this year.

J. Bruno informed M. Shea that the \$35,000.00 on Gov't Bldgs. improvement could be taken out as all the buildings are new.

H. Goyette stated that the Fire Dept. would decrease their budget by \$12,800.00, which was for 8 - 02 bottles. The bottles need to be replaced by the end of 2018.

P. Mantello also stepped up and stated that if the Police budget's surplus was greater than \$17,500.00, he would sacrifice \$17,500.00 from his budget line.

J. Bruno stated that there would have to be an Article on the surplus for the citizen's to vote on.

PAGE 4 – SLCT BD MTG- 1/23/17

MOTION: R. Combs made a motion to approve the budget dated 1/23/17 as presented with the changes discussed; taking out \$35,000.00 for paving town office, \$12,800.00 from the Castleton Fire Dept. and \$17,500.00 from the Police Dept., for a bottom line total of \$3,299,117.00. Seconded by R. Spaulding.

AMENDMENT #1- R. Combs made a motion to include an additional \$20,000.00 taken out of General Gov't Bldg fund, making the bottom line \$3,279,617.00

AMENDMENT #2- R. Combs made a motion to approve the 2017-2018 budget as presented for \$3,279,617.00. Seconded by R. Spaulding.

VOTE: IN FAVOR- R. Spaulding, R. Combs, J. Bruno
AGAINST- J. Leamy, W. Potter
Motion carried.

MOTION: J. Leamy made a motion to apply the amount of \$193,120.00 to the reduction of the loan payment on the town office from the surplus. Seconded by W. Potter. All in favor. Motion Carried

MANAGER'S REPORT

Annual Town Meeting Warning: ... Just as in each year, after the General and Capital Budgets are approved, these numbers will be included in the Annual Town Meeting Warning. This document will need to be approved and signed by the Board. I am proposing a special Selectboard meeting for this purpose on Wednesday 1/25/2017 at 6:00pm for this one item.

The board decided to meet at 6:30 pm

New Town Office": As a condition of getting reimbursed for the new town office loan. I will need the contractor's AIA Certificate, or something similar showing that there are no subcontractor liens against the property outstanding. There could be a cash flow issue if not received soon. (*This 1st reimbursement will be for \$373,617.53*)

More on paperwork & reimbursement at the meeting....

OTHER BUSINESS- NONE

SELECT BOARD COMMENTS

MOTION: J. Leamy made a motion to appoint J. Currie as REDEC representative. Seconded by R. Spaulding. All in favor. Motion Carried.

W. Potter asked M. Shea if the bill to the citizen on Creek Rd has been sent out yet.

M. Shea stated that the town counsel was still on vacation.

W. Potter asked M. Shea to get the highway dept. to fix “For Sale” sign on Sand Hill Rd.

W. Potter asked M. Shea if there was money in the budget for an engine for the grader.

M. Shea replied there was money in the budget.

R. Spaulding asked if it would be possible to put a 4 way stop sign at intersection of River St & Rice Willis Roads.

M. Shea will check into this regarding any legal issues.

WARRANTS FOR APPROVAL

MOTION: R. Combs made a motion to approve warrant #0331R for \$99,500.00. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrants #0123R for \$35,313.09, #0123 for \$52,684.33, #0119 for \$5,400.45, #0112 for \$19,489.24, #0119P for \$13,959.07, #0112P \$12,342.02. Seconded by J. Leamy. All in favor. Motion Carried.

MOTION: R. Combs made a motion to approve warrants #0118P for \$336.37 & # 0111P for \$336.37. Seconded by J. Leamy. All in favor. Motion Carried. W. Potter- Abstain

MOTION: R. Spaulding made a motion to approve warrants # 0117P for \$547.62 & #0110P for \$547.61. Seconded by J. Leamy. All in favor. Motion Carried. R. Combs- Abstain

ANY OTHER COMMENTS

M. Combs asked the Board about the progress of the town office.

J. Bruno stated that the sheet rock will be going up. It is right on schedule and that you could go into the building thru the back door and see the progress as long as the workers are there.

ADJOURN

MOTION: J. Leamy made a motion to adjourn the meeting at 9:20 pm. Seconded by R. Combs. All in favor. Motion Carried.

Respectfully

V. Waldron

Date of Approval