

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF JUNE 8, 2015
TOWN OFFICES**

MEMBERS PRESENT: J. Bruno, J. Leamy, R. Spaulding, R. Combs, J. Hale

OTHERS PRESENT: M. Shea, Town Manager, see attached listing

APPROVAL OF AGENDA

MOTION: R. Combs made a motion to approve the agenda with the addition of the Pledge of Allegiance. Seconded by R. Spaulding . All in favor. Motion carried.

Meeting called to order by Chairman, J. Bruno at 7:00pm with the Pledge of Allegiance.

MINUTES FOR APPROVAL-- MAY 25 & JUNE 1, 2015

MOTION: R. Spaulding made a motion to approve the minutes of May 25 & June 1, 2015. Seconded by R. Combs. All in favor. Motion Carried.

HIGHWAY- PAVING BID AWARD

R. Combs asked P. Eagan if he was happy with the work done by Fuller and Wilk. P. Eagan replied, yes, he was.

MOTION: J. Hale made a motion to accept Wilk Paving Bid of \$240,045.42. Seconded by J. Leamy. All in favor. Motion Carried.

INFORMATIONAL- NEW WEB SITE INTRODUCTION—MILLARD ROSE

M. Shea stated that the present website is cumbersome to work with and not user friendly. M. Rose presented the Board with a slide show presentation of how a new website would work for the town. It is a virtual town office. It allows the user to be able to find information by coming from many different directions. It is a highly secure site. You can access the site from your phone, Internet Explorer and Google Chrome. It can be set up to send out notices or update citizens regarding upcoming meetings and/or events from the Dept. Heads. BIDS and RFP's can be sent to vendors, saving time and paper.

J. Hale asked M. Rose about the company.

M. Rose informed the Board that he is the President of the Company and he has 15 full time employees. He would have 6 people working on the implementation of the new website, including himself. The support team would include 5 employees and a toll free number. The company does not have a client in Vermont yet, and as such, has offered the town a sizable discount. Over half of his clients are in Massachusetts and about 100 clients in New Hampshire.

TDI- NEW ENGLAND CLEAN POWER LINK

S. Grace, Attorney, representing the Vt. Dept. of Public Service. They advocate for the public. She reviewed Section 248 to the Board regarding the construction of the TDI New England Power Link from Canada to Cavendish, VT.

PAGE 2 –SELECT BD MTG- June 8, 2015

R. Spaulding asked what the benefit of this project is to the taxpayers of the Town of Castleton. TDI will pay property taxes to the town. The cost of the installation of the line, the cable, the labor etc. is about 5 million dollars per mile, so if you use that kind of as a guide, and multiply that by your tax rate that gives you a sense of what your annual tax benefit from this line will be.

R. Spaulding stated that since the line would be put in the right away of Rte. 4 that taxes would not have to be paid.

S. Grace responded that no, that is not correct, we intend to pay real property taxes to the community thru which the line will be constructed.

J. Bruno asked if there was anywhere in Castleton that it would be above the ground. S. Grace responded No, it will all be constructed underground. TDI will also use local contractors and laborers. There will no closing of any roads, the engineers have stated that they will probably be able to complete about 400 ft. of construction a day.

2015-2016 TRANSFER STATION FEE DISCUSSION AND ACTION

M.Shea presented the Board with a cost sheet for the Transfer Station.

The price per bag as follows:

- \$1.00 – 13 gallon bag
- \$3.00 – 30-35 gallon bag
- \$6.00 – Contractor bag 55 gal +/-

Also there would be an increase in income if the Demo & Solid waste price was the same.

J. Bruno stated that most bags that are used are the 33 lb bags. If the current policies are enforced we should be able to raise some money.

MOTION: J. Hale made a motion to increase the cost of solid waste by 0.1 cent per pound to a new cost of \$150.00/ton and increase our demo cost by 0.2 cents per pound to a new cost of \$150.00/ton. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: R. Spaulding made a motion to accept the bag fees as proposed. Seconded by J. Hale. In favor – J. Hale, R. Spaulding, J. Leamy. Opposed – J. Bruno & R. Combs.

M. Shea is to print up \$1.00 stickers, implementation will be July 1, 2015.

POLICE DEPT. PLANS DISCUSSION- J. BERRYHILL

J. Berryhill showed the Board a new drawing for the Police Dept. with a few changes. There will be a concrete wall around the holding area, they added a bullet proof window that the Officers will be behind, the processing room will be wider, two doors will be removed in order to isolate the criminals from the public area. There will be 5 parking spaces in the back of the building.

J. Bruno asked about how the Fire Dept. and Police Dept. will share the cost of the utilities. J. Berryhill stated it could be done by square footage or meters can be installed.

PAGE 3 –SELECT BD MTG- June 8, 2015

J. Leamy asked if J. Berryhill could look at options for the Town Offices and report on costs and the advantages and disadvantages of each of the options.

R. Newton asked if there would be bids going out for the Police Dept. J. Bruno stated that Yes, there would be.

POLICE DEPT. UPDATE- CHIEF MANTELLO

Chief Mantello reported that there were no major issues with Graduation. There was a Click it or Ticket run for 9 days thru an incentive grant, which we will receive \$1,500.00 in January and will be able to purchase some equipment.

