

**Town of Castleton
Select Board Organizational Meeting
Minutes of March 9, 2015
Castleton Town Offices**

MEMBERS PRESENT: Joseph Bruno, Richard Combs, John Hale, Robert Spaulding

MEMBERS NOT PRESENT: J. Leamy

OTHERS PRESENT: M. Shea

The meeting was called to order at 7:01 P.M by M. Shea, Town Manager with the Pledge of Allegiance.

APPROVAL OF AGENDA:

R. Combs made a motion to approve the agenda as presented. Seconded by B. Spaulding. All in favor. So voted.

ORGANIZATION OF BOARD OFFICERS NOMINATIONS

M. Shea requested nominations for Chairman.

R. Spaulding nominated J. Bruno for Chairman, seconded by R. Combs All voted in favor. So voted.

J. Bruno requested nominations for Vice Chairman.

R. Spaulding nominated Dick Combs, J. Hale seconded. All voted in favor. So voted.

J. Bruno requested nominations for Clerk.

R. Spaulding nominated J. Leamy, R. Combs seconded. All voted in favor. So voted.

J. Bruno requested nominations for Parliamentarian.

R. Combs nominated Bob Spaulding, J. Hale seconded. All voted in favor. So voted.

RESOLUTION OF MEETING DAY & TIME

MOTION

R. Combs made a motion to adopt meeting day and time as presented in the Resolution. B. Spaulding seconded. All voted in favor. So voted.

ADOPTION OF ROBERTS RULES OF ORDER

MOTION

R. Spaulding made a motion to adopt the Rules of Procedures. J. Hale seconded.

J. Bruno asked if it was the same as approved last year. He questioned operating under Roberts Rules of Order. He would like to add RR of O to the motion.

R. Combs questioned which takes precedent if there is a conflict.

J. Bruno suggested reading both and seeing if there might be any conflicts.

R. Spaulding rescinds motion as stated above, seconded by J. Hale.

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Discussion tabled until March 23, 2015 meeting.

APPROVAL OF MINUTES OF FEBRUARY 23, 2015.

MOTION

B. Spaulding made a motion to accept the minutes of 2/23/15. Seconded by J. Hale.

Correction: Case cited "Baird". All in favor. So voted

APPOINTMENTS

B. Spaulding made a motion to appoint M. Davidson, J. Bruno Jr, B. Potter as Fence Viewers.

Seconded by R. Combs. All in favor. So voted

J. Bruno made a motion to appoint T. Ettori to Lumber/Shingle & Wood Inspector. Seconded by R. Combs. All in favor. So voted.

R. Spaulding made a motion to appoint R. Ladd, K. Flowers and J. Pintello as Overseers of Historic Cemeteries. Seconded by R. Combs. All in favor. So voted.

R. Combs made a motion to appoint T. Gilbert as Rutland County Solid Waste Reps and R. Spaulding as Alternate. Seconded by J. Hale. All in favor. So voted.

R. Combs made a motion to appoint T. Parisi as Town Attorney. Seconded by B. Spaulding. All in favor. So voted.

R. Combs made a motion to appoint C. Immel as Tree Warden. Seconded by B. Spaulding. All in favor. So voted.

R. Spaulding made a motion to appoint B. Steele as Weigher of Coal. Seconded by R. Combs. All in favor. So voted.

R. Spaulding made a motion to appoint Rutland Herald & Lakes Region Free Press as Newspaper Designations. Seconded by R. Combs. All in favor. So voted.

REQUEST FOR LIQUOR LICENSE APPROVAL- SECOND CLASS LICENSE-P.F.B.-PRUNIER'S

MOTION: R. Combs made a motion to approve the Second Class Liquor License for P.F.B. DBA as Prunier's . Seconded by B. Spaulding. All in favor. So voted.

REQUEST FOR LIQUOR LICENSES APPROVAL-FIRST CLASS /W OUTSIDE CONSUMPTION-EDGEWATER, INC. (TRAK IN); PROSPECT POINT GOLF CLUB, INC.

MOTION: R. Combs made a motion to approve the First Class Liquor Licenses for the following businesses, Prospect Point Golf Club LLC DBA Prospect Point Club, Edgewater Inc DBA as Trak In Steakhouse. Seconded by B. Spaulding. All in favor. So voted.

REQUEST FOR LIQUOR LICENSES FOR APPROVAL- FIRST CLASS LICENSE- SODEXO VERMONT, INC (@CASTLETON STATE COLLEGE).

MOTION: R. Combs made a motion to approve First Class Liquor license for SODEXO VT Inc DBA as SODEXO for a period of one year. Seconded by B. Spaulding.

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R. Spaulding wants to know reason for liquor license at college.

R. Combs replied that the catering and food service do serve alcohol at times for events. R. Combs states it is clear that is for the dining hall.

VOTE: J. Hale and R. Combs voted YES and J. Bruno and B. Spaulding voted NO. Motion failed.

