

Select Board, June 10th, 2013

**Town of Castleton
Select Board
Meeting of June 10th, 2013
Castleton Town Offices**

MEMBERS PRESENT: Thomas Ettori, Cristine Smith, John Hale, Wenger Rehlen, Ed O'Shea

MEMBERS NOT PRESENT: None

OTHERS PRESENT: Charles Jacien; see attached list

Meeting called to order at 7:00 by Chairman T. Ettori.

Minutes for Approval- May 23rd, 2013

MOTION

C. Smith made a motion to approve the minutes from May 23rd, 2013. Seconded by E. O'Shea

All in favor. So voted.

Warrants for Approval

MOTION

C. Smith made a motion to approve warrant 0610 for \$81,057.88, 0610R for \$200.00; 0606 for \$12,385.21; 0531 for \$5,687.31; 0606P for \$13,325.17; and 0530P for \$20,446.51. J. Hale seconded.

E. O'Shea asked the 50% clothing allowance for C. McDermott. Town manager Jacien stated that it is a Union benefit.

All in favor. So voted.

Bid Award 2013-14 Paving

Town Manager Jacien stated that the town has an aggressive paving plan this year. The paving budget is about \$480,000. He stated that the low bid is Pike Industries. He also recommended proceeding with the 5 year plan and looking at Sand Hill Road as an alternate since funding is available and prices of blacktop are low.

MOTION

C. Smith made a motion to award the bid to Pike Industry for \$287,617.02. Seconded by E. O'Shea.

J. Hale asked if there was any prep work that needs to be done. Town Manager Jacien stated that there are 6 culverts that need to be raised, which will be sent to bid separately. He stated that there is some prep work to be done, but no grinding. P. Eagan stated that there will be shoulder work done after the paving.

E. O'Shea asked about the difference in tonnage. P. Eagan stated that all companies must follow the same specifications.

All were in favor. So voted.

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C. Smith asked how many miles this would cover. Town Manager Jacien stated it would cover about 3 miles.

MOTION

C. Smith made a motion to award the bid for Sand Hill Road alternate to Pike Industries for \$133,392.90.

W. Rehlen asked if the road would be widened. Town Manager Jacien stated it would not be, but they would be doing shoulder work.

All in favor. So voted.

Bond Resolution and Warning

Chairman T. Ettori stated that the resolution and warning are pertaining to the fire station, and was drafted by bond counsel.

J. Hale expressed concern that a cost estimate is not available. Chairman T. Ettori stated that it has to be warned as presented, and the figure is a not to exceed figure. He also stated that the Board does have a design and cost estimate from prior plans.

MOTION

C. Smith read the resolution aloud and made a motion to accept the resolution as presented (please see attached). E. O'Shea seconded.

All in favor. So voted.

C. Smith read the warning aloud and made a motion to accept the warning as presented (please see attached). E. O'Shea seconded.

W. Rehlen asked if the address to the legion could be included. R. Newton asked if the parcel of land could be identified. Chairman T. Ettori stated it could be added above the article.

All in favor. So voted.

Purchase Order for Approval: Claypoint; VFIS (2); Castleton Fire District #1; Adirondack 2-Way Radio

MOTION

C. Smith made a motion to approve purchase order 033895 to Claypoint for \$1776.50. Seconded by J. Hale. All in favor. So voted.

MOTION

C. Smith made a motion to approve purchase order 033964 to VFIS for \$7500. Seconded by E. O'Shea. All in favor. So voted.

MOTION

C. Smith made a motion to approve purchase order 033965 to VFIS for \$11,077.10. Seconded by E. O'Shea. All in favor. So voted.

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MOTION

C. Smith made a motion to approve purchase order 034170 to Castleton Fire District #1 for \$5,478.00. Seconded by J. Hale. All in favor. So voted.

MOTION

C. Smith made a motion to approve purchase order 033554 to Adirondak 2-Way Radio for \$2,888.00. Seconded by J. Hale. All in favor. So voted.

MOTION

C. Smith made a motion to approve purchase order 033607 to Ruby Construction for \$3600 for salt shed rental. Seconded by E. O'Shea.

W. Rehlen asked about building a salt shed. Town Manager Jacien stated that they have looked into it, and an 800 ton salt shed is between \$200,000 and \$300,000 to build.

All in favor. So voted.

Town Green Use Requests

MOTION

C. Smith made a motion to approve the request for the use of the Town Green by the Castleton Lions Club for the annual auction on August 7th and 8th from 6PM to 11PM. Seconded by W. Rehlen. All in favor. So voted.

MOTION

C. Smith made a motion to approve the request for the use of the Town Green by the Castleton Women's Club for Colonial Day for August 17th. Seconded by W. Rehlen. All in favor. So voted.

