

**TOWN OF CASTLETON
SELECT BOARD MEETING
MINUTES OF OCTOBER 27, 2014
TOWN OFFICES**

MEMBERS PRESENT: Joe Bruno, Richard Combs, John Hale

MEMBERS ABSENT: T. Etori and R. Spaulding

Meeting called order at 7:05 pm by Chairman J. Bruno with the Pledge of Allegiance.

Minutes for Approval – October 13 & October 20, 2014

Motion made by J. Hale to approve the minutes of October 13, 2014 as presented. Seconded by R. Combs. All in favor. So voted.

Motion made by R. Combs to approve the minutes of October 20, 2014 as presented. Seconded by J. Hale. All in favor. So voted.

WARRANTS FOR APPROVAL

MOTION

Motion made by J. Hale to approve warrants #1027R for \$38,884.12, # 1027 for \$93,737.75, #1023 for \$ 6,223.48, #1016 for \$ 5,187.00, #1023P for \$ 13,346.47, # 1016P for \$11,274.22. Seconded by R. Combs. All voted in favor. So voted.

MOTION:

MOTION made by J. Hale to approve warrants #1023.1P for \$565.00 and #1016.1P for \$565.00. Seconded by J. Bruno. All voted in favor. So voted.

LISTERS – ERRORS & OMISSIONS

J. Bruno noted that there are two corrections presented by K. Miller. The mobile home located at Windy Hollow Trailer Park owned by L. Briggs was removed from the property two years ago. It is removed from tax listing.

There is an unfinished garage owned by D. Riecker which was inadvertently removed from the tax list and needs to be added back on. K. Miller states that it still remains 16% unfinished and amount has been changed and added back to tax list.

J. Hale asked how the 16% had come to be, if 16% is unfinished than 84 % is finished. He also asked K. Miller what the 16% was a percentage of? J. Hale noted that the \$1,083.52 difference is not 16% of either billed or revised assessment amount.

K. Miller replied that she can not explain what the 16% is or what it is based on.

MOTION

J. Hale made a motion to accept the listers changes and omissions as presented. Seconded by R. Combs. All in favor. So voted.

TOWN REPORT- MEMORY & DEDICATION PAGES, COVER

M. Jakubowski requested input and final decisions regarding the Memory and Dedication pages for the yearly fiscal report. She did inform the Board that it is the 50th Anniversary of our Police Dept. She also handed out information packets with some suggestions for Memory page and Dedication page. She would appreciate any new suggestions for either from the Board.

J. Bruno asked what the deadline was. M. Jakubowski stated that she would need a final answer within the next two weeks.

556 MAIN STREET DISCUSSION

J. Bruno reported that the Historical Society has exercised their first right of refusal on the property. They have put up the \$10,000.00 deposit. They now have 90 days to close on the property.

J. Hale asked if a closing date could be set by the Board for 90 days from the letter of acceptance.

R. Combs stated that can not be done without someone from the Historical Society present at the meeting. R. Combs had a concern regarding the By-Laws of the Historical Society and what the mechanism is for such a purchase and if all the members of the Historical Society approve of the purchase.

Our town attorney will be asked to look into this.

K. Thornblade asked about the winterizing of the building, as the town will own it for another 90 days. J. Bruno stated that the tax payers of the town have paid for maintaining the building long enough. He will get a price from some local plumbers and have the buildings pipes drained and winterized.

G. Trudo asked if the agreement to sell the property as approved by a court. He presented the Board with information from the "The Warranty Deed dated 2/27/73. It states that when "that in the event it becomes no longer reasonably possible to keep said premises and personal property for the purposes herein stated, that is, said TOWN OF CASTLETON, will apply to some court of competent jurisdiction"

K. Thornblade replied to G. Trudo stating that the above mentioned "court action" restriction that the Historical Society had on the property was released with the Quit Claim Deed. J. Bruno stated he will have the town attorney look into this.

M. Combs asked if the winterizing of 556 Main Street meant that the water and power would be shut off. J. Bruno replied "Yes".

APPOINTMENT – RECREATION COMMISSION

MOTION

R. Combs made a motion to appoint A. Perry to the Recreation Commission. Seconded by J. Hale. All in favor. So voted.

PURCHASE ORDERS FOR APPROVAL - HIGHWAY- CLARK'S TRUCK CENTER and M & W SOILS ENGINEERING

FIRE DEPARTMENT- FIRE DISTRICT #3 (ALLOCATION FEE)

MOTIONS

R. Combs made a motion to approve P.O.# 036096 – Clark's Truck for \$7,045.37. J. Hale seconded. All in favor. So voted.

R. Combs made a motion to approve P.O. # 036189 - M & W Soils Engineering for \$ 2518.70. Seconded by J. Hale. All in favor. So voted.

R. Combs made a motion to approve P.O. # 036179 Castleton Fire District #3 for \$1500.00. Seconded by J. Hale. All in favor. So voted. J. Bruno noted that it is for the installation of new meter at new fire station.

OTHER BUSINESS

MOTION

J. Hale made a motion to appoint Mark Shea with a one year contract, as the new town manager, with a yearly salary of \$65,000.00 and all other benefits afforded, except for Health benefits. Seconded by R. Combs.

J. Bruno noted that there were 9 applicants, 3 applicants were invited to interview, of which the Board's first choice was Mark Shea.

VOTE: All in favor. So voted.

J. Bruno introduced M. Shea to the audience. He will begin ASAP.

M. Combs asked the Board who was authorized to sign the contract for the new police vehicle. J. Bruno replied M. Shea would be signing it.

M. Combs had spoke with Police Chief and that it might be more cost effective to the town to purchase it outright. Also there were additional costs to the vehicle regarding lights, cameras and lettering.

J. Bruno noted his concern with purchasing the vehicle outright would not leave money in the reserve fund for any future needs of the fleet.

M. Combs also noted that the original motion for the purchase was very detailed and a new motion would be needed to make any changes.

R. Combs noted that the Chief was getting some money from the College to offset these costs. Most of the equipment was able to be moved into new vehicle, except for the cameras.

J. Bruno stated to stick to the original motion was to lease and not purchase and get clarity on these additional charges from the Chief for next meeting.

SELECT BOARD CONCERNS

None

ANY OTHER BUSINESS

None

EXECUTIVE SESSION - PERSONNEL

MOTION

R. Combs made a motion to adjourn into Executive Session for Personnel matter at 8:40 pm. J. Hale seconded the motion. All in favor. So voted.

MOTION

R. Combs made a motion to exit executive session with at 8:55 pm. J. Hale seconded. All voted in favor. So voted.

MOTION

J. Hale motioned to suspend until further notice Town Manager Charles Jacien with pay according to the Mutual Agreement dated July 28, 2014. R. Combs seconded. All voted in favor. So voted.

ADJOURN

MOTION

R. Combs motioned to adjourn at 8:58 pm. J. Hale seconded. All voted in favor. So voted.

Respectfully Submitted,

Valerie Waldron