CITIZEN'S CONCERNS:

J. Mahoney, K. Watrous, D. Brown had concerns about the permitted use of a Gun Shop of neighbor Dan Amrick. J. Mahoney stated that he is not supposed to sell ammunition or gun powder or shoot on the premise and does it on a daily basis and has a gun range. He would like the permit pulled and range shut down. They are using high powered rifles etc. D. Amrick is being disrespectful of neighbors by shooting at all times of the day and night, weekends and holidays. The address is 1114 RT 30 North.

MOTION: R. Spaulding made a motion for the Select Board to ask the DRB to review Dan Amrick's conditional use permit. Seconded by R. Combs. All in favor. So voted.

P. Graziano asked about the result of the recount for the Police Dept. J. Bruno states there was no change, it failed by 11 votes.

MANAGER'S UPDATE

Policy Updates: As you may or may not know, the town has many policies that have not been updated. I will be bringing many policy & procedure proposal to you for approval. This process is a primary purpose of any Select Board. I recommend at each Select Board meeting presenting a relevant policy up for review and solicit thoughts on how to move forward and ensure best practices are implemented. An adoption process could include something as simple as doing it the same meeting or it could include a 1st reading period such that it is read aloud for public information and adopted the following meeting.

Internships: In the spirit of collaboration and mutual interest. I have met with Chrispin White, CSC Community Engagement Director. Within our discussions the topic of internship for the town is moving forward. At this time we have a vacancy for the part-time town accountant assistant position. A job description and posting was provided, and thus far we have received two resumes for consideration.

Independent Auditor RFP: On March 2, 2015 at 4:00 pm we received nine (9) proposals. At this time I am reviewing each and will be presenting my findings to you at your March 23rd meeting for consideration.

Crystal Heights Sewer: The Town will have to apply for continuation on the clean water SRF List for the Crystal Heights sewer project by March 13, 2015.

OTHER BUSINESS

J. Bruno stated the time limit is up on the businessman who owes the town money and would like to know what is happening now.

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M. Shea replied that the business owner did pick up certified/return receipt letter but did not respond by date set. It is now in the hands of town council to proceed with attaching his properties.

SELECT BOARD CONCERNS

J. Hale has some ideas about Rte. 30 North development; ideas include senior housing, like the Gables in Rutland.

J. Bruno stated that has to be brought to the Planning Commission, PC make a recommendation to the Select Bd. There is work to be done to change zoning first.

J. Hale would like to work on updating current policy on Public Service Petitions.

J. Bruno received a letter from Zack Holzworth to serve on the Castleton Hubbardton School Board.

MOTION: B. Spaulding made a motion to appoint Zack Holzworth to the School Board for one year until the next election. Seconded by J. Hale. All in favor. So Voted

J. Bruno received a letter from a citizen on 2/23/15. The letter states that the citizen was addressing the Board and had the floor and was called an "Old Fool" by J. Hale. I request an apology from J. Hale or a board member, if J. Hale is not present at the next Select Board meeting.

J. Bruno addressed J. Hale about the situation and expected J. Hale to apology at the time but it did not happen.

J. Bruno states he did make a copy of the tape and watched it to make sure he heard what F. Taggart was referring to.

J. Hale has decided not to discuss what lead to this rumor. I did make an inappropriate remark, not directed at Frank. I do not see a reason to discuss it further. I regret this outcome, I apologize for my indiscretion.

J. Bruno stated J. Hale should apologize to F. Taggart.

J. Hale addressed F. Taggart and states he is sorry if he has caused him any pain.

WARRANTS FOR APPROVAL

R. Combs made a motion to approve warrants # 0309R (EXCLUDING MILLBROOK @ \$94,626.18) \$6,462.20; #0309 for \$40,870.47; #0305 for \$7,613.75; #0226 for \$5,538.03, #0306P for \$13,153.43 and #0226P for \$12,956.41. Seconded by B. Spaulding. All in favor. So voted.

R. Spaulding made a motion to approve warrants # 0308 for \$ 21.88, # 0305P for \$ 548.73 and # 0225P for \$ 548.73. Seconded by J. Hale. All in favor. So voted. R. Combs abstained.

ANY OTHER BUSINESS

F. Taggart would like to address the Castleton Village School situation. The school is costing the Town a lot of money and should be closed. What could the Select Board do to help with this situation?

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G. Trudo mentioned the several pieces of property owned by the town that are not generating any taxes, and if the Board could get a committee together to look at selling them.

J. Bruno responded that we are in the process of selling one property and a few other properties including the old firehouse. We do have some appraisals done already.

J. Bruno disappointed that voters supported the Police budget but did not vote to build a new Police Station.

EXECUTIVE SESSION

R. Spaulding: I move to find that premature general public knowledge of the personnel issue will clearly place the Town at a substantial disadvantage. R. Combs seconded. All in favor. So voted.

R. Spaulding: I move that we enter executive session to discuss a personnel issue under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes. R. Combs seconded. All in favor. So voted.

R. Spaulding moved to exit executive session with no action taken. R. Combs seconded. All in favor. So voted.

ADJOURN

MOTION

R. Combs made a motion to Adjourn at 9:10 pm. R. Spaulding seconded. All voted in favor. So voted.

Date of Approval