

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF MAY 11, 2015
CASTLETON SENIOR CENTER**

MEMBERS PRESENT: J. Hale, R. Combs, J. Bruno, J. Leamy, R. Spaulding

OTHERS PRESENT: M. Shea

Meeting called to order at 8:35 by Chairman J. Bruno.

APPROVAL OF AGENDA

MOTION: R. Spaulding made a motion to approve the agenda. Seconded by R. Combs All in favor. Motion carried.

MINUTES FOR APPROVAL- April 25 2015 (2 sets)

MOTION: R. Combs made a motion to accept the 2 sets of minutes from the Feb. 23, 2015 meeting. Seconded by R. Spaulding. All in favor. Motion Carried.

POLICIES FOR REVIEW & ADOPTION- DRUGS & ALCOHOL POLICY FOR CDL

M. Shea noted that it is taken directly from the VLCT recommended policies. It follows all State and Federal Laws. It does also reduce the cost of insurance for the town.

MOTION: R. Combs made a motion to approve the Drug & Alcohol policy for CDL's as presented to the Board. Seconded by R. Spaulding. All in favor. Motion Carried.

VAOT ANNUAL TOWN HIGHWAY PLAN

M. Shea stated that this is the annual plan that towns with roads have to comply with.

MOTION: R. Spaulding made a motion to approve the VAOT annual Town Highway Plan. Seconded by R. Combs. All in favor. Motion Carried.

PURCHASE ORDERS FOR APPROVAL: FIRE DEPT. (VFIS INCENTIVE PKG.)

MOTION: R. Spaulding made a motion to approve P.O. # 036740 for the Fire Dept. Incentive Pkg. for \$12,515.80. Seconded by J. Leamy. R. Combs abstained. All others in favor. Motion Carried.

PURCHASE ORDER FOR HIGHWAY DEPT. (LIQUID CHLORIDE)

MOTION: R. Combs made a motion to approve P.O. #036849 to All State for 2,500 gallons of liquid chloride for a total of \$2,225.00. Seconded by R. Spaulding. **VOTE:** All in favor. Motion Carried.

CITIZEN'S CONCERNS

V. Waldron informed the Board that Kandis Charlton, an employee of Castleton Family Health

Center, has been named Paramedic of Year for the State of Vermont. A suggestion of an accommodation letter was made to recognize this achievement.

MANAGER'S UPDATE

Fire Station Finance Housekeeping Action: In an attempt to wind down the Bond and the monies therein, it is to town's advantage to spend this down, then close it out and get fully reimbursed. The below recommendation will allow this to happen sooner and cleaner. If the CERT building reserve fund is left as whole as possible, this will allow the town flexibility in dealing with future needs such as paving and landscaping, etc. (see enclosed note showing historical info on this...)

MOTION: R. Combs made a motion to have the monies and vote of the 2/23/15 Select Board meeting concerning Adirondack 2-way radio and Reynolds & Sons Inc. to be amended to indicate that it will come from the Bond proceeds and not the CERT building reserve fund. Seconded by R. Spaulding. J. Leamy –opposed. All others in favor. Motion Carried.

Vtrans Bicycle & Pedestrian Program: Please review the enclosed program description and let me know your thoughts on this. This grant is a 90% Fed-State share and a 10% Local share. Deadline is June. Currently M. Shea is looking for a project manager.

Communication on the 30S Bridge Project (BRF 015-5 (10)): Please read enclosed correspondence.

Coon Hill Property transfer: This transfer is scheduled in the near future.

MOTION: R. Spaulding made a motion to authorize J. Bruno, Select Board Chair, to execute any and all documents that will lead to the property sale and transfer of property known as Coon Hill Property. Seconded by J. Leamy. J. Bruno—abstained. All others in favor. Motion Carried.

Police Position: With the recent transfer of Officer Jeffrey Warfle, this position is being looked at for posting in the very near future.

Summer Schedule Suggestion (July & August): Due to the season that includes more summer activities and vacations of staff and Board members, would fewer meetings be of interest to you. This is not to suggest that if items do come up, the Board would meet to address these needs.

MOTION: J. Hale made a motion to have one scheduled meeting in July and August and that as required to sign warrants that 3 of the 5 Select Board members be contacted to review and sign the warrants. Seconded by R. Combs. All in favor. Motion Carried.

M. Shea suggested meeting the 2nd Tuesday of the month. If there are items that need to be handled by the Board another meeting can be called.

Page 3 - Select Board Meeting of May 11, 2015

SELECT BOARD COMMENTS

R. Combs and J. Bruno both expressed their gratitude to the town for their support and attendance of the opening of the new Fire Station. They also wanted to thank all the local business that contributed to the opening.

R. Spaulding asked if the town had a maintenance person. J. Bruno stated that there was not a specific person hired for that type of position.

WARRANTS FOR APPROVAL

MOTION: R. Combs made the motion to approve warrants #0511R without line items for Millbrook & N-B-F Architects for \$73,049.77, # 0511 for \$133,390.53, #0508 for \$ 17,758.17, #0430 for \$5441.22, #0507P for \$12,097.09, #0430P for \$12,542.82. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: R. Spaulding made a motion to approve warrants #0508P for \$ 548.73, # 0429P for \$ 548.73, # 0327P for \$ 548.73. Seconded by J. Leamy. All in favor. Motion Carried. R. Combs abstained.

MOTION: R. Combs made a motion to approve warrant # 0512R for \$157.90. Seconded by J. Leamy. All in favor. R. Spaulding—abstained—Motion Carried.

OTHER COMMENTS

M. Shea stated that the Board would meet at the the Transfer Station on Monday, 5/18/15.

ADJOURN

MOTION: J. Leamy made a motion to adjourn the meeting at 9:20pm. Seconded by J. Hale. All in favor. Motion Carried.

Respectfully Submitted,
Valerie Waldron

Date of Approval : _____