

**Town of Castleton  
Select Board  
Meeting of February 11<sup>th</sup>, 2013  
Castleton Town Offices**

**MEMBERS PRESENT:** Thomas Ettori, James Leamy, Ed O'Shea, Patricia Graziano, Cristine Smith

**MEMBERS NOT PRESENT:** None

**OTHERS PRESENT:** Charles Jacien, town manager; see attached list

Meeting called to order at 7:00 by Chairman T. Ettori with the Pledge of Allegiance.

**Minutes for Approval- January 28<sup>th</sup>, 2013 and February 1<sup>st</sup>, 2013**

**MOTION**

C. Smith made a motion to approve the minutes from January 28<sup>th</sup> and February 1<sup>st</sup>, 2013. P. Graziano seconded. All in favor. So voted.

**Warrants for Approval**

**MOTION**

C. Smith made a motion to approve warrant 0211 for \$104,619.44; 0211.1 for \$67.71; 0207 for \$16,778.48; 0131 for \$4,795.66; 0207P for \$17,912.70; and 0131P for \$18,489.20. J. Leamy seconded.

E. O'Shea asked about the charge from VT Department of Fish and Wildlife. Chairman T. Ettori stated that it was feeds paid to the town being reimbursed to the state.

P. Graziano asked about the charges from A1 Sewer. Town Manager Jacien stated that the charges were for 6 grinder pumps for the town to have as spares and 2 extra pumps for the elementary school.

P. Graziano asked about the diesel charges. Town Manager Jacien stated that they were for the highway and school buses through March and April.

P. Graziano asked about the oil delivery. Chairman T. Ettori stated that oil was delivered to the Library, 556 Main, and the Fire Department.

All were in favor of approving the warrants. So voted.

**MOTION**

J. Leamy made a motion to approve purchase order 033602 for \$5,300 to Waste Equipment for a 40 yd container. C. Smith seconded.

Town Manager Jacien stated that the garbage can is for the transfer station, and will come out of the Operating Budget.

All in favor. So voted.

**MOTION**

J. Leamy made a motion to approve purchase order 033729 to MPH Industries for \$4,857. Town Manager Jacien stated this is for a flashing MPH sign, and is grant reimbursable.

After some discussion, the motion was tabled until the next meeting, at which time Chief Sherwin will explain via memo the need for the sign.

### **Citizens' Concerns**

E. Ginty expressed appreciation regarding Si Loomis, and thanked the town for allowing the elementary school to house the generator permanently. M. Barker expressed similar appreciation, and read a letter from D. Hubbard expressing appreciation. D. Alexander echoed similar sentiments.

H. Hitchcock asked whether a press release would be drafted regarding the Impending Candidates night and posted on Front Porch Forum.

S. Seguin stated that Officer Warfle, S. Loomis, and Constable Stevens should also received recognition for service to the town, and expressed appreciation.

J. Rehlen asked when a detailed plan for the proposed town office would be released. Chairman T. Etti stated it would be at the end of the month. J. Rehlen asked if there was a purchase and sale agreement in place. Chairman T. Etti stated that there is a letter of intent, which will be made available to the public. J. Rehlen stated that the Abatiell property is largely Class II Wetland. Chairman T. Etti stated this was not true and that the board has a letter from the state saying the site for building the town office and the fire department are not in wetlands.

### **Lister's Update**

N. Trudo stated that the listers are looking to implement a new appraisal in 2015. The last full re-appraisal was in 2004, and a statistical update was performed in 2006. She stated that it is needed because by 2015, the town will probably be failing in the COD category, and the listers hope to be proactive. She stated the hope is for a 90% inspection rate. She also stated that the listers have \$150,000 in an account designated to pay for re-appraisal, and expect an additional \$60,000 over the next three years.

J. Leamy stated that he would like to see more justifying documentation.

N. Trudo responded that the listers are trying to be proactive, and do not want to wait for the town to be failing.

K. Miller stated that the listers want to get bids and examine them carefully rather than be in a rush.

J. Leamy asked for an estimated total cost. N. Trudo stated that she did not have an estimated cost, but that last time, the cost was around \$175,000. M. Miller pointed out it will likely be less this time because the last re-appraisal involved acquiring a new program, Patriot.

The listers will present documentation to the Board at the next meeting.

### **Highway Dept.- Annual Certificate of Highway Mileage**

#### **MOTION**

Motion to approve the certificate of highway mileage by C. Smith. Seconded by J. Leamy. All in favor. So voted.

K. Thornblade asked about the ownership of Cedar Mountain Road. Town Manager Jacien stated that the town is getting paid for the whole road, though no conclusion is drawn from that.

### **Request for Use- Crystal Beach- Annual Benson Fishing Derby**

#### MOTION

C. Smith made a motion to approve the request for the use of Crystal Beach for the annual Benson fishing derby for the weekend of February 23<sup>rd</sup> and 24<sup>th</sup>, 2013. P. Graziano seconded. All in favor. So voted.

