

**TOWN OF CASTLETON
SPECIAL SELECT BOARD MEETING
MINUTES OF AUGUST 17, 2015
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: J. Hale, R. Combs, J. Bruno, J. Leamy

ABSENT MEMBER: R. Spaulding

OTHERS PRESENT: M. Shea, Town Manager, see attached listing

Meeting called to order at 7:31 by Chairman J. Bruno with the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: J. Hale made a motion to approve the agenda as presented. Seconded by R. Combs
All in favor. Motion Carried.

MINUTES FOR APPROVAL- JULY 20, 2015

MOTION: J. Hale made a motion to accept the minutes of July 20, 2015 meeting. Seconded by
J. Leamy. All in favor. Motion Carried.

NEW OFFICER INTRODUCTION

Chief Mantello introduced T. Tavares. He stated 90 % of his back ground was complete. T. Tavares stated he previously worked at the Dept. of Correction in Rutland. He is also a volunteer fireman in Rutland Town.

J. Bruno talked about T. Tavares commitment to the town after his certification. He stated that he should at least have a 3 year commitment to the town in his contract. M. Shea and Chief Mantello stated that this would be handled in his contract.

POLICE DEPARTMENT UPDATE - CHIEF MANTELLO

Chief Mantello informed the Board that the Dept. is getting ready for the start of the school year. He will be meeting with the freshman class of Castleton University and the football team to explain the expectations of their behavior.

The Dodge will be scrapped, R & D will be reimbursed after sale for their time and travel.

COMMENDATIONS:

Officers J. Szarejko and S. Stevens received commendations for their part in saving the life of a women on 5/11/15.

RECREATION COMMISSION UPDATE – MARTHA CLIFFORD

M. Clifford reported that the Crystal Beach is doing fine. The rental incomes from the kayak's

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and paddle boat are around \$1,000.00. She did state that she is concerned that the “No cash” policy will have a great impact on the beach population.

J. Bruno replied that it is nearing the end of the season and may not have an impact this year.

REQUEST FOR COIN DROPS- VILLAGE SCHOOL 8TH GRADE

MOTION: J. Leamy made a motion to approve the request by the Village School 8th Grade class to operate a coin drop on 9/26/15 and 11/14/2015 as presented. Seconded by R. Combs. All in favor. Motion Carried.

R. Combs requested that the rules and regulations of coin drop be included in the letter of approval, noting that no one under the age of 16 is allowed on the street.

APPOINTMENT- LISTER

MOTION: J. Hale made a motion to appoint S. Ryan as a lister until the next election. Seconded by J. Leamy. All in favor. Motion Carried.

CITIZEN’S CONCERNS:

P. Graziano wanted to know who does the mowing in town and will the cracks on Sand Hill Rd be filled?

J. Bruno replied that town employees do the mowing and he will have P. Eagan check out the cracks on Sand Hill Rd.

S. Ryan has a concern regarding the speeding on Drake Rd during the summer season as many people walk the road with their families and children. She suggested more signage, a possible bike path or sidewalk.

L. Melendi questioned the posting of the agenda at the Post Office.

M. Combs stated that she personally put the agenda at the Hydeville and Bomoseen post offices.

J. Bruno replied that if someone takes it off the wall at the post office there is no way for anyone at Town Hall to know that, and it is always posted on the town website.

TOWN LAND DISCUSSION

M. Shea informed the Board that the proposed town properties would go out to BID. The BIDS would be sealed.

J. Leamy suggested send letters to the abutting property owners of: #10-2-34, #43-50-24-1, #45-50-45 and #45-50-02

1996 TRUCK SALE BID AWARD

MOTION: J. Hale made a motion to accept the BID from E. Skwira of \$8,121.00 for the 1996 truck. Seconded by R. Combs. All in favor. Motion Carried.

RFP-SIDEWALK PROJECT MGR SERVICES

M. Shea stated that all the BIDS are in for the sidewalk project. The next step is to have the committee look through the bids, value them and report back.

RFP - Police Station Construction Bid Award

M. Shea stated that on Friday August 14th, the bids were opened and one bid that was not opened. The unopened bid was from McClure construction and was not at the required pre-bid meeting. The board reviewed the bids.

MOTION: R. Combs made a motion to open and accept the bid from McClure and be considered with the rest of the bids. Seconded by J. Hale. All in favor. Motion Carried.

MOTION: J. Leamy made a motion to accept all bids as presented for consideration. Seconded by J. Hale. All in favor. Motion Carried.

