

**TOWN OF CASTLETON
SELECT BOARD MINUTES
TOWN OFFICE
Monday, October 12, 2020 at 7pm**

PRESENT: Jim Leamy, Chair; Richard Combs(Via Zoom) Vice Chair; Zach Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark(Via Zoom),Parliamentarian; Michael Jones,Town Manager; Laura Sargent, Recording Secretary.

OTHERS: (Via Zoom) Ann Reed (Richard Reed & Son, Inc.)

CALL MEETING TO ORDER:

The meeting was called to order by Mr. Leamy at 7:01pm

APPROVAL OF AGENDA:

Mr. Holzworth made a motion to approve the agenda. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

MINUTES FOR APPROVAL: September 28th, 2020

Mr. Holzworth made a motion to approve the minutes for September 28th, 2020 with the following corrections. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

1. The meeting was not held at 6:30 it was held at 7pm
2. Under managers report the motion reads as Mr. Mark made a motion to defer the sale of a 1990 Ford Dump Truck until the Town Manager can research the comparability of other regional towns. Mr. Mark would like to clarify it to read as. Mr. Mark made a motion to defer the sale of a 1990 Ford Dump Truck until the Town Manager can research how Castleton's Vehicle fleet compares to other towns.
3. Under Select Board comments and concerns the word Murf should be the abbreviation M.R.F.

TOWN OF CASTLETON WEBSITE UPGRADE WITH CIVICPLUS:

Mr. Holzworth made a motion to approve expenditure of \$5000.00 to CivicPlus for development of a new town website. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

DRAKE ROAD PULL-OFF AND TRASH PROBLEM:

Due to people using the Drake Road pull off as a dumping site, the pull-off will be closed.

Mr. Holzworth made a motion to block off the Drake Road pull-off. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

APPROVAL TO REPLACE OR UPGRADE TO CURRENT DIESEL SYSTEM:

Mr. Jones addressed how the current system is outdated; it's an old dot matrix system and could be easily accessed without accountability leaving it open to fraud and abuse. In order to control the amount of diesel being accessed, and to readily access readings, the system needs to be updated.

Mr. Holzworth made a motion to approve expenditure of \$5,227.53 to John W. Kennedy Company to upgrade the current diesel system. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

CHANGE ORDER FOR POLE BARN AT THE TRANSFER STATION:

Mr. Combs made a motion to authorize the Town Manager to approve the change order for the additional amount to make the Pole Barn two feet wider set on concrete footers not to exceed \$3,000.00. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

WASTEWATER TREATMENT FACILITY GARAGE REPAIRS: BID REVIEW AND APPROVAL:

Mr. Holzworth made a motion to rebid Wastewater Treatment Facility garage repairs with same specs for both bidders. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

TREE REMOVAL BID FOR CREEK ROAD, KEHOE AND BIRDSEYE:

Mr. Holzworth made a motion to award Vaillancourt Tree- Landscape Service Inc. in the amount of \$3,000.00 for 6 trees. Mr Mark seconded the motion. All were in favor and the motion passed.

SIDEWALK PROJECT VTRANS PERMIT AND DECISION AND ACCEPTANCE LETTER:

Mr. Combs made a motion to approve a draft of decision and acceptance letter. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

MANAGERS REPORT:

Mr. Jones the Town Manager presented the board with research on how Castleton's Vehicle fleet compares to other towns.

And re-addressed the question to the Selectboard as to whether they want to sell the 1990 Ford Dump Truck.

Mr.Mark made a motion to sell the 1990 Ford Dump Truck. Mr. Holzworth seconded the motion for discussion. Mr. Leamy called for a vote. The vote passed 3 to 2 with Mr.Spaulding and Mr. Holzworth against.

WARRANTS FOR APPROVAL:

Mr. Combs made a motion to approve Warrants:

#1012R in the amount of \$40,615.95

#1012 in the amount of \$149939.88

#1009 in the amount of \$22,142.82

#1002 in the amount of \$6,548.25

#1008P in the amount of \$16,904.91

#1001P in the amount of \$16,837.07

Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve Warrants:

#1009P in the amount of \$694.76

#1002P in the amount of \$694.76

Mr. Spaulding seconded the motion. Mr. Combs recused himself. All others were in favor, the motion passed.

EXECUTIVE SESSION:

Mr. Holzworth made a motion to go into executive session for Real Estate at 8:17pm. Mr. Spaulding seconded the motion . All were in favor and the motion passed.

Mr. Mark made a motion to exit executive session for Real Estate at 8:25pm with no action taken. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to go into executive session for Potential Litigation at 8:25pm. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to exit executive session with no action taken at 8:35pm. Mr. Spaulding seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to authorize the Town Manager to negotiate with Hadeka regarding the land that they report to own in the Town gravel pit and further authorize the Town Manager to arrange for a survey of said property if Hadeka agrees to pay half the costs. Mr. Combs seconded the motion. The motion was passed 4 to 1 . Mr Holzworth was against.

ADJOURN:

Mr. Holzworth made a motion to adjourn at 8:36pm. Mr. Mark seconded the motion. All were in favor and the meeting was adjourned. All were in favor. The meeting was adjourned