

**Town of Castleton
Select Board Minutes
Town Office
Monday, November 23, 2020**

PRESENT: Jim Leamy Chairman, Roberts Spaulding, Zach Holzworth, Richard Combs Vice Chair (Via Zoom), Joseph Mark (Via Zoom), Michael Jones Town Manager, Laura Sargent Recording Secretary.

OTHERS: Chief Mantello

CALL MEETING TO ORDER:

Mr. Leamy called the meeting to order at

PLEDGE OF ALLEGIANCE:

Mr. Leamy led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Mr. Holzworth made a motion to approve the agenda for November 23, 2020. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

APPROVAL OF THE MINUTES:

Mr. Holzworth made a motion to approve the minutes for November 9th, 2020 with the following corrections. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

1. Page 1 under citizens' comments and concerns instead of public service it should have stated Public Utilities Commission. Third paragraph should start Mr. Mark not Mr. Marks.
2. Page 2 Mrs. Currie should have been Miss Currie and John Pintello should have been John Pintello
3. Page 3 under Managers report the last sentence in the second paragraph should have read, The Town Manager will come back to the Select Board with costs.
4. Page 4 Under Select Board comments and Concerns first paragraph Main Street should have been capitalized and Devin Nearly should have been Devin Mearly.

POLICE UPDATE:

Chief Mantello presented the September & October 2020 Castleton Police Department Monthly report. Chief Mantello updated the select board that the Bulletproof Vest Partnership Grant had been accepted and approved.

The US Deputy Sheriff Association Equipment grant was applied for and the Castleton Police Department has received funding of \$5000.00 to be utilized for the specific equipment as requested in the grant application. The grant is paying 100% of the cost for these items.

The Castleton Police Department continues to provide food, household supplies and hygiene supplies to Castleton residents in need during this pandemic. The Castleton Police Department has delivered a substantial amount of food/supplies thus far and are continuing their efforts to

help those in need. Generous monetary donations from Castleton Police Officers and numerous residents are making this a continued success during these difficult times.

DRB APPOINTMENT:

Mr. Mark made a motion to amend the appointments to the DRB to be Laura Sargent as the Alternate and Sean Steves to be the Member to replace Joe Mark for the remainder of the term ending June 30,2021. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

PLANNING COMMISSION APPOINTMENT:

Mr. Holzworth made a motion to appoint Mike Holden as an alternate on the Planning Commission to start immediately till the term ending June 30th 2021. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

TOWN MEETING: COVID GUIDELINES

Questions have come up as to how the Town Meeting will be handled. Information was given to the Select Board for them to go over and make a decision on how to proceed. The Select Board shall Meet prior to the deadline of Sunday, January 31, 2021 to make a decision on this matter. The Town Manager will in the meantime plan how a virtual meeting for the town can be handled through Zoom and phone ins in order to keep the town residents safe through this pandemic.

SOCIAL GATHERINGS: DISCUSSION AND UPDATE

Based on the restriction handed down from the Governor of Vermont, The Christmas Market has been cancelled. Due to the restrictions there is not enough personnel and resources available to be able to abide by the restrictions put in place to have the parade. The final decision is based on what is safe for the residents of Castleton there for the Parade and fireworks have been cancelled.

MANAGER'S REPORT:

The town Manager gave a report on the expense of recycling and food waste at the transfer station and how it is affecting the overall budget and asked the Select Board to consider other possible options and provide guidance as to how to proceed.

PURCHASE ORDER FOR APPROVAL:

Mr. Holzworth made a motion to approve purchase order #046034 to Brook Field Service for generator maintenance on 6 generators in the amount of \$3,281.00. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve purchase order #045871 for the purchase of 6 Ballistic Helmets and 6 Visors in the amount of \$3,908.88 to Galvion which is 100% paid for by the US Deputy Sheriff Association Equipment grant. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

WARRANTS FOR APPROVAL:

Mr. Holzworth made a motion to approve Warrants

#1123 in the amount of \$71,672.55

#1119 in the amount of \$5,968.66

#1112 in the amount of \$43,113.78

#1119 in the amount of \$15828.49

#1112P in the amount of \$ 14,828.49

Mr. Spaulding seconded the motion for discussion. All were in favor and the motion passed.

Mr. Spaulding brought to the attention of the board that warrant # 1123 out of the amount of \$71,672.55 over 10% of that is being handed to the Rutland County Solid Waste District for a total of \$7,620.00 and that's just for 1 period.

Mr. Holzworth made a motion to approve Warrants

#1120P in the amount of \$694.76

#1113P in the amount of \$694.76

Mr. Spaulding seconded the motion. Mr. Combs recused himself. All others were in favor and the motion passed.

SELECTBOARD COMMENTS AND CONCERNS:

Mr. Spaulding questioned what the current ordinance was for how many unregistered Vehicles you could have in your door yard. Mr. Leamy stated not more than 2.

Mr. Mark would like to see our Technology straightened out at the Town Clerk's Office.

EXECUTIVE SESSION:

Mr. Holzworth made a motion to go into executive session for Real Estate with the Select Board and Town Manager at 8:08pm. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Spaulding made a motion to come out of executive session with no action taken at 8:16pm. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Spaulding made a motion to go into executive session at 8:16pm for potential litigation with the Select Board and Town Manager. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Spaulding made a motion to come out of executive session with no action taken at 8:24pm. Mr Holzworth seconded the motion. All were in favor and the motion passed.

ADJOURN:

Mr. Holzworth made a motion to adjourn at 8:25pm. Mr. Spaulding seconded the motion. All were in favor and the meeting was adjourned.

Recording Secretary

Laura Sargent