

Select Board, March 11th, 2013

**Town of Castleton
Select Board
Meeting of March 11th, 2013
Castleton Town Offices**

MEMBERS PRESENT: Thomas Ettori, Cristine Smith, Wenger Rehlen, Ed O'Shea

MEMBERS NOT PRESENT: John Hale

OTHERS PRESENT: See attached list

Meeting called to order at 7:05 by Town Manager Jacien.

Organization of Board Officers- Elect of Chair, V. Chair, Clerk,

MOTION

Motion to elect Chairman T. Ettori as Chairman by C. Smith. Seconded by W. Rehlen. All in favor. So voted.

MOTION

Motion to elect C. Smith as Vice Chair by E. O'Shea. Seconded by C. Smith. Chairman T. Ettori, C. Smith, and E. O'Shea were in favor. W. Rehlen was opposed. Motion carries 3 to 1.

MOTION

Motion to elect E. O'Shea as clerk by C. Smith. Seconded by W. Rehlen. All in favor. So voted.

MOTION

Motion to elect J. Hale as parliamentarian by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

Resolution- Meeting Day & Time of Regular Meeting

MOTION

Motion to meet the 2nd and 4th Mondays of every month at 7:00 P.M unless otherwise noted by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

Adoption of Rules of Procedure

MOTION

Motion to adopt the rules of procedure as presented by C. Smith. Seconded by E. O'Shea.

In related discussion, W. Rehlen requested Citizen's Concerns be moved to later in the meeting so citizens can discuss what comes up in the meeting. Chairman T. Ettori stated he felt it was okay to move it to after Other Business.

Motion tabled.

Adoption of Roberts Rules of Order

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MOTION

C. Smith made a motion to adopt Robert's Rules of Order. Seconded by E. O'Shea. In related discussion, Chairman T. Ettori stated that he would vote on all issues. All in favor. So voted.

Minutes for Approval- February 25th, 2013, 2 sets

MOTION

E. O'Shea made a motion to approve the minutes from February 25th, 2013 by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

Warrants for Approval

MOTION

C. Smith made a motion to approve warrant 0311 for \$62,852.52; 0308 for \$12,313.54; 0228 for \$4,274.08, 0307P for \$12,703.58; and 0228P for \$11,407.40. E. O'Shea seconded.

Chairman T. Ettori asked about the work on the police cruiser. Town Manager Jacien stated that it will be covered by the other person in the accident's insurance.

MOTION

E. O'Shea made a motion to pay the above warrants minus Kelan, Schweibert, and Facey in the amount of \$1,440 due to the charges being unauthorized. Seconded by E. O'Shea.

All in favor. So voted.

Citizens' Concerns

R. Combs stated that he feels the town needs to become united again, and stated a petition would be presented for a new emergency response building. He stated the petition has gotten the required number of signatures, and requested that the board warn the bond vote, and urged them to buy the Abatell land for future development.

Chairman T. Ettori stated that the board would wait for presentation of the petition.

F. Giannini asked how the board would proceed in light of the recent vote. Chairman T. Ettori stated that he would address this during Select Board concerns.

P. Graziano asked who the author of "Save Castleton Money" is. Chairman T. Ettori stated that this is not a Select Board issue.

M. Combs stated that there is public concern that a new Select Board member may be the author, citing a conflict of interest. W. Rehlen stated he would not to speak to his involvement prior to this election, but stated he is aware of his new role and would avoid any conflicts of interest.

Listers Update

N. Trudo stated that the listers are waiting to hear from the board regarding reappraisal. She stated she did provide a history of the CLA and the COD.

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MOTION

C. Smith made a motion to send the reappraisal out for bid. E. O'Shea seconded.

In related discussion, W. Rehlen asked how much N. Trudo estimated the cost. N. Trudo stated that last time, it was \$175,000, but she would estimate it to be significantly less than that this time. She also stated that the listers do have money set aside for this purpose.

W. Rehlen asked if the town would be punished if the process was delayed. N. Trudo stated that there is no penalty, but the farther off the CLA and COD are, the state imposes more education taxes.

All were in favor. So voted.

Annual Appointment of Municipal Officers

Chairman T. Ettori asked if all names on the list had been contacted. Town Manager Jacien stated that they had not. Chairman T. Ettori stated the board would wait to vote until all have been contact.

