

Select board, February 25th, 2013

**Town of Castleton
Select Board Meeting
Minutes of February 25th, 2013
Castleton Town Offices**

MEMBERS PRESENT: Thomas Ettori, James Leamy, Ed O'Shea, Patricia Graziano

MEMBERS NOT PRESENT: Cristine Smith

OTHERS PRESENT: See attached list

Meeting called to order at 7:11 by Chairman T. Ettori with the Pledge of Allegiance.

Minutes for Approval- February 11th, 2013

MOTION

E. O'Shea made a motion to approve the minutes from February 11th, 2013. P. Graziano seconded.

In related discussion, "Hutchinson and White" should read "Hutchins and White."

All in favor. So voted.

Warrants for Approval

MOTION

J. Leamy made a motion to approve warrant 0225 for \$58,460.99; 0221 for \$4,044.06; 0214 for \$5,526.61 0221P for \$11,300.96; and 0214P for \$14,976.36. E. O'Shea seconded.

All in favor. So voted.

MOTION

Motion by J. Leamy to remove previous motion regarding purchase order 033729 from the table and approve the purchase in the amount of \$4,857.00 to MPH Industries. Seconded by E. O'Shea.

All in favor. So voted.

Citizens' Concerns

J. Bruno asked about the dugouts in the baseball field in Hydeville being tipped over. He also questioned why the skating rink in front of the Federated Church had not been maintained.

Chairman T. Ettori stated that he would look into the baseball dugouts. As far as the skating rink, he stated that the problem was mainly the weather, which didn't allow the rink to freeze well.

K. Thornblade asked about the status of the shelter around the Town Clerk's vault. Chairman T. Ettori stated that nothing will be decided until after the vote on Town Meeting Day. He also stated it looks as though it will cost about \$5800 to put up a tent structure.

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W. Rehlen thanked the board for getting the trailer behind the fire station removed.

Fire Department-2013 Officers Approval

MOTION

J. Leamy made a motion to approve the Fire Department Officers for 2013 as submitted: Heath Goyette, Chief; Richard Combs, 1st Assistant Chief; Jeremy Waite, 2nd Assistant Chief; Ryan Adreon, Captain; Josh Mulholland, Lieutenant. Seconded by E. O'Shea. All in favor. So voted.

Refund Policy- Zoning

D. Skidmore stated that he had been unable to determine a policy or standard regarding refund of the application fee. He stated that recently, he received an application for a permit, which he did not review or spend any work hours on before the applicant approached him asking to withdraw the application and refund the fee, which he granted based on the fact that no work hours had been spent. He stated that the issue is when an application with substantial work applied is rescinded.

E. O'Shea stated that he didn't feel a rule could be made retroactive. Chairman T. Ettori agreed. J. Leamy stated that he did not have a problem with a refund when no time had been spent on the application, but that if time has been expended, it should be deducted from the refund at a reasonable hourly rate.

D. Skidmore stated that \$30/hour would be considered his billable rate.

MOTION

J. Leamy made a motion to refund the applicant for all but \$180, representing the hours spent by D. Skidmore on the application. P. Graziano seconded. All in favor. So voted.

Chairman T. Ettori stated that it would be appropriate for a formal refund policy to be adopted in the near future.

Highway Dept.- Annual Temporary Highway Weight Restrictions and VAOT Town Road and Bridge Standards Adoption

MOTION

P. Graziano made a motion to adopt the annual temporary highway weight restrictions as presented beginning 3/1/2013. E. O'Shea seconded. All in favor. So voted.

MOTION

J. Leamy made a motion to adopt the VAOT Town Road and Bridge Standards as presented. P. Graziano seconded. All in favor. So voted.

Request for Approval-1st and 2nd Class Liquor and Tobacco Licenses

MOTION

J. Leamy made a motion to approve Birdseye Diner, Castleton Pizza Place & Deli/Blue Cat, and the Iron Lantern Restaurant for 1st Class Liquor Licenses. E. O'Shea seconded.

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All in favor. So voted.

MOTION

J. Leamy made a motion to approve Beverage King, Castleton Corners Deli & Gas, Castleton Village Store, Harborview General Store, Jiffy Mart, and Prunier's Market for 2nd Class Liquor and Tobacco Licenses. E. O'Shea seconded.

All in favor. So voted.

Other Business

MOTION

Motion to submit reimbursement request for Grady Bridge footings from FEMA in the amount of \$60,758.68 by J. Leamy. P. Graziano seconded. All in favor. So voted.

Town Manager's Update

FEMA Closeout - Grady Bridge Reimbursement: Final paperwork for Grady Bridge footing repair needs signatures. This concludes all of the Irene related projects.

Crystal Heights Sewer Extension: The Manager is working with the State Legislatures to allow the transfer of the remaining money set aside from the west side of the lake to the east side. In addition, a grant application has been submitted for the Crystal Heights area. By the early summer, the Town should know the financial impact of the project.

Tax Sale Deed Search: The new process instituted by the Tax Collector, to have deeds searched by the Town's attorney, has proven to be successful and cost efficient. The last batch of 35 properties incurred a total of 7 hours of work. This is about \$37 per property, all of which will be recovered at sale or redemption.

Excavator at work: Least anyone worry what the road crew does in the winter when it is not snowing. The excavator and crew were very busy the last few weeks: The trailer behind the Fire Dept. has been removed. Trees and debris from the windstorm were removed for Indian Point, Mill Street, Blue Cat Lane and Sand Hill Road. Various ditches have been cleared also. All of this during the day, while still dealing with weather events that usually occurs overnight.

Creek Road Utility Poles: During the windstorm, a temporary service was run on the east side of Creek Road along the lake. GMP along with Fairpoint will be relocating this service, underground, along the Town's ROW on the west side of the road. The Highway Superintendent will be working with the utilities to assure a proper drainage ditch in this area.

Free Ice Skating at CSC: The pavilion off South Street has been transformed into an Ice Skating rink; open free to the public, daily from 9am to 11pm. No hockey sticks are allowed. The College is very happy to offer this facility to our community. There is currently a water service at the Federated Church that was used to flood the green for skating, this service cost the Town \$142 last year, and we are awaiting this year's water bill.

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Select Board Concerns

Chairman T. Ettori stated that because of recent postings on Front Porch Forum, no additional questions will be answered regarding the construction of the new town office until the informational meeting on Thursday night so as to be able to fully answer each question.

Chairman T. Ettori stated that he wanted to make it clear that the board did not refuse grant money from the Donchian Foundation. He stated that the board sent a letter stating that there were currently insufficient funds to proceed with the project.

Adjournment:

MOTION

Motion to adjourn by E. O'Shea. Seconded by J. Leamy. All in favor. So voted.

The meeting was adjourned at 7:55 P.M.

Submitted by Brittany Gilman