J. Bruno read the bids aloud for the record - All Seasons Construction - \$294,273; Giancola - \$361,340; Millbrook Construction - \$390,000; Russell Construction - \$354,000; Smalley Construction - \$379,990, VMS - \$331,750; Wright Construction - \$411,978; McClure Construction - \$289,481.

MANAGER'S UPDATE

Independent Auditor: Last week our independent auditors (Nathan Hawley CPA, Principal of Pace & Hawley, LLC) were in town going over our books. I would like to publically thank Melanie Combs for her dedication and time for prepping and guiding the auditors through this process. In all my experiences with this type of process, she has made it a pleasant and efficient process. Thank you Melanie.

30N Traffic Signaling Options: After reaching out to the appropriate State official, Michael J. Golden Traffic Investigations Supervisor of Maintenance & Operations Bureau. (see enclosed). It is recommended that we look at the Vermont AOT Use of Radar Speed Feedback Signs Policy manual #3014. In the past few weeks we have had a conversation with one of the residents, who was concerned about the speed at which cars are going on this same stretch of road. I would like to point out to you that it has been proven that radar speed feedback signs are very effective at reminding drivers to slow down and pay attention. The town could contact the state and request a 1111 permit to install these signs at the locations where the 40MPH speed limit is established going both North and South. Having more police presence is also helpful, but both take time to work. Just a

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suggestion to try and alleviate the issues that have been occurring on VT 30 in Bomoseen. The state does not install or own the signs, they must be purchased by the town and maintained by the town.

Debit and Credit cards will be online at the Transfer Station: After many hours of back and forth and with the driving force of Nancy Trudo, this is finally happening this week.

Propane Quotes: (see enclosed)

MOTION: J. Hale made a motion to accept the bid from AmeriGas for the 2015-2016 season for \$1.349/gallon (1 yr locked). Seconded by J. Leamy.

R. Combs asked what happens to the gas that is in the tanks now.

MOTION: J. Leamy made a motion to table the discussion. Seconded by R. Combs. All in favor. Motion Carried.

Part Time Highway: After talking with Paul Egan, I found out that Joey Smith has moved on to another job. I will be advertising for this position until it is filled. If you should know anyone interested in this position please ask them to call me.

SELECT BOARD COMMENTS

J. Hale questioned the availability of the packets and if it was possible to get them one day sooner.

R. Combs asked about the Town Office issue and if there was movement forward so it may be included on the ballot in March.

J. Bruno reported that he has been down to Creek Rd and has not seen any movement in the pins. He suggested to take down the barriers and to get in contact with the civil engineer. He will hold the stick for the engineer. He also suggested that the board do a site visit at the Point of Pines area of the road in the near future.

J. Leamy stated that he had a concern from a citizen regarding the renting of the town office and town clerk's office. He suggests that M. Shea investigate the advantages and disadvantages to temporarily moving into the new fire station.

WARRANTS FOR APPROVAL

MOTION: R. Combs made the motion to approve warrants #0817R for \$ 12,227.94, #0817 for \$119,783.20, #0813 for \$13,944.75, #0806 for \$ 12,537.01, #0730 for \$6,307.80, #0723 for \$ 6,908.00, #0813P FOR \$ 14,514.76, # 0806P FOR \$14,556.00, # 0730P FOR \$ 14,3333.09, 0723P FOR \$ 16,459.21. Seconded by J. Leamy.

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Remove Belden invoice in warrant # 0817 for \$31,583.25 pending further explanation.

VOTE: All in favor. Motion Carried.

MOTION: J. Hale made a motion to approve warrants # 0814P for \$548.35, # 0807P for \$548.35, #0731P for \$548.35, #0724P for \$ 548.35. Seconded by J. Leamy. All in favor. Motion Carried. R. Combs – abstained

EXECUTIVE SESSION

MOTION: J. Leamy made a motion to enter into Executive Session for Real Estate and Personnel at 9:30pm with the Town Manager. Seconded by J. Hale. All in favor. Motion Carried.

MOTION: J. Hale motioned to exit at 10:35 pm with no action taken. J. Leamy seconded. All in favor. Motion Carried.

MOTION: J. Hale motioned to approve Purchase Order #037451 in the amount of \$3,993.75 paving at the Sewer Plant. J. Leamy seconded. All in favor. Motion Carried.

MOTION: R. Combs motioned to approve Purchase Order #037449 in the amount of \$8,691.00, with the amount to be shared with the Mason's contingent upon a signed agreement. J. Hale seconded. All in favor. Motion Carried

ADJOURN

MOTION: R. Combs motioned to Adjourn at 10:45 pm. J. Leamy seconded. All in favor. Motion Carried.

Respectfully Submitted,

Valerie Waldron

Date of Approval