

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF SEPTEMBER 28, 2015
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: J. Hale, R. Combs, J. Bruno, J. Leamy

MEMBERS ABSENT: R. Spaulding

OTHERS PRESENT: M. Shea, see attached

Meeting called to order at 7:05 by Chairman J. Bruno with the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: J. Leamy made a motion to approve the agenda as presented. Seconded by R. Combs. All in favor. Motion Carried.

MINUTES FOR APPROVAL: September 14, 2015

MOTION: R. Combs made a motion to approve the minutes of September 14, 2015. Seconded by J. Hale.

Addition of POLICE REPORT heading on bottom of page 2.
All in favor. Motion Carried.

PURCHASE ORDER FOR APPROVAL: RECREATION/DEWEY FIELD UPGRADE

M. Shea stated that he had met with a Fire District #1 representative and the water operator ensuring that the proper materials will be used and all other conditions are met.

MOTION: J. Leamy made a motion to approve P.O. # 037703 for \$4,025.00 for work on Dewey Field. Seconded by R. Combs. All in favor. Motion Carried.

PURCHASE ORDER FOR APPROVAL: INSURANCE COVERAGE

J. Bruno states this is for the first Constable's Kawasaki Motorcycle for \$91.00

M. Shea stated it is a town owned vehicle and there is a budget line for insurance.

MOTION: J. Hale made a motion to approve P.O. # 029391 for \$91.00 for Mr. Loomis' insurance with O'Shea Insurance Agency. Seconded by R. Combs. All in favor. Motion Carried.

LISTERS-ERRORS & OMISSIONS

L. Witt presented the Board with another correction for the 2015 Grand List.
One parcel of 8 parcels was not closed. All the lots are contiguous and should receive 1 tax bill.

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MOTION: J. Hale made a motion to accept the Lister's recommendation to cancel parcel id 355000001, subtracting \$25,300.00 from the 2015 Grand List. Seconded by R. Combs. All in favor. Motion Carried.

WINTER SAND BID AWARD

J. Bruno noted that the BIDS are still over budget.

P. Eagan stated all BIDS include trucking charges. Markowski's sand meets all the State standards. There is still between 500 – 800 yds. of sand left from last season.

J. Bruno stated that if we ordered 3,000 cubic yds. of sand we would stay within the budget.

MOTION: J. Leamy made a motion to purchase 3,000 cubic yards of winter sand from Markowski Excavating. Seconded by R. Combs. All in favor. Motion Carried.

DELEGATE DESIGNATION – VLCT ANNUAL MEETING

M. Shea stated the Board needs to authorize a representative to attend the annual meeting and that M. Combs had agreed to be our representative.

MOTION: J. Leamy made a motion to approve M. Combs to be our representative. Seconded by J. Hale. All in favor. Motion Carried.

CITIZEN'S COMMENTS

S. Day presented the Board with information regarding a new initiative between the town and the University. This new group attended incoming student registration and orientation at CSU. The group has already helped the town at several places; Camp Kehoe, Lake Bomoseen, Dewey Field, Library, Community Center and Float Bridge. The students were out in boats at Float Bridge and cleaned up a lot of garbage and wood that had collected around the bridge. A few residents did come out and brought snacks and drinks for the group. This initiative will help form a bond between Castleton and the University and create a better community. The next meeting is October 13th.

F. Taggart had 3 comments:

- 1) Crystal Heights – The sewer issue. He reported that Brandon received FEMA money for a similar issue. J. Bruno asked him to bring the name and number of the gentleman he had talked to.
- 2) Village School Vote- Where does it stand? J. Bruno stated that he needed to bring it to the School Board, as the Select Board has no control over what the School Board does.

S. Day noted that the School Board is autonomous and that there may be consolidation plans within the next year or two due to some new State requirements.

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3) The BIDS for the town lands for sale. J. Bruno noted that they are closed BIDS.