#### **Castleton Fire Fighter's Association- Coin Drop**

S. Seguin stated that the fire fighter's association hopes to have a coin drop on May 18<sup>th</sup>, 2013, graduation day for the college. Chairman T. Ettori expressed concerns about traffic flow. E. O'Shea stated that he thought the board had discussed not doing coin drops on high traffic days related to the college.

S. Seguin stated the location would be closer to the Hutchinson and White Fuel company to avoid congestion and traffic hazards.

#### MOTION

Motion to allow the fire fighter's association to hold a coin drop on May 18<sup>th</sup>, 2013 on Main Street by C. Smith. E. O'Shea seconded.

J. Leamy and P. Graziano voted yes. Chairman T. Ettori, E. O'Shea, and C. Smith voted no. Motion fails.

#### **Other Business**

#### MOTION

J. Leamy made a motion to hold the first information meeting on February 28<sup>th</sup>, 2013, contingent upon Mr. Berryhill's schedule. C. Smith seconded. All in favor. So voted.

#### **Town Manager's Update**

**Abusive Public:** The Highway Garage and Town Manger have recently received a few anonymous phone messages that are rather harsh. We understand the frustrations of taxpayers however please leave a name and phone number so we can explain a situation. Remember that over 80% of the taxes we pay go to the school district.

**Town Clerks Office:** Otter Creek Awning is working on a plan to enclose the entranceway for a budget of \$3,500 it will take about 6 weeks from order for the installation.

**Office Heat:** After 2 months of no heat in the middle offices, the building owner has made the repairs. The staff muddled through with little complaint, and extra clothes.

**Emergency Management:** The EMD and Fire Chief meet with the Legion regarding using the building as a primary shelter. All Emergency staff met with the elementary school to discuss the change in venue. The school was also offered the generator for their permanent use. The town mechanic will replace the batteries and service the generator before delivering it to the elementary school. Emergency drills are scheduled for later this year, all agencies and the schools will participate.

**Health Care Reform:** The VLCT Health Care Trust Board along with the Department of Labor and ALF-CIO are collaborating to present a seminar directed to union and management engaged in collective bargaining, on the implementation of the Vermont health benefit exchange. This will be held in Rutland on April 24<sup>th</sup>.

**2013 Governors Worksite Wellness Award:** The Town has been notified that it has won the gold level award for its worksite wellness, and safety program. **The Gold Award** recognizes employers that have developed comprehensive, results-oriented health management programs. Their programs are strategic, connected to the employer's mission, and demonstrate that planning, resource allocation, and outcome measurement are key to successful implementation. Thanks go to Melanie Combs and Jill Potter for their efforts in coordinating this program. This is our second year for this award, last year we were at the bronze level.

**WWTF Glitches:** From February 1 to the 8<sup>th</sup> electrical and control issues plagued the plant. Ed and Jeff did a great job in babysitting the plant to ensure compliance. As of now both SBR are running normally, and have run through a cycle.

**Highway Garage Wood Furnace:** This is now up and running, some minor adjustments still need to be made. Over the past few weeks, the garage used about 20 gallon of fuel a day (\$80). This furnace will drastically reduce this fuel bill. It is estimated that the furnace will use 15 to 20 cords of wood a year. We have about that much on site already, and we are anticipating about 20 cords for the Fire District project.

#### MOTION

Motion by C. Smith to adopt the FY 13-14 budget in the amount of \$2,623,149. Seconded by E. O'Shea. All in favor. So voted.

#### Select Board Concerns

Chairman T. Etti presented a letter from the Fire Department to the Select Board. It reads as follows:

"This is to affirm our support of the current plan constructing a town office now, and providing for a future addition of meeting space and fire house.

Although our first choice would have been to build everything now, we understand the necessity for presented a more modest option to voters.

It is our understanding that the majority of the fire department members support the position taken here by their officers."

The letter was signed by H. Goyette, Chief; R. Combs, 1<sup>st</sup> Asst. Chief; and J. Waite, 2<sup>nd</sup> Asst. Chief.

C. Smith thanked the employees of the school for coming in to express appreciation. She also stated that she felt the Manager should not post anything on Front Porch Forum that is not supported by the town.

P. Graziano asked about the generator being placed at the elementary school. Town Manager Jacien stated that it was a permanent placement. J. Bruno stated that the town should not give up the generator, but that it should be more of a permanent loan.

P. Graziano asked if M. Smith was fulltime in the Highway Department. Town Manager Jacien responded that he is, and that he has taken T. Pritchard's position.

#### Adjournment:

#### MOTION

Motion to adjourn at 8:10P.M by C. Smith. Seconded by J. Leamy. All in favor. So voted.

Submitted by Brittany Gilman

\_\_\_\_\_  
Patricia Graziano, Clerk

\_\_\_\_\_  
Date of Approval