

Select Board, September 9th, 2013

**Town of Castleton
Select Board Meeting
Minutes of September 9th, 2013
Castleton Town Offices**

MEMBERS PRESENT: Thomas Etori, John Hale, Wenger Rehlen, Ed O'Shea, Cristine Smith

MEMBERS NOT PRESENT: None

OTHERS PRESENT: Charles Jacien; see attached list

Meeting called to order at 7:10 by Chairman T. Etori with the Pledge of Allegiance.

Minutes for Approval-August 26th, 2013

MOTION

Motion to approve the minutes of August 26th, 2013 by C. Smith. Seconded by J. Hale. All in favor. So voted.

Warrants for Approval

MOTION

J. Hale made a motion to approve warrant 0909R for \$1,350.00, 0909 for \$467,373.19; 0905 for \$14,996.41; 0829 for \$27,023.54; 0905P for \$18,850.13; and 0829P for \$18,493.55. Seconded by J. Hale.

W. Rehlen asked about the charges for paving. Town Manager Jacien stated that paving is done a few thousand dollars under budget. Shoulder work is in process.

All in favor. So voted.

MOTION

Motion to approve purchase order 034543 to Able Tractor and Equipment for \$3000 for the 1 week rental of the rowboat tracker screening unit by C. Smith. Seconded by W. Rehlen. All in favor. So voted.

MOTION

Motion to approve purchase order 034700 for L&D Safety Marking Corporation for \$3,133.96 for paint by C. Smith. Seconded by J. Hale. All in favor. So voted.

Contract Signing- New England Municipal Consultants

Town Manager Jacien stated that the contract has been reviewed by T. Parisi.

MOTION

Motion by C. Smith to sign the contract with New England Municipal Consultants for the town reappraisal. Seconded by J. Hale.

J. Hale noted that the opinion given isn't about the town's interest being protected. N. Trudo noted that NEMC uses the same contract for all municipalities.

All in favor. So voted.

Appointments-Planning Commission

J. Bruno stated that he has not spoken with the applicants, but he does know both of them.

J. Pintello stated that he has been in the Castleton area since the 1960's. He stated that he owns a metal working business on Blissville Road. He has been on the cemetery board and is nearing retirement, and wants to give back to the town.

C. Smith asked T. Molnar why he did not want to be reappointed to the Development Review Board. T. Molnar stated that he had other obligations.

MOTION

Motion to appoint J. Pintello by C. Smith. Seconded by E. O'Shea.

J. Hale stated that he felt T. Molnar's aptitude for zoning issues would make him a stronger candidate for the position.

E. O'Shea, Chairman T. Ettori, and C. Smith voted yes. W. Rehlen and J. Hale voted no.

Motion carries 3 to 2.

Transfer Station-Zero Sort Information

J. O'Gorman stated that Clarendon, Mt. Holly, Wallingford, and Middletown Springs have all switched to zero sort, but the data is inconclusive at this point. He stated that there are pros and cons. The revenue for each commodity vs. zero sort is an issue. There is some decrease in revenue but also a decrease in costs based on amount of trips taken. Additionally, recycling typically goes up by 10-15%, and customers are more satisfied. However, the amount of contamination increases.

W. Rehlen asked if less people could work at the transfer station. J. O'Gorman stated that it is possible, but depends on the town. He also stated that there can be an opt out clause with Casella if the system is not working for the town.

J. Root noted that there is the expense of the compacter, but the town could get rid of the 4 recycling bins.

S. Day asked what happens to the compacted recyclables. J. O'Gorman stated that they are sorted by machine/hand and then shipped all over the place.

J. Rehlen asked if there had been an analysis of trucking the waste to Hudson Falls. He also noted that he feels the transfer station looks like a dump and suggested analyzing the waste disposal system for the entire town. Town Manager Jacien responded that it has been analyzed twice and is the best economical choice. He also stated he feels the transfer station looks great.

S. Day expressed support for zero sort recycling to encourage higher compliance.

M. Combs suggested analyzing the town's history and the numbers rather than trying to make a decision tonight. E. O'Shea suggested a program to encourage recycling and raising the bag fee as financial incentive.

556 Main Street-Resolution to Apply for USDA Funding

C. Smith asked if there was a full accounting of what had been spent on the project so far. Town Manager Jacien stated that \$55,000 had been spent on NBF Architects so far and a few thousand to Claypoint.

J. Rehlen asked about a handicap grant. Town Manager Jacien stated that they are waiting for construction documents before applying for other grants.