J. Bruno asked when the Rutland Sheriffs are here writing out tickets, do we receive any of that money.

Chief Mantello said we should see revenue from any tickets that are written in Castleton. June 19, 2015 is the closing for the position. There are 7 candidates and the Chief will be setting up the selection process.

J. Bruno asked who would be on the committee to hire.

Chief replied he would be asking supervisors from various departments.

CITIZEN'S COMMENTS

S. Mayo stated that she had noticed a 39 absentee ballot discrepancy while researching an absentee ballot issue regarding her brother. She did file a complaint with the Rutland Superior Court. She presented the Board with the information. In filing a complaint there has to be a waiver of fees or pay \$265.00. She could not get it waived and did not pay, so it was an incomplete complaint. She would like the Board to read the Statue and look at it and decide what to do. She did request an answer from the Board.

M. Finnegan asked about the signage for the upcoming bridge construction. J. Bruno replied that the State is taking care of that.

MANAGER'S UPDATE

Town Road and Bride Standards and Network Inventory: This is the revised form that needs to be executed. The difference in this and the previous version is that this has the Network Inventory added to it. I hope to have the Network Inventory down some time this year.

Seminary/Main St. Culvert Project: This project is scheduled to start in the next couple of weeks. The topic of a tree that may be in danger has arrived. We will do everything we can do to preserve the tree in its current condition.

VT Route 30 South Bridge Closure: The below is the posting for the informational meeting...

**Town of Castleton
Public Informational Meeting
Monday, June 22, 2015 - 6:30 PM
Castleton Town Offices**

The purpose of the meeting is to discuss several Highway detours as a result of the VT Route 30 South Bridge (93) closure in Castleton over the Clarendon and Pittsford Railroad. The bridge is located approximately .3 mile south of the intersection of VT 30 and VT 4A. The scheduled closure will be from July 6 through August 15. Traffic detours and impacts will be discussed. Representatives from the Vermont Agency of Transportation and the engineering firm of Greenman - Pederson Engineering and Construction Services will be there to discuss the project and answer questions. The meeting is sponsored by the Castleton Board of Selectmen.

Meeting time changes to 7:00 pm.

4th of July Fireworks: Before you, is a request from the Lake Bomoseen Association for the annual fireworks display on July 4th

MOTION: J. Leamy made a motion to authorize the July 4th fireworks display as presented at Crystal Beach by the Lake Bomoseen Association. Seconded by R. Spaulding. All in favor. Motion Carried.

Fire District #3 Bill: I present this bill this evening...

M. Shea will contact J. Provo to discuss the bill and get an explanation for costs.

Float Bridge Progress: This project has taken many dips and leaps in the last several months. The paperwork before you again is some of the items we are moving on. In it you will see engineering cost up to \$36,190.00. The pages of phase #1 and phase #2 are rough estimates to get the grant. Grant #1 will include Abutment stabilization and Gambian work. Grant #2 will include Causeway stabilization. I am looking into how we can keep this moving forward, and will keep you advised.

Warrant # 0609: Quarterly Jan-April - Maintenance Cost. This needs to be satisfied before we can get a new copier. This new copier is without extra cost and is within the current lease agreement.

Jim Sheldon Excavation Inc.: Before you is documentation to indicate that Mr. Sheldon did deliver what was expected of him and all attorney's fees associated with its collection.

MOTION: R. Combs made a motion to authorize the Town Manager to sign J. Sheldon's note relieving him of any additional responsibilities and that we accept that he has fulfilled his commitment to the town. Seconded by R. Spaulding. All in favor. Motion Carried.

OTHER BUSINESS

J. Bruno stated that there is a letter of interest for the Lister position from J. Wilson.

MOTION: J. Leamy made a motion to appoint J. Wilson as a Lister until the March 2016 election. Seconded by J. Hale. All in favor. Motion Carried.

PAGE 5 –SELECT BD MTG- June 8, 2015

SELECT BOARD CONCERNS: NONE

VT. MUNICIPAL BOND BANK- REQUISITION #6 PAYMENT

MOTION: J. Hale made a motion to pay the VT. Municipal Bond Bank Requisition and certification for payment in the amount of \$87,644.13, this being requisition #6. Seconded by R. Spaulding. All in favor. Motion Carried.

WARRANTS FOR APPROVAL

MOTION: R. Combs made a motion to approve warrants #0608R for \$15,108.87, # 0608 FOR \$ 298,3330.09,#0604 for \$16,132.41, #0528 for \$7,394.79, #0604P for \$14,006.95,#0528P for \$12,830.32, #0609 for \$ 3,819.51.. Seconded by R. Spaulding. All in favor. Motion Carried.

MOTION: J. Hale made a motion to approve warrants # 0605P for \$548.73 and #0529 for \$548.73. Seconded by R. Spaulding. All in favor. R. Combs abstained. Motion Carried.

ANY OTHER COMMENTS

MOTION: R. Combs made a motion to approve certification of compliance of Town Roads and Bridge Standards and Network Inventory. Seconded by J. Hale. All in favor. Motion Carried

PAGE 6 –SELECT BD MTG- June 8, 2015

ADJOURN

MOTION: R. Combs made a motion to adjourn at 9:15pm. Seconded by J. Hale. All in favor. Motion Carried.

Respectfully submitted,

Val Waldron

Date of Approval