Request for Approval- First Class Liquor License Renewals

MOTION

C. Smith made a motion to approve the first class liquor license renewal for the following: American Legion/Crippen Fellows Post 50; Prospect Point Golf Club Inc.; Sodexo Vermont; Sunrise family Restaurant, LLC. Seconded by E. O'Shea. All in favor. So voted.

Other Business

None

Town Manager's Update

Creek Road Utility Poles: During the windstorm, a temporary service was run on the east side of Creek Road along the lake. GMP along with Fairpoint was discussing relocating this service underground, along the Town's ROW on the west side of the road. However, after review by ANR there are too many obstacles with plant life. The utilities have decided to keep the poles where they are. This service affects 253 customers.

Town Report: The total cost to the town for the report this year cost \$169, this was due to doing all of the work in house.

Tax Sales: 29 sales are scheduled for April 11th, 10 of these are condominiums with one owner.

WWTF: Recently the auger monster gearbox was leaking this was repaired at a cost of \$500 for parts. One of the decanters also failed it was repaired at a cost of \$1,800 for parts. The WWTF crew did all work.

Downtown Development Board: The last meeting of the board dealt with the new legislation that will redefine the designation process. The Manager is scheduled to testify on parts of the proposal. The

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changes will have a more narrow definition of areas that are designated, and making these areas more in line with the department's criteria. The entire program will be less "water downed".

Stone Valley Byway: RFPs for the construction of the kiosks will be reviewed at this week's meeting of the committee. Bike racks and picnic table locations will also be finalized.

Grady Bridge: A meeting was held on site with Fish and Wildlife to agree on a design for the fishing platforms. This is all in preparation for getting the permits in line. A structures grant will be applied for in April for an additional \$175,000 for this project. There is currently \$101,000 in reserve for the reconstruction.

Select Board Concerns

E. O'Shea expressed concern about handicap parking at the polls. He suggested looking at a different venue, such as the American Legion.

W. Rehlen suggested designating additional parking. S. Stevens stated the distance is more of a concern than anything, and would be even worse with heavier snow packs.

Chairman T. Ettori stated that the voting place is designated by the BCA, and would have to go to vote to change. M. Combs asked if it was possible for the board to meet with the BCA and request a change based on safety. Chairman T. Ettori stated that had not been successful in the past.

Chairman T. Ettori stated that he would outline what he felt was an appropriate way to proceed with the town office issue. He emphasized that these were his thoughts, and had not yet been discussed with the full board. He stated that he felt a dumpster should be put in front of 556 and the building should be cleaned out. He then stated that board would look at prints from Wyman and Lanfear, and ask J. Berryhill for a set of plans and firm estimate to renovate, which would cost about \$7000. He stated would present this idea to the full board next week.

B. Potter asked who would clean it out. Chairman T. Ettori stated that he would.

S. Stevens asked if the Police Department would be included in the Town Office Renovation, and expressed concerns about the security of such a plan. Chairman T. Ettori stated that he did not know, and asked R. Combs if the petition for the emergency services included the Police Department.

R. Combs stated that it did not, only EMS and Fire. J. Rehlen asked how large the proposed building was, and if they mirrored the Berryhill plans. R. Combs stated that he did not know exactly how large, but that the plans are similar. J. Rehlen stated that those plans outlined an approximately 8000 square foot building. He also stated that he felt the fire department was tone deaf to the desires of the town citizens.

C. Smith asked that the Town Manager ensure that anyone entering 556 Main has appropriate safety equipment.

T. Ettori stated that he was not accusing anyone of any wrong doing, but that he felt it was interesting that the bond vote had a total of 1015 votes, while other articles didn't have nearly as many.

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MOTION

W. Rehlen made a motion to post the Select Board agenda on Front Porch Forum every week. Seconded by E. O'Shea. All in favor. So voted. W. Rehlen will be responsible for this task.

W. Rehlen asked about eliminating the communications director. E. O'Shea and C. Smith stated they were in favor of keeping her.

W. Rehlen asked if a microphone could be given to the audience members to amplify their voices when broadcasted on the television. However, it was decided that this is a limitation on the system, but members could approach the front and use a microphone if they chose.

Adjournment:

MOTION

Motion to adjourn by C. Smith. Seconded by E. O'Shea. All in favor. So voted.

The meeting was adjourned at 8:20 P.M.

Submitted by Brittany Gilman