Citizens' Concerns

B. Steele expressed concern about trying to obtain a copy of a zoning permit for over a week. Town Manager Jacien stated that he is looking for the permit, but has been unable to locate it so far. He advised B. Steele to retain counsel and proceed to Environmental Court regarding the issue.

Chairman T. Ettori suggested contacting B. Martinez to see if he knows anything about the whereabouts of the permit in question.

J. Rehlen stated that he is aware of the issues on Main Street and would like to see a collaboration of landlords, the college, and the police department. He stated he would like to be pro-active before the students return in the fall. C. Smith suggested considering an open container ordinance. Town Manager Jacien stated that he would speak to the college and go from there.

J. Bruno asked what the total cost of the Claypoint evaluation was. W. Rehlen stated that is \$4226.50 to date. J. Bruno asked when the work will be sent out to bid. Chairman T. Ettori stated that the Board is waiting for J. Berryhill's cost estimates.

J. Rehlen suggested using the air conditioner for future meetings. M. Combs stated that it can present a noise problem.

M. Clifford asked to speak on behalf of the Recreation Commission. She stated that the Commission

would like to try putting together a town wide yard sale in late July. They would also like to host a small carnival in late August. She stated they have inquired about paddle boats, but money to purchase them is not in the budget. She also stated revenues are down due to poor weather. She stated that the director position has not been re-advertised. She did try to contact the college, but has not been able to speak with C. White. She stated that the Commission has concerns about getting a qualified individual to do the job and stay for the summer.

M. Cassidy stated that he does not feel a non-resident should hold the position. C. Smith stated that there is nothing in the by-laws stating that. E. O'Shea stated that employees do not need to be residents even though the governing body does.

C. Smith asked when the dock is going to be removed. M. Clifford stated that they could try to sell the 3 useable sections.

M. Finnegan asked if J. Berryhill was directed to keep the budget for 556 Main under \$1 million. Chairman T. Ettori stated that he was not.

Other Business

M. Combs asked when the Board was going to approve the water line extension at Sand Hill. She stated that the payment of the work was approved but not the project.

MOTION

C. Smith made a motion to approve the water line to be run to the Town Land property on Sand Hill Road. Seconded by E. O'Shea. All in favor. So voted.

Town Manager's Update

Wind and Rain: The weather over the past 2 weeks has kept the Highway Department very busy in removing trees and taking care of drainage issues. A downed tree caused minor damage at one of the dugouts at Dewey Field. The wind caused considerable damage to the roof at 556 Main Street. This was temporarily fixed however; there might be a few thousands of dollars of repairs required.

Salt Delivery: 800 tons of salt is scheduled to be delivered this week. The current price is about \$9,000 less than expected.

Unfair Labor Practice Charge: Cheri McDermott has filed this because the Town is requiring a functional agility test before her return to work. She has been on partial disability since December because of various off duty injuries, and surgeries. The Chief and Manager have a concern for her safety and the safety of the public that she can still do her job as police officer. It has been noted that her additional injuries occurred while she was snowboarding while she was out on partial disability due to past off duty activity.

Grand List and Tax Bills: The Grand List was not ready to be filed this week; the Lister's have asked the state for a 2-week extension. Grievance hearing will then be set up. The tax rate is to be established in July for bills to go out by July 31. This schedule is subject to change pending the listers actions in the next few weeks.

Vtel Cell Tower: The request for a 90-foot cell tower at the Baptist Church is enclosed. The Select Board and Planning Commission are asked to recommend or not recommend approval of this request. The

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manager has a call into the public service board, to see just what kind of local authority the Town really has.

Zoning Administrator: This position has been advertised, applications are being accepted until June 21, they will be forwarded to the Planning Commission for their recommendation to the Select Board. However, this process may not be needed. The DRB recently passed the enclosed motion; it is my understanding that the Planning Commission will review this same motion at their next meeting.

Select Board Concerns

W. Rehlen asked about the Bridge at the end of Main Street. Town Manager Jacien stated that he will keep bringing it up at transportation meetings.

J. Hale expressed concern about VTrans cutting down trees in town. Town Manager Jacien stated it was due to icing and safety concerns, but he stated he will get a letter of concern out to VTrans.

J. Hale suggested having S. Day organize an employee picnic. Town Manager Jacien expressed concern about spending town money on an employee picnic. It was decided to have S. Day look into it and see what can be done.

J. Hale asked about the legal opinions regarding zoning for 556 Main Street. Town Manager Jacien stated that he would get him the letters.

E. O'Shea cited a letter from C. Howe regarding Cedar Mountain Road, and thanked the highway crew for their work there.

Adjournment:

MOTION

Motion to adjourn by J. Hale. Seconded by C. Smith. All in favor. So voted.

The meeting was adjourned at 8:55 P.M.

Submitted by Brittany Gilman

Date of Approval _____