C. Smith stated that she feels the town should vote on the design of the building and will not sign the resolution because of that.

MOTION

J. Hale made a motion to apply for the \$750,000 USDA bond as read by Chairman T. Ettori. Seconded by W. Rehlen.

E. O'Shea asked for a meeting with the police and VT State Police in the future. He stated he would like the police department design to be hashed out before moving forward.

J. Hale, W. Rehlen, and Chairman T. Ettori voted yes E. O'Shea and C. Smith voted no.

Motion carries on a 3 to 2.

H. Steele asked if the project will be moved forward with the current plans once the bond is received. Chairman T. Ettori stated that it would be.

JAMAC-Resolution to apply for USDA funding

MOTION

J. Hale made a motion to authorize the town manager to apply for 1.5 million dollars in USDA funds for the JAMAC property as read by Chairman T. Ettori. Seconded by W. Rehlen.

All in favor. So voted.

R. Combs stated that a building committee will be formed and the first meeting will be September 24th.

Highway Department-Signage Policy

Town Manager Jacien stated that the town is considering adopting a policy similar to Brandon's regarding the amount and type of signs put up. He stated that studies show that too many signs cause people to ignore all the signs. He stated that it would be best to have a standard policy and also consider who bears the replacement responsibility for private road signs.

W. Rehlen stated that the policy seems rather vague. He suggested better fasteners for the existing signs.

Request for Coin Drop- FHUHS Project Graduation

MOTION

C. Smith made a motion to approve the coindrop for November 16th from 9am to 2pm. Seconded by W. Rehlen. All in favor. So voted.

Castleton Fire District 1-Request for Waiver

S. Burke from Marble Valley Engineering stated that they are working with the district on improvements to drinking water. Currently, they are working on a replacement of the water main on Route 4A from Seminary Lane to Ellis Orchard Drive. It is a state funded project. She stated that there will be a performance bond between the successful contractor and the state. She requested that same bond be used to fulfill the performance bond requirement for the Highway Department.

Town Manager Jacien state that the town is trying to protect the municipality from poor work done by the contractor. He stated the bonding requirement has been enforced in the past.

J. Hale suggested naming the town and the fire district in the same document.

Chairman T. Ettori asked why the town can't be listed as a co-insured. K. Smith stated that the town can't be part of the contract, but can be party to the insurance. He stated that the town's policy references an unattainable goal. He also stated that they can extend the amount of warranty for pavement to deal with the settlement.

Chairman T. Ettori asked if the fire district could put funds in escrow. K. Smith stated that they probably could.

Citizens' Concerns

F. Giannini asked about the Float Bridge project. Town Manager Jacien stated that they have received permit last week.

Other Business

None

Town Manager's Update

Zero sort recycling: The enclosed work sheet details the projected income loss (about \$8,000) a year from zero sort, however there are other savings, in hauling and tonnage fee if the amount of recycling increases. Our 15%-17% recycling rate is far below the very attainable 30% goal.

556 Main Street: Claypoint has completed their survey, and is continuing to bid documents. NBF is continuing with final design, and USDA pre-application. This project is about 6 weeks out from bid.

JAMAC Property: The attorneys are working on the subdivision and deed. NBF had an initial meeting with the building committee of the fire department. NBF is also working on the 250 permit and the pre application for USDA funding. John Berryhill estimates that the site prep and fill can be done before winter, with bids going out for spring construction.

Sand: All sand is on site, the product looks good.

Quality of Life ordinances: Ted Parisi is reviewing the open container ordinance as well as an update to the noise ordinance.

Shoulder work: Over 2 miles of road or 4 miles of shoulders are being put in place by the town crew. Thanks to the quick work of Paul, Melanie and Jill, we were able to get a screener on site in a very quick manner. A rental agreement and transportation was coordinated within hours. A few thousand yards

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of material has been processed at a rate less than purchase price, and it is staged ready to be put in place.

Select Board Concerns

C. Smith asked for the discussion regarding ordinance to be held at a different venue.

MOTION

Motion to pay expenses related to the upgrade/renovation of 556 Main St (aka old town office) and expenses related to the construction of a new fire station from the Reserve Fund for Capital Improvements of the Town-undesignated (originating from the dissolution of the Trustees of Public Funds accounts), to the extent the balance is not deplete to zero dollars. This includes expensing arising since July 1, 2013. Motion made by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

Adjournment

MOTION

Motion to adjourn by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

The meeting was adjourned at 9:35 P.M.

Submitted by Brittany Gilman