P. Graziano asked if there would be a second roadside mowing. M. Shea asked her to call P. Eagan regarding her question.

L. Melendi asked about the Superior Court case regarding the absentee ballots.

M. Shea stated there was a public hearing and both parties showed up and presented their summary judgements.

J. Bruno stated that it could be 2 months or longer before there is an answer.

MANAGER'S UPDATE:

M. Shea presented the board with a Facility Rental Agreement that would assist the town in renting their town lands, parks etc. This would be paid for by the renter.

J. Bruno asked how this was different from the individual who is visiting Crystal Beach for the day and gets hurt. The town already has insurance.

S. Day suggested that we obtain more information from surrounding towns and the State Parks regarding their rental and insurance policies.

R. Combs would like to know who typically rents these areas and how often and what is the number of people attending the events.

J. Hale suggested tabling the discussion until all this information can be obtained.

Next meeting will remain Oct. 12, 2015.

OTHER BUSINESS – NONE

SELECT BOARD COMMENTS

J. Bruno asked M. Shea if he knew what the situation was with the Transfer Station as Marybeth Hadeka did not attend the meeting.

M. Shea stated M. Hadeka had a concern regarding the burning of brush at the Transfer station. On two occasions the smoke made its way over to her business. The town is only one of a few that still have a permit to burn brush and if we were to give it up, we could not get it back. M. Hadeka was sensitive to that issue.

J. Bruno asked if she had indicated to M. Shea what she would like to do about this issue.

M. Shea stated that she had not.

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J. Bruno also asked M. Shea about the BIDS for the town properties that are for sale and when the time limit was up.

J. Leamy noted that the notice in the paper on 9/10/15 did not have a time limit on it.

M. Shea noted that the letters to the abutting land owners did have a date of 9/25/2015.

J. Leamy would like to see a copy of the letter that was sent and to have a notice published in the paper with a closing date.

J. Bruno asked M. Shea about Marhar Rd. M. Shea stated that it was patched and is safe for winter travel. This will be a priority next year: grinding down and paving it. The land owner is satisfied with the patch work.

J. Bruno would like to see a letter sent to the land owner making sure he is satisfied with the patch repair and that it will be done correctly next year.

J. Bruno would like to see the barrels taken down on Creek Rd. He would like to see some signs put up: NO SHOULDER or USE CAUTION. He would also like to see a pipe directing the overflow water from the land owner's well thru the culvert.

Belden stated that they could shore up the road and put up guardrails for \$29,000.00.

M. Shea stated that this is a legal issue and he is meeting with the land owner and the Board can attend the future meetings.

WARRANTS FOR APPROVAL:

MOTION: R. Combs made a motion to approve warrants #0928 for \$300,049.06, #0928R for \$9,010.00, #0924 for \$6,192.52, #0917 for \$5,732.39, #0910 for \$6,262.75, #0924P for \$13,999.41, #0917P for \$12,773.82. Seconded by J. Leamy.

J. Leamy asked about NE Municipal Consultants invoice and if their work was completed.

L. Witt stated it was and they were not attending grievance meetings but were available through phone calls.

VOTE: All in favor. Motion Carried. J. Leamy recused from warrant # 0928R for \$8,360.00.

MOTION: J. Hale made a motion to approve warrant # 0925P for \$548.38 and # 0918P for \$548.35. Seconded by J. Leamy. All in favor. Motion Carried. R. Combs abstained.

ANY OTHER COMMENTS: NONE

Executive Session - Real Estate & Legal 1VSA 313(a)(1) (if necessary)

MOTION: R. Combs made a motion to enter into Executive Session for Real Estate and Legal issues with the Town Manager at 8:30pm. Seconded by J. Leamy. All in favor. Motion Carried

MOTION: J. Leamy motioned to exit Executive Session at 9:00 pm with no action taken. R. Combs seconded. All in favor. Motion carried.

Adjourn

J. Leamy motioned to Adjourn at 9:05 pm. R. Combs seconded. All in favor. Motion Carried.

Respectfully submitted

V. Waldron

